



# MOTOR CARRIER SERVICES

## MoDOT CARRIER EXPRESS

### *International Registration Plan*

#### How to

#### Process a 72 Hour Permit

- **Important Notes**
- **Hunter's Permit**

Authorizes the movement of a vehicle and trailer in all jurisdictions upon cancellation of a lease, at the empty weight by a lessor if the apportioned plate has been surrendered to the (motor carrier) lessee. Cost is \$25.00 and is valid for 30 days.
- **72-Hour Reciprocity Trip Permit**

Permit required for carriers based in another jurisdiction that is not properly licensed to travel in or through the State of Missouri. This permit allows the carrier to make inter & intra jurisdictional movements and are vehicle specific. Cost is \$10.00.
- **72-Hour Special Fuel Trip Permit**

Required prior to entry or re-entry into Missouri when not registered for IFTA. This permit is vehicle specific. This permit cost \$10.00
- **72-Hour Trip Permit**

Permit takes the places of a Missouri intrastate sticker. Permit does not take the place of required intrastate authority. Cost is \$10.00.
- **Temporary Decal Permit**

Permit takes place of an IFTA decal sticker. Permit must be accompanied with a current IFTA license. No cost for this permit.
- **Combination**

This permit is a combination of a Reciprocity, Fuel, and/or Authority Sticker Trip permit in one. Cost is the total of permits ordered in combination.

## IMPORTANT NOTES

### USERID & PASSWORD

To file online, you must have a userID and password. If you do not have a userID and password, e-mail [contactmcs@modot.mo.gov](mailto:contactmcs@modot.mo.gov)

If you have forgotten your password, go to the log in page [www.modot.org/mce](http://www.modot.org/mce) and click on the orange button on that page. Follow the instructions to reset your password.

If you have forgotten your password,  
[Click Here](#)



### BACK BUTTON

Do not use your browser's back button. Using the back button or arrow will end your MoDOT Carrier Express session. After any session is ended, you are required log in again and use the **SUPPLEMENT CONTINUANCE** function to proceed.

### PRISM ERROR MESSAGES

To update your information with FMCSA, use a Form MCS 150 – update electronically at [www.safersys.org](http://www.safersys.org). MCS-150s must be updated biennial according to FMCSA guidelines. Information on file with MoDOT Motor Carrier Services must match the information you gave to the FMCSA. This includes Entity Type, Tax Payer Identification Number, Operation Type and all other information. If you have questions about error messages, call our office toll-free at 1-866-831-6277

### OUR CONTACT INFORMATION

MoDOT Motor Carrier Services  
830 MoDOT Drive  
PO Box 270  
Jefferson City, MO 65102-0270

Toll-Free: 1-866-831-6277  
Local: 573-751-7100  
Fax: 573-751-0916  
E-mail: [contactmcs@modot.mo.gov](mailto:contactmcs@modot.mo.gov)

## 72 - HOUR PERMITS

A 72-Hour Permit can be issued for Reciprocity, Fuel, and/or Authority Sticker Trip permits. Permits are necessary for carriers based in another jurisdiction when traveling into Missouri who are not properly registered for Missouri. This permit allows interstate and intrastate movements. Seventy two hour permits are vehicle specific. The permit cost is determined by permit type(s) selected. Permits are valid for 72 hours/3 days. Missouri currently has no limitation on how many permits can be purchased before apportioned license or IFTA license must be purchased.

Note: Permit may be issued when an out of state carrier's load is non reducible and is heavier than their weighted plate. If the load exceeds 80,000 lbs an Oversized/Overweight permit is required.

### Who is required to have an OPA Trip permit?

- A carrier making point to point movements in the state of Missouri (for hire), is required to have Missouri Intrastate Operating Authority in active status. **An OPA trip permit does not take the place of required Missouri Operating Authority; it takes the place of the decal, only.**
- If carrier has current UCR (Unified Carrier Registration), decal or permit is NOT required.
- An OPA trip permit would be needed when a unit does not have the required decal, but the carrier does have existing Missouri Intrastate Operating Authority.
- When a carrier makes Interstate moves only, only UCR is required, no permit or decal is required.

### When is an IRP/IFTA permit required?

- Carrier operates in two or more jurisdictions;
- The power unit licensing weight is 26,001 lbs., or higher;
- The power unit has more than two axles regardless of licensed weight;
- The power unit is used in combination and the said combination is 26,001 lbs. or higher; or
- The power unit performs commercial **intrastate** movements in Missouri, regardless of licensed weight.

### Exempt Vehicles:

- Farm registered vehicles (IRP ONLY) – Used to transport agricultural products produced or property purchased by the owner for use on his/her farm.
- Commercial vehicles – Traveling entirely intrastate (within a jurisdiction) - such as those used for city pickup and delivery vehicle(s) or vehicles that display restrictive plates, which have geographic area, mileage or commodity restrictions.
- Recreational vehicles – such as motor homes, pickup trucks with attached campers, and buses when used exclusively for personal pleasure by an individual. In order to qualify as a recreational vehicle, the vehicle shall not be used in connection with any business endeavor.
- Government owned vehicles (IRP ONLY).
- Crane/Special Mobile Equipment- If it is a true crane/special mobile equipment (equipment that is not generally plated) no permits are required. If it is a truck (plated unit) with a crane lift (i.e. hauling bricks, lumber, steel, etc...) then it is required to have IRP/IFTA license/permits.

Note: Vehicles, buses or combinations having a gross vehicle weight of 26,000 pounds or 11,793.401 kilograms or less may be registered at the option of the registrant.

## Process a 72-Hour Permit

1. Log on - [www.modot.org/mce](http://www.modot.org/mce)
2. Enter your userID and password. Click on **SIGN IN**

Sign in to begin using MoDOT Carrier Express.

User ID:

Password:

If you have forgotten your password, [Click Here](#)

Welcome to MoDOT Carrier Express

- Don't have a Customer ID and password? Visit [www.modot.org/mcs/MotorCarrierExpress.htm](http://www.modot.org/mcs/MotorCarrierExpress.htm) to send a request.
- MoDOT Carrier Express works with Internet Explorer, Firefox, Chrome and Safari. However, software used to complete OSOW, hazardous waste and waste tire permit transactions is not compatible with app-based devices such as tablets and mobile phones. These transactions require the use of a program-based computer, such as a PC or Apple Mac. For more information about computer system requirements, [click here](#).
- If you need to access a transaction you started, but did not finish, see the instructions for Supplement Continuance on the main page of our Web site [www.modot.org/mcs](http://www.modot.org/mcs)
- MCS accepts e-Check, Visa, MasterCard, American Express and Discover. Convenience fees apply. [Click here](#) for more information.
- MoDOT takes seriously its responsibility to keep motor carriers' information private. We can only discuss accounts with those people appointed as official contacts by the companies we serve.

MoDOT Motor Carrier Services  
830 MoDOT Drive, PO Box 270  
Jefferson City, MO 65102-0270  
1-866-831-6277  
e-mail: [contactMCS@modot.mo.gov](mailto:contactMCS@modot.mo.gov)

3. The **Welcome to the MoDOT Carrier Express** page appears  
This page contains links and lists of various activities and information pages
  - a. To proceed with your permit click on **APPLICATIONS**

Our mission is to provide world-class transportation experience that delights our customers and promotes a prosperous Missouri.

HOME **APPLICATIONS** UCR PAYMENT CUSTOMER SEARCH REPORTS CHANGE PASSWORD

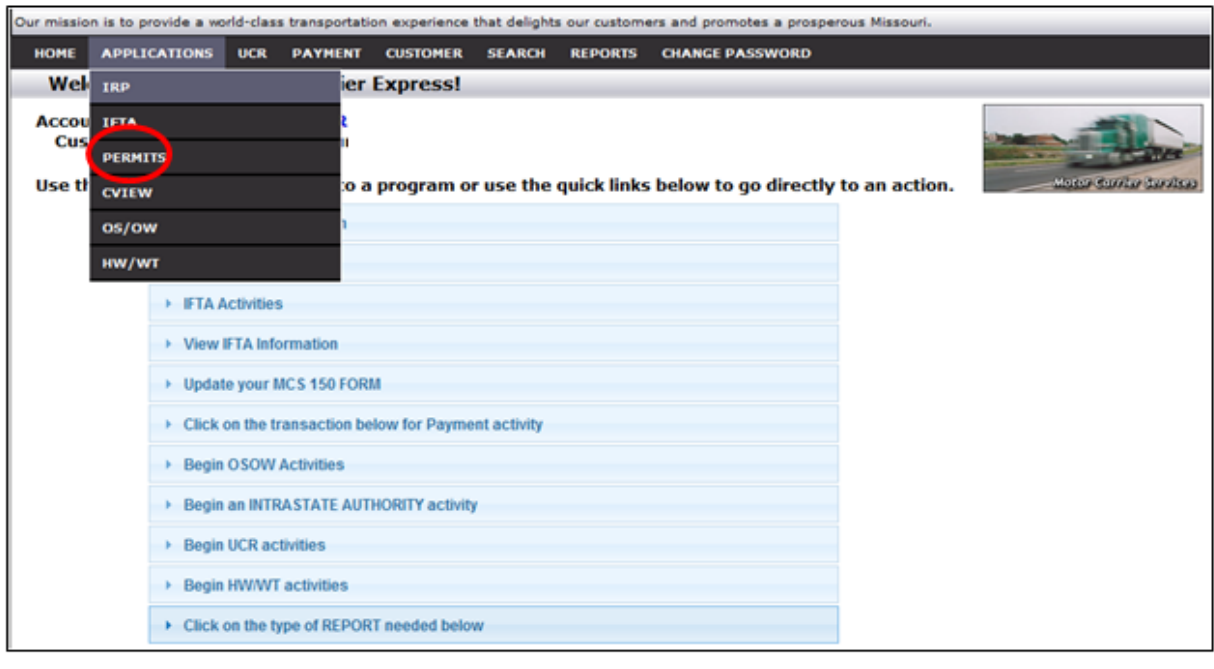
Welcome to the MoDOT Carrier Express!

Account Name: -  
Customer ID: - JSDOT Number: -

Use the menu above to navigate to a program or use the quick links below to go directly to an action.

- ▶ Update IRP Information
- ▶ View IRP Information
- ▶ IFTA Activities
- ▶ View IFTA Information
- ▶ Update your MCS 150 FORM
- ▶ Click on the transaction below for Payment activity
- ▶ Begin OSOW Activities
- ▶ Begin an INTRASTATE AUTHORITY activity
- ▶ Begin UCR activities
- ▶ Begin HWWT activities
- ▶ Click on the type of REPORT needed below

4. Choose **PERMITS** from the drop down menu.



5. Click **PERMITS** and then click **ISSUE PERMIT** from the menu on the left side of the page

6. Select the desired permit:

- a. **Hunter's Permit** - Authorizes the movement of a vehicle and trailer in all jurisdictions upon cancellation of a lease, at the empty weight by a lessor if the apportioned plate has been surrendered to the (motor carrier) lessee. This permit cost \$25.00 and is valid for 30 days.
- b. **72-Hour Reciprocity Trip Permit** - Permit required for carriers based in another jurisdiction that is not properly licensed to travel in or through the State of Missouri. This permit allows the carrier to make inter & intra jurisdictional movements and are vehicle specific. This permit cost \$10.00
- c. **72-Hour Special Fuel Trip Permit** - Required prior to entry or re-entry into Missouri when not registered for IFTA. This permit is vehicle specific. This permit cost \$10.00
- d. **72-Hour Trip Permit** - Permit takes the places of an intrastate sticker (Missouri Operating Authority) Permit does not take the place of requires intrastate authority. This permit cost \$5.00.
- e. **Temporary Decal Permit** - Permit takes place of an IFTA decal sticker. Permit must be accompanied with a current IFTA license. No cost for this permit.
- f. **Combination** - This permit is a combination of a Reciprocity, Fuel, and/or Authority Sticker Trip permit in one

7. Click **SUBMIT**

8. The permit application page will open

HOME APPLICATIONS UCR PAYMENT CUSTOMER SEARCH REPORTS MY SETTINGS CHANGE PASSWORD

### 72-Hour Reciprocity Trip, 72-Hour Special Fuel Trip Combination Permit

**Permit Information**

Copy Permit No:  Application No:  Permit No:   
Beginning Date:  /  /  Time:  :  :  AM

**Applicant's Information**

Applicant's Name: NEW PRIME INC  
Address:  2740 N MAYFAIR  
City:  SPRINGFIELD State:  MO - MISSOURI Zip:  658085084

**Vehicle Information**

Make:  VIN:  Model Year:   
License No:  Reg State:  USDOT No: 3706

**Delivery Information**

Delivery Options:  P - Print Email:  Fax No:   -

\*\*\* As the requestor of this permit, I affirm that all the requirements as stated in RSMo 301.266 in obtaining this permit have been met and the information I have indicated is true and correct. \*\*\*

CONTINUE  Submit  Return  Refresh

9. Enter **BEGINNING DATE** and **TIME**

10. Select **MAKE**, **VIN**, and **MODEL YEAR** of the unit.

11. Enter **LICENSE NUMBER (NBR)**

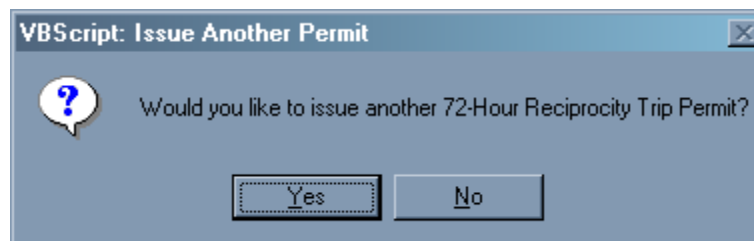
12. Select **REGISTRATION (REG) STATE**

13. Select **DELIVERY OPTIONS** from the drop down box.

- Email - Select and enter an e-mail address to receive invoice and permit over the Internet.
- Fax - Select and enter FAX number to receive the invoice and permit by fax.
- Preview - Select to send the invoice and permit to the REPORT LIST (A tab at the top of your screen) for review and printing.

14. Click **SUBMIT**

15. Click **SUBMIT** to confirm



16. A prompt will appear asking if you want to issue another permit

- If yes – the vehicle information will clear. Enter the next unit's information. Proceed to steps 6 through 12.
- If no - the system will go back to the Permit Menu.

**Permit will be delivered via delivery option chosen after payment is complete**