



MOTOR CARRIER SERVICES

MoDOT CARRIER EXPRESS *International Registration Plan*

How to Reprint a Cab Card

- Important Notes – Page 2
- Log On – Page 3
- Access Cab Card – Page 4

IMPORTANT NOTES

USERID & PASSWORD

To file online, you must have a userID and password. If you do not have a userID and password, e-mail contactmcs@modot.mo.gov

If you have forgotten your password, go to the log in page www.modot.org/mce and click on the orange button on that page. Follow the instructions to reset your password.

If you have forgotten your password,
[Click Here](#)

GETTING BACK TO WHERE YOU LEFT OFF

If you exit MoDOT Carrier Express at any time during a transaction, and the renewal is not in an invoiced status, you must use the **SUPPLEMENT CONTINUANCE** function to return to the last saved page.



BACK BUTTON

Do not use your browser's back button. Using the back button or arrow will end your MoDOT Carrier Express session. After any session is ended, you are required log in again and use the **SUPPLEMENT CONTINUANCE** function to proceed.

PRISM ERROR MESSAGES

Gray boxes with error messages will pop up when information in MoDOT Carrier Express does not agree with information held by the FMCSA.

To update your information with FMCSA, use a Form MCS 150 – update electronically at www.safersys.org. MCS-150s must be updated biennially according to FMCSA guidelines. Information on file with MoDOT Motor Carrier Services must match the information you gave to the FMCSA. This includes Entity Type, Tax Payer Identification Number, Operation Type and all other information. If you have questions about error messages, call our office toll-free at 1-866-831-6277

OUR CONTACT INFORMATION

MoDOT Motor Carrier Services
830 MoDOT Drive
PO Box 270
Jefferson City, MO 65102-0270

Toll-Free: 1-866-831-6277
Local: 573-751-7100
Fax: 573-751-0916
E-mail: contactmcs@modot.mo.gov

Once the flat fee of \$8.50 for each plate is paid, a plate with the same number is ordered and will be sent.

1. Log on - www.modot.org/mce

Sign in to begin using MoDOT Carrier Express.

User ID:

Password:

If you have forgotten your password, Click Here

Welcome to MoDOT Carrier Express

- Don't have a Customer ID and password? Visit www.modot.org/mcs/MotorCarrierExpress.htm to send a request.
- **MoDOT Carrier Express works with Internet Explorer 6, 7 and 8.0.** (If using IE 7.0, turn off the built-in pop-up blocker). Other web browsers cannot support MoDOT Carrier Express programming.
- **General Information** about system requirements and system instructions on Motor Carrier Services web site.
- If you need to access a transaction you started, but did not finish, see the instructions for Supplement Continuance on the main page of our Web site www.modot.org/mcs
- MCS accepts e-Check, Visa, MasterCard, American Express and Discover. Convenience fees apply. [Click here](#) for more information.
- MoDOT takes seriously its responsibility to keep motor carriers' information private. We can only discuss accounts with those people appointed as official contacts by the companies we serve.

MoDOT Motor Carrier Services
830 MoDOT Drive, PO Box 270
Jefferson City, MO 65102-0270
1-866-831-6277
e-mail: contactMCS@modot.mo.gov

a. Enter your userID and password. Click on **SIGN In**

2. The **Welcome to the MoDOT Carrier Express** page appears

This page contains links and lists of various activities and information pages

a. To proceed with your supplement, click on **APPLICATIONS** or the **IRP ACTIVITIES LINK**

Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

HOME **APPLICATIONS** UCR PAYMENT CUSTOMER SEARCH REPORTS CHANGE PASSWORD

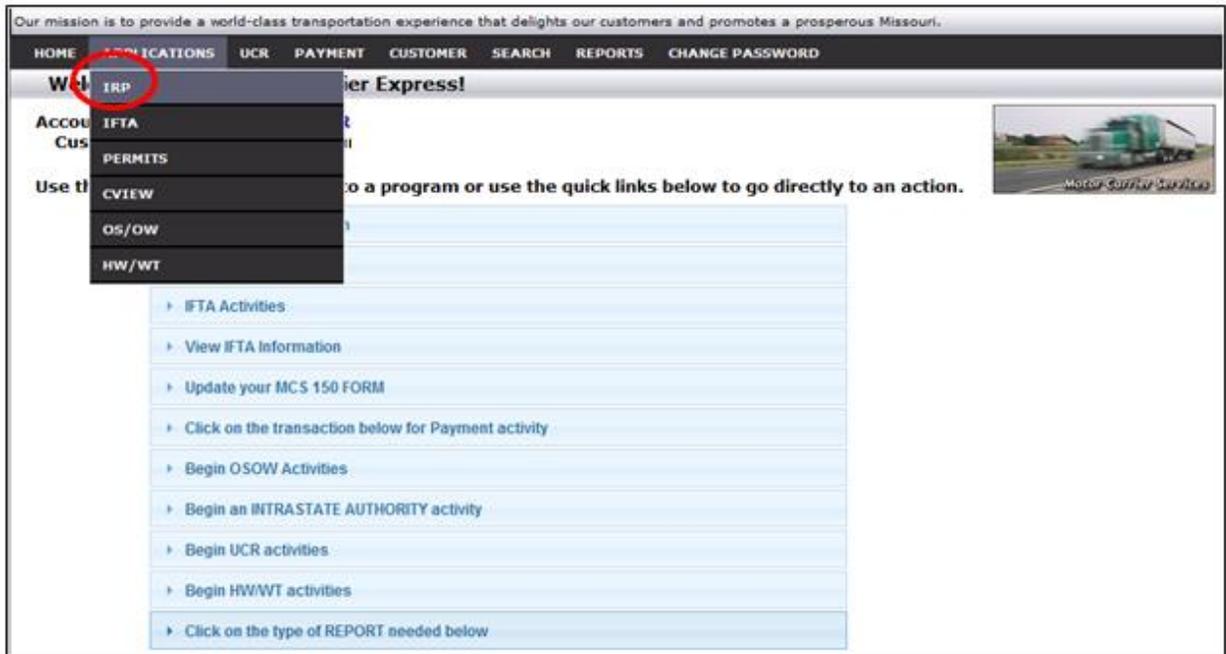
Welcome to the MoDOT Carrier Express!

Account Name:
Customer ID: USDOT Number:

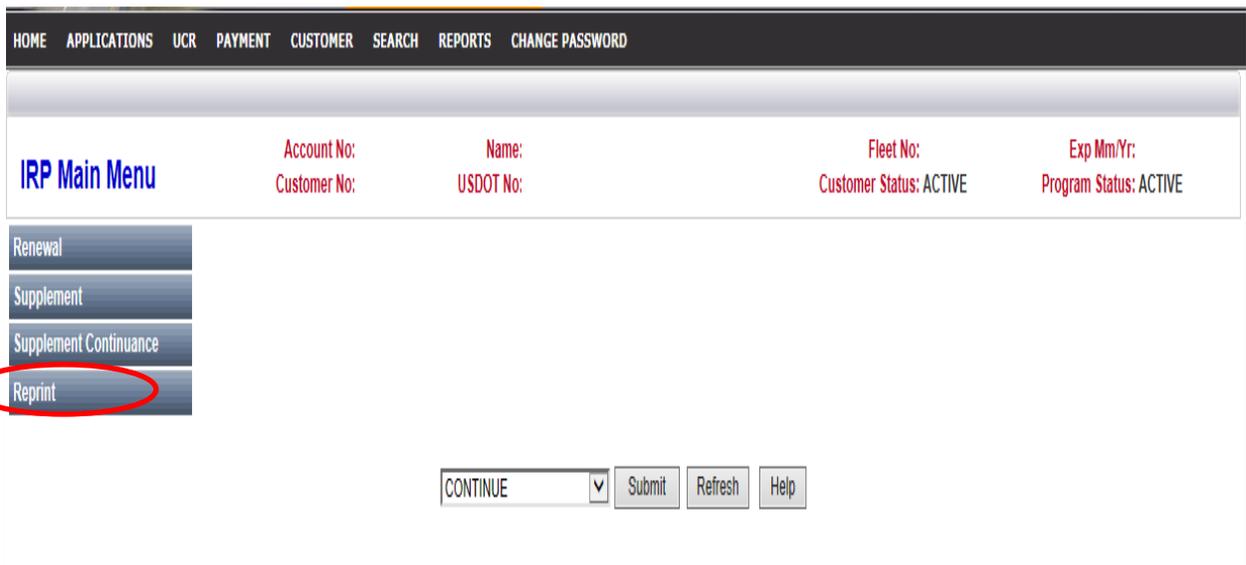
Use the menu above to navigate to a program or use the quick links below to go directly to an action.

- Update IRP Information
- View IRP Information
- IFTA Activities
- View IFTA Information
- Update your MCS 150 FORM
- Click on the transaction below for Payment activity
- Begin OSOW Activities
- Begin an INTRASTATE AUTHORITY activity
- Begin UCR activities
- Begin HWWT activities
- Click on the type of REPORT needed below

3. Choose IRP from the drop down menu



4. The IRP Main Menu page appears



a. Click on **REPRINT**.

5. Click on CAB CARD.

HOME APPLICATIONS UCR PAYMENT CUSTOMER SEARCH REPORTS CHANGE PASSWORD

Reprint

Account No: Customer No: Name: USDOT No: Fleet No: Customer Status: ACTIVE Exp Mm/Yr: Program Status: ACTIVE

Cab Card

Search Cab Card Information

Account No: 7840
Fleet No:
Exp MM/YR:
Supp No:
VIN:
Unit No:
Delivery Options:
EMAIL:
FAX No: () -

CONTINUE

- Enter fleet number (required)
- Enter account expiration month and year (required)
- Choose only one, either supplement number, VIN, or unit number. If more than one field is entered you will receive an error message
- Select DELIVERY OPTIONS from the drop down box
 - Fax – Sends documents/credentials to your fax number indicated.
 - Email – Sends documents/credentials to your email address indicated.
 - Preview – Sends documents/credentials to Report List for printing (find in the Reports Tab).

Note: The cab card (s) will be sent to you via the delivery option you chose.