



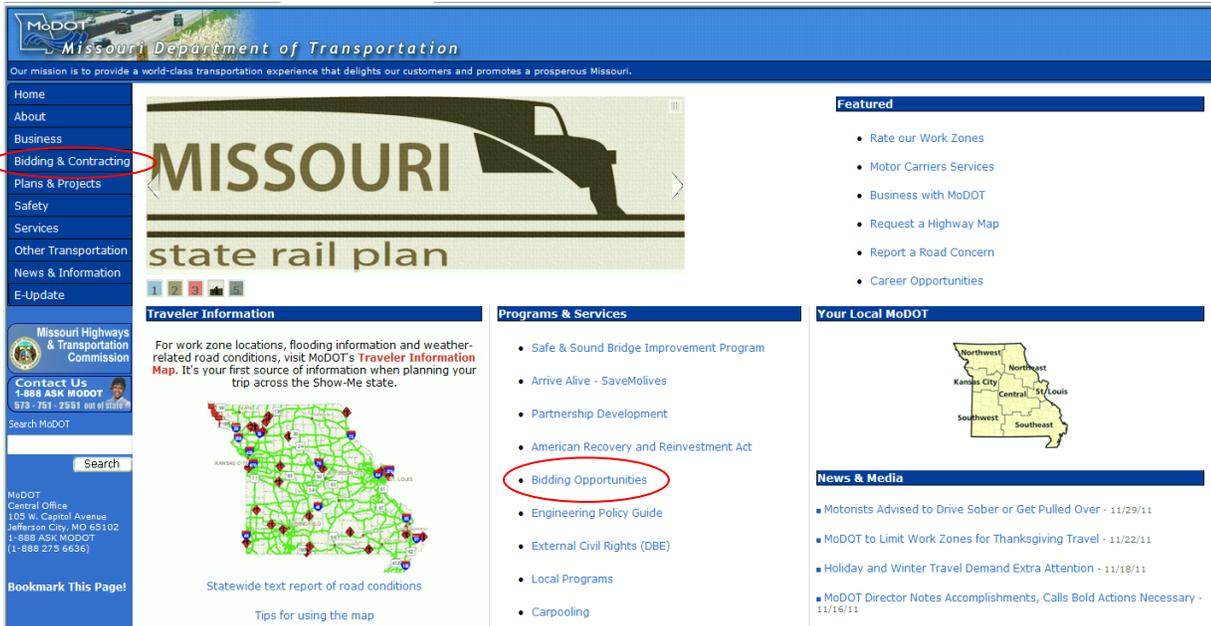
# Electronic Bidding for MoDOT Road & Bridge Construction Projects

## Introduction

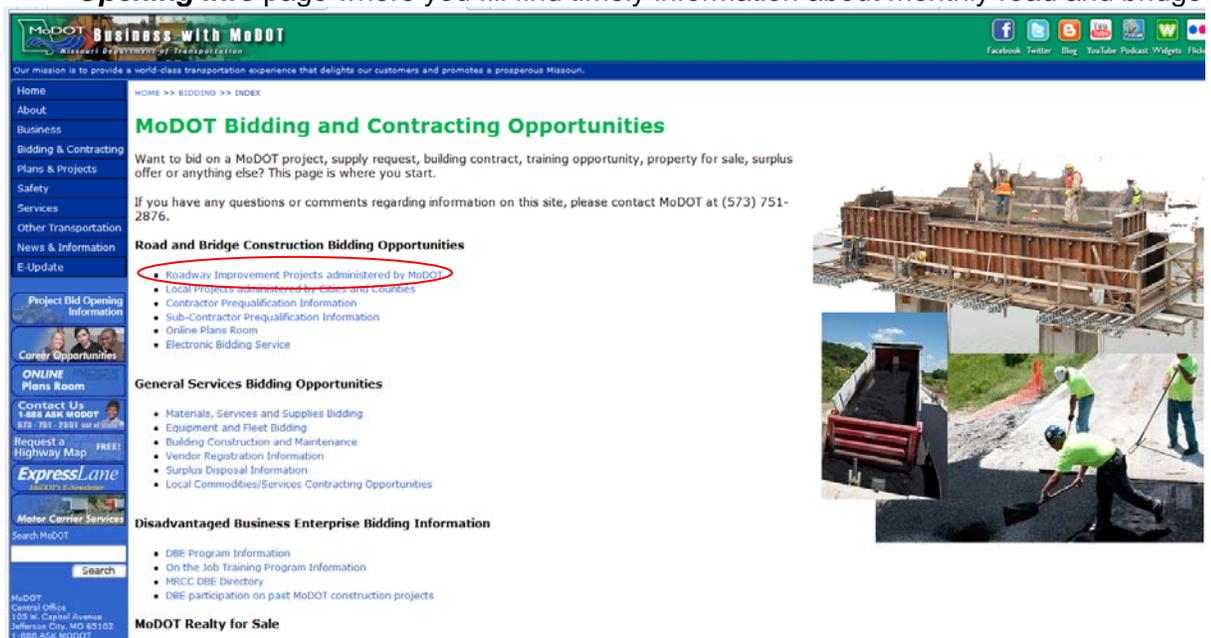
These instructions will guide you through the electronic bidding tools available to contractors to assist in obtaining information about MoDOT bid openings and to submit bids via the Internet. Submitting bids via the internet helps ensure that your bids are error free and submitted on time.

## MoDOT Website

1. Go to [www.modot.org](http://www.modot.org) or [www.modot.mo.gov](http://www.modot.mo.gov)
2. From the homepage - click on **Bidding & Contracting** on the left or **Bidding Opportunities** to get to Roadway and Bridge bidding opportunities.



Click on **Roadway Improvement Projects Administered by MoDOT** to get to the **Bid Opening Info** page where you will find timely information about monthly road and bridge projects.



MoDOT Business with MoDOT Missouri Department of Transportation

Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

HOME >> BUSINESS >> CONTRACTOR RESOURCES >> BID OPENING INFO

**Bid Opening Info**

Welcome to the Contractor Resources section of MoDOT's web page. Should you have any specific questions regarding the location of information on this site, or call Lisa Mueller at 573 751-9253 or email [bidquestions1@modot.mo.gov](mailto:bidquestions1@modot.mo.gov).

General Information Bidding Brochure "Doing Business with MoDOT"

**MoDOT Bid Information**

[View Specific Letting Information](#)

**Project Bid Opening Information**  
Tentative Letting Schedule  
Pre-Bid Notices  
Online Plans Room (INDOX)  
Electronic Bidding Service (Bid Express)  
Electronic Business Information

**Career Opportunities**

**ONLINE INDOX Plans Room**

**Contact Us**  
1-888 ASK MODOT  
573-751-2851 out of state

**Request a FREE! Highway Map**

**ExpressLane**  
Missouri's E-Bidding

**Motor Carrier Services**

Search MoDOT

MoDOT  
Central Office  
105 W. Capitol Avenue  
Jefferson City, MO 65102  
1-888 ASK MODOT  
(1-888 275 6636)

**Become a MoDOT Vendor**

Become a Prime Contractor  
Perform Subcontracting Work  
Become Material Provider  
Missouri Business Portal  
Obtain Plans

**Disadvantaged Business Enterprise Information**

MRCC Directory  
External Civil Rights webpage  
DBE Participation for MoDOT Construction Projects

**Design Build**

Design Build Information

<http://www.modot.mo.gov/index.htm> Internet | Protecte

**General Information** – contains information such as: Special Notices to contractors, bid opening dates, unit bid price book, and links to other web sites related to bid openings.

**View Specific Letting Information** – all pertinent pre and post bid opening information for projects. This includes Notice of Bid Openings, Wage Rates, Planholder List, Electronic Bid Submission (EBS) Files and addendums. The Post-Letting tab will contain Bids as Read, Bid Tabulations and Bid Award Summary after Commission approval.

**Tentative Letting Schedule** – tentative schedule of MoDOT's upcoming road and bridge projects.

**Pre-Bid Notices** – any current meeting notices.

**Online Plans Room** – the link to Indox – MoDOT's electronic plans room.

**Electronic Bidding Service (Bid Express)** - the electronic bidding service that MoDOT uses to accept bids via the internet.

**Electronic Business Information** – a "How-To" Guide, required forms, etc, along with Expedite Bid Software which is used to enter and submit bids electronically. MoDOT's current version of Expedite Bid can be downloaded from MoDOT's website or from the Bid Express website. ([www.bidx.com](http://www.bidx.com)).

**Also contained on this front page:** Local Public Agency (usually City and County) advertisements, Wage Rate Information, How to become a MoDOT vendor information, Disadvantaged Business Enterprise information and Design Build Information for any of MoDOT's design build projects.

## Bid Express Website

### To Sign up for a BidX Account:

1. Go to [www.bidx.com](http://www.bidx.com) and click the **Join now!** hyperlink and follow the steps. BidX can also be accessed from MoDOT's web page.



**Bid Express**  
SECURE INTERNET BIDDING

[logout](#) [my-bidx](#) [support\\_and\\_contacts](#) [alerts](#) 

**Bidding Services** **Order** **Policies** **News** **Questions/Help**

Your online source for:  
• **Secure Internet Bidding**  
• **Bid and Plan Data**

Louisiana **Act 590**  
Click here!

SELECT AN AGENCY:

U.S. States

Canadian Provinces

[view map](#)  
[forgot login or password](#)

[The Bid Express Service Receives Two Security Certifications](#)

username  password   **Not a member?  
Join now!**



**AGENCIES**  
[Overview movie \(1m20s\)](#)  
[\[Transcript\]](#)

Increase efficiency and [save money](#) in bidding for [your agency](#) and bidders with Internet bidding. Get more bidders and more competitive bids. Omit errors and reduce staff time. Integrate with [Appia®](#) or AASHTO [Trns-port®](#) software for a complete solution. Provide plan sheets, bid tabs and more!

**BIDDERS**  
[Overview movie \(1m20s\)](#)  
[\[Transcript\]](#)

Get [all the bidding tools you need](#) in one place. [Save time and money](#) with secure, online bid submission, Online Plan Sheets service, Bid Tab Analysis service, and quote exchanges with subs through the [Small Business Network](#).

**Get started today!**

**SUBS AND SUPPLIERS**

Get in-the-know with easy access to proposal information. Use key word searches to find projects to bid on and easily find the planholders for those jobs. Provide instant quotes to primes via [Small Business Network](#).

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2. You must accept the Bid Express Subscriber Agreement in order to continue.
3. Fill out the Bid Express Subscriber Questionnaire.
4. Complete Bid Express Signup Form. This process requires a credit card for BidX billing procedures.

### **To Download Expedite® Bid software from the Bid Express website:**

1. Select Missouri from the home page.
2. From the "Utilities" tab, choose the link for the Expedite® Bid program.
3. Fill in the appropriate information.
4. Click on the Download Expedite® Bid link.

**Note: You will have to enter pertinent information upon using Expedite® the first time such as company name, agency and vender ID.**

## DIGITAL ID INSTRUCTIONS

You must have an active Digital ID to use the internet bid submission and electronic verification of bid bonds. \*Please note it can take up to 5 business days to process and activate the ID from the date it is received by BidX.com. Digital ID's should be treated like a person's signature. If your company has more than one person authorized to sign bids your company will need to have an ID created for each person. Only the person authorized to sign a bid should know the Digital ID password. This person should be the one creating the Digital ID.

### To Create a Digital ID:

1. Login to the Bid Express website.
2. Scroll down the page and click on "Create or Manage Your Digital ID" located under the "Manage Your Account" section.

The screenshot shows the Bid Express website interface. At the top, there is a navigation bar with links for "logout", "my-bidx", "support\_and\_contacts", and a RSS icon. Below this is a green navigation bar with buttons for "Bidding Services", "Order", "Policies", "News", and "Questions/Help". A link for "Updated Bid Express Subscriber Agreement" is also visible. The main content area is titled "Welcome bidquestions1@modot.mo.gov". It features an "Agency Quick Launch Center" with a "SELECT AN AGENCY:" dropdown menu containing "U.S. States" and "Canadian Provinces", each with a "Go" button. A "Map of Agencies" link and a map of the United States are also present. Below this is a "Manage Your Account" section with a list of links: "Create or Manage your Digital IDs" (with a sub-description), "Alerts", "Email Notifications", and "Register for Internet Bidding for Local Agencies". On the right side, there is a sidebar with sections: "Contact Us" (with phone, fax, and email information), "Training Center", "Downloads" (with a link to "Download Expedite Bids"), "Documents" (with links to various guides and manuals), "Internet Bidding" (with links to "Download a proposal", "Download and apply amendments", "Submit a bid", and "Withdraw a bid"), and "Small Business Network".

3. Click on the "My Bidx" link at the top of the page if you do not see this upon logging in.
4. Click on "Create a new Digital ID" link.
5. Enter the name of the officer authorized to sign bids, enter the company name, select Missouri Department of Transportation and enter your bidder ID (vendor number).
6. Check the box to agree to pay the one-time processing fee.
7. Check the next box once you have updated the company information in the Expedite Bid Software.
8. Click the "Generate" button.
9. Enter the password for the ID. **(Please remember this password can never be changed or retrieved. Therefore, write it down and keep it in a safe place.)**

10. Print the registration form for the ID. This form must be signed by the officer the ID was created for and it must be notarized. Original hardcopy form must be sent to the Bidx.com team for processing at this address.

Bidx.com  
Attn: Bid Express Administration  
5700 SW 34th St., Suite 1235  
Gainesville, FL 32608-5371

Once the ID is created, MoDOT will receive the information and will approve, deny or place the ID on hold. To view the status of your ID, click on the "Create or Manage Your Digital ID" link from the "Manage Your Account" section and click on the status of the ID. Before an ID is enabled, the Bidx.com team must receive the correct paperwork for the ID.

Please allow up to **5 business days** to process and enable your Digital ID once we have received your completed, notarized form. You will be notified by e-mail when your Digital ID is enabled.

If you have any questions, please contact the Bidx customer support team at (888) 352-BIDX (2439).

***Note: If you forget your password, it is not possible for Bid Express or MoDOT to determine or recover either your Digital ID password or your Digital ID. You will have to obtain another Digital ID and pay an additional \$100 processing fee.***

**To Back-up your Digital ID:**

1. Insert a blank cd.
2. Select "Tools" from the Bid Menu.
3. Select "Manage Digital ID's".
4. Highlight the Digital ID you would like to export.
5. Select the "Export ID" Button.
6. Save the file to a cd using the "Export Digital ID" Save-As Dialog Box that appears.
7. Make multiple copies of the cd as desired and store the cd in a secure place like a safe or safety deposit box.

***Note: Do not store your Digital ID password and your back-up Digital ID in the same place.***

If you want to submit bids from multiple pc machines, you may copy the Digital ID to each machine per the instructions given below. **Digital ID's should be treated like a person's signature. If your company has more than one person authorized to sign bids your company will need to have ID's created for each person.**

**To copy your Digital ID to another PC:**

1. Insert the cd containing your ID.
2. Select "Tools" from the Bid Menu.
3. Select "Digital ID's".
4. Select the "Import ID" Button.
5. Highlight the Digital ID you would like to import using the "Import Digital ID" Save-As Dialog Box that appears.
6. Select the open button to import the Digital ID.

## REQUEST TO SUBMIT BIDS ELECTRONICALLY IN MISSOURI

1. The contractor must submit an executed "Request to Submit Bids Electronically" to MoDOT Design Division –ATTN: Electronic Bidding, P.O. Box 270, Jefferson City, MO 65102. The agreement can be found at [http://www.modot.mo.gov/business/contractor\\_resources/bid\\_opening\\_info/bidGenInfo.shtml](http://www.modot.mo.gov/business/contractor_resources/bid_opening_info/bidGenInfo.shtml).

CCO Form: DE19  
Approved: 10/6 (CWS)

**Request to Submit Bids Electronically**

The Missouri Department of Transportation (MoDOT) has developed procedures for contractors to submit bids electronically for Missouri Highways and Transportation Commission (MHTC) work.

This form must be signed by an officer of the Contractor and in the possession of the MoDOT Design Division – Attn: Electronic Bidding, P.O. Box 270, Jefferson City, MO 65102 – at least seven (7) days prior to the first date the Contractor wants to submit bids electronically. The Contractor understands that when this form is filed, the Contractor has the option to: (1) bid and submit bid bonds electronically; (2) bid and submit the bid bond/guaranty on paper; or (3) submit a bid electronically but submit a paper bid bond/guaranty for that bid in a separate, sealed and marked envelope – if the bid and bond submissions are received on time.

By signing this request the Contractor agrees and stipulates:

1. The Contractor will not submit an electronic bid for a contract unless the Contractor has a valid contractor questionnaire on file with MoDOT, in order to bid on proposed MHTC contracts.
2. The Contractor will provide MHTC with either an electronic bid bond with the electronic bid, or a paper bid bond or lawful bid guaranty, prior to the deadline for bid submittal.
3. The Contractor will prepare and submit the bid with the AASHTO Tm\*port software version of Expedite that MoDOT is currently using.
4. The Contractor understands the bids will be electronically submitted to BidX.com of Gainesville, Florida, as an independent depository for the electronic bid submission, and that MoDOT will not have access to these bids until after the deadline for bid submittals.
5. The Contractor will secure a Bid Express account from BidX.com to access [www.bids.com](http://www.bids.com) and submit bids.
6. The Contractor will furnish to MoDOT on this form, the names of the individuals who are authorized to sign bids electronically for the Contractor.
7. The Contractor will promptly notify MoDOT of any changes to the list of the individuals who are authorized to sign bids electronically for the company.
8. The Contractor will obtain a separate "Digital ID" for each individual authorized to submit an electronic bid to MHTC.
9. The Contractor will ensure the confidentiality of the "Digital ID" for its officers who have obtained them.
10. The Contractor agrees that the submission of a digitally signed electronic bid constitutes the Contractor's bid, and the submission of a digitally signed electronic bid bond for that electronic bid constitutes the Contractor's bid bond for that bid.
11. The Contractor agrees that the latest submitted electronic bid will be considered the Contractor's official bid. The time of submittal is the time BidX.com receives that electronic bid (with or without an electronic bid bond).
12. Alternatively, the Contractor agrees that a paper bid is considered the Contractor's official bid if the Contractor submits both a paper bid and electronic bid, unless the Contractor withdraws the paper bid prior to bid opening.
13. Contractors who intend to form a joint venture will furnish a separate Contractor questionnaire to MoDOT to obtain approval and a valid vendor number. Those Contractors also agree to obtain a new "Digital ID" and submit a new "Request to Submit Bids Electronically" form signed by all parties and identifying the individuals that are authorized to digitally sign the electronic bid. These documents must be in MoDOT's possession at least seven (7) days prior to the letting date.
14. After MoDOT acknowledges receipt of this form, the Contractor is approved to bid electronically and this form remains in effect, unless and until it is replaced by a later "Request to Submit Bids Electronically" form, or it is revoked in a written notice by either party to the other, or it is revoked or superseded by operation of law (including, but not limited to, no current contractor questionnaire is on file, the contractor is suspended or disqualified from bidding, or a statutory change eliminates the need for this form).

Contractor/Joint Venture Full Name \_\_\_\_\_ Authorized Signature(s) for Contractor/Joint Venture \_\_\_\_\_ Date \_\_\_\_\_

Please list an email address for this Contractor/Joint Venture in order for MoDOT to notify you of receipt of this form, and of other important notices: \_\_\_\_\_

Individuals (including title) authorized to digitally sign electronic bids for this Contractor/Joint Venture are (please type or print):

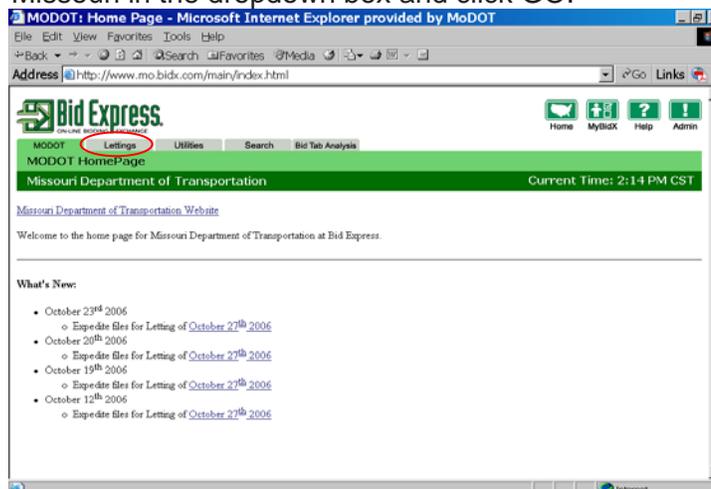
_____	_____	_____
Type or Print Individual's Name	Type or Print Individual's Name	Type or Print Individual's Name
_____	_____	_____
Type or Print Individual's Business Title	Type or Print Individual's Business Title	Type or Print Individual's Business Title

## SUBMITTING ELECTRONIC BIDS IN MISSOURI

Your company has to have an active **BidX Account** in order to submit bids via the Internet.

### MoDOT's BidX Home Page

1. After logging in - select Missouri in the dropdown box and click GO.



- From the “**Lettings**” tab, choose the specific letting you are interested in by double clicking the date from the list.

**Bid Express**  
SECURE INTERNET BIDDING

Home MyBidX Help Admin

MODOT **Lettings** Utilities Search Bid Tab Analysis Small Business Network

List of Lettings July 22<sup>nd</sup> 2011

Missouri Department of Transportation Current Time: June 27<sup>th</sup> 2011 11:21 AM CDT

**Proposals for Letting of July 22<sup>nd</sup> 2011**

Letting ID: 110722  
Number of Proposals: 10  
Letting Cut-Off Time: 11:00:59 AM

**Also Available**

The [Apparent Bid Results](#)  
All Bid Tabulations as [Comma-Separated Values](#)  
All Bid Tabulations as [Tab-Separated Values](#)  
The [Bid Summary Results](#)  
All EBS and Amendment Files as an [EBLIB File](#)  
Proposal data below as [Comma-Separated Values](#)  
Proposal data below as [Tab-Separated Values](#)  
Notice to Contractors [supplementalnotice.pdf](#)  
Notice to Contractors [110722 withdraw all calls.pdf](#)  
Notice to Contractors [notice.pdf](#)  
DBE BIN File [dbe.bin](#)

**Approximate time left until this letting:**  
24 days, 21 hours, 11 minutes, and 1 seconds.

Contract ID	Call Order	Plansheets	Items	Counties	Description
<a href="#">110722-B01</a>	B01	0	88	LINCOLN	J3P2174 - ROUTE 47 - LINCOLN COUNTY
<a href="#">110722-B02</a>	B02	0	21	MONTGOMERY	J3M0072 - ROUTE I-70 - MONTGOMERY COUNTY
<a href="#">110722-B03</a>	B03	0	84	MARION	J3P2211 - ROUTE 24, 61 - MARION COUNTY
<a href="#">110722-B04</a>	B04	0	113	MARION	J3P0714 - ROUTE 61 - MARION COUNTY
<a href="#">110722-C01</a>	C01	0	36	JACKSON	J4B0802D - ROUTE 71 WOR - JACKSON COUNTY
<a href="#">110722-C02</a>	C02	0	1	JACKSON	J4M0223B - ROUTE 71 - JACKSON COUNTY
<a href="#">110722-D01</a>	D01	0	34	BOONE	J5S2165 - ROUTE B - BOONE COUNTY
<a href="#">110722-F01</a>	F01	0	8	JEFFERSON	J6L1000C - ROUTE P - JEFFERSON COUNTY
<a href="#">110722-G01</a>	G01	0	72	JASPER	J7B0801N - ROUTE 171 - JASPER COUNTY

- Each letting page contains a list of contracts as well as the [dbe.bin](#) file. This file contains a listing of DBE firms in the MRCC DBE directory. **(It must be saved in the same location as the EBS files that you are bidding on.)**
- Double click on a specific contract ID to see a schedule of items, number of amendments, description, revision date, and to save the EBS file.

**Proposal 110722-B01**

Date Generated: June 23<sup>rd</sup> 2011  
 Date Revised: N/A  
 Call Order: B01  
 Items: 88  
 Sections: 4  
 Amendments: 0  
 Highway Number:  
 Counties: LINCOLN

**Also Available**

NEW! [Bid Tab Analysis](#)  
 Expedite Data File [22julb01.ebs](#)  
 Item data below as [Comma-Separated Values](#)  
 Item data below as [Tab-Separated Values](#)

J3P2174 - ROUTE 47 - LINCOLN COUNTY

[Request a Sub-quote](#)   [Provide a Sub-quote](#)

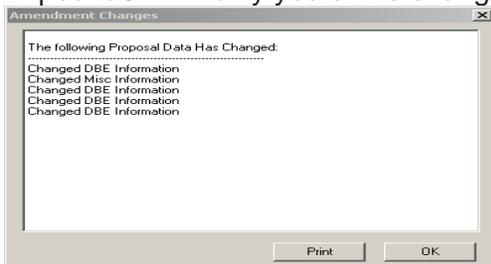
Section 0001: ROADWAY ITEMS						
Line	Item	Alt	Description	Units	Price	Quantity
0010	1041000		TEMPORARY SURFACING	CUYD		51.00000
0020	2022010		REMOVAL OF IMPROVEMENTS	LS		1.00000
0030	2031000		CLASS A EXCAVATION	CUYD		1573.00000
0040	2035500		EMBANKMENT IN PLACE	CUYD		1768.00000
0050	2036000		COMPACTING EMBANKMENT	CUYD		1311.00000
0060	2037075		COMPACTING IN CUT	STA		17.60000
0070	2063300		CLASS 4 EXCAVATION	CUYD		35.00000
0080	3040504		TYPE 5 AGGREGATE FOR BASE (4 IN. THICK)	SQYD		636.00000
0090	3049905		MISC. 4 IN OPTIONAL BASE	SQYD		3638.50000
0100	3105003		GRAVEL (A) OR CRUSHED STONE (B)	SQYD		367.00000

C. Click the Expedite Data File [22julB01.ebs](#) and save it to your computer. Again, the EBS file and dbe.bin file must be saved in the same location on your computer.

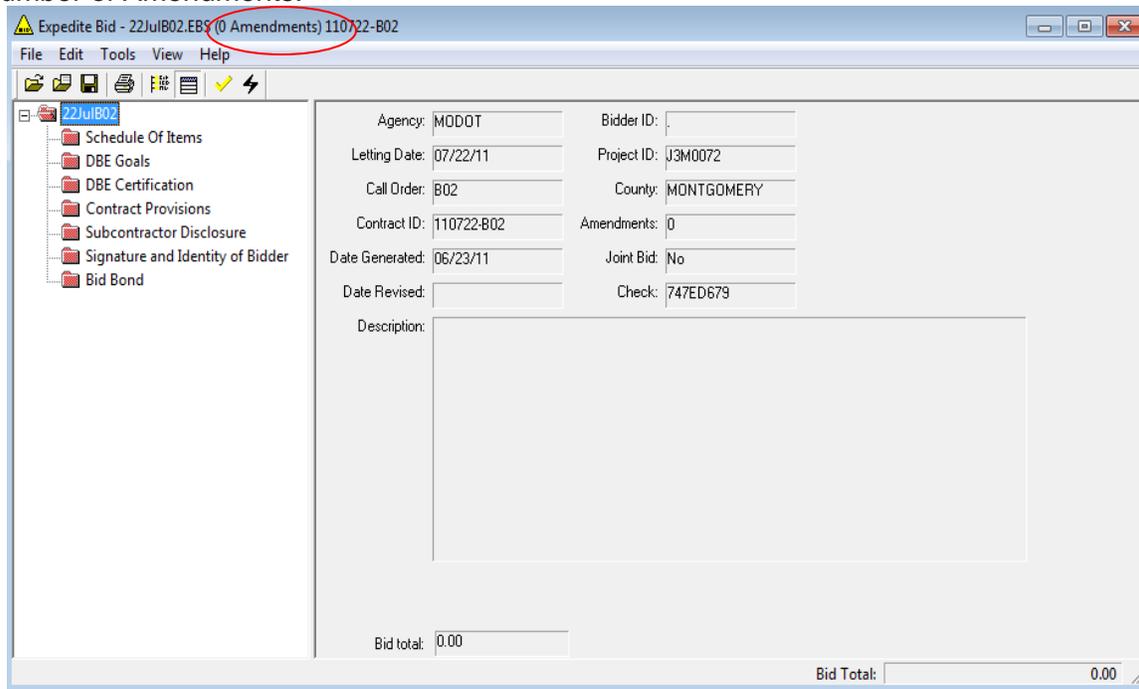
Check for any amendments that may have been sent out for this proposal. Amendment files should be saved in the same location as the original EBS file. This will ensure that when the proposal is opened the amendments will also upload.

**USING EXPEDITE BID**

1. Select **Open Proposal** from the **File** menu.
2. Find the location where you saved the EBS file and click on it.
3. Select Open.
4. Notice that when an amendment is saved in the same location as the original EBS file, Expedite® will notify you of the changes as shown below.



5. Click OK.
6. Expedite® will open the Proposal and it should look like the screen below. It will show the number of Amendments.

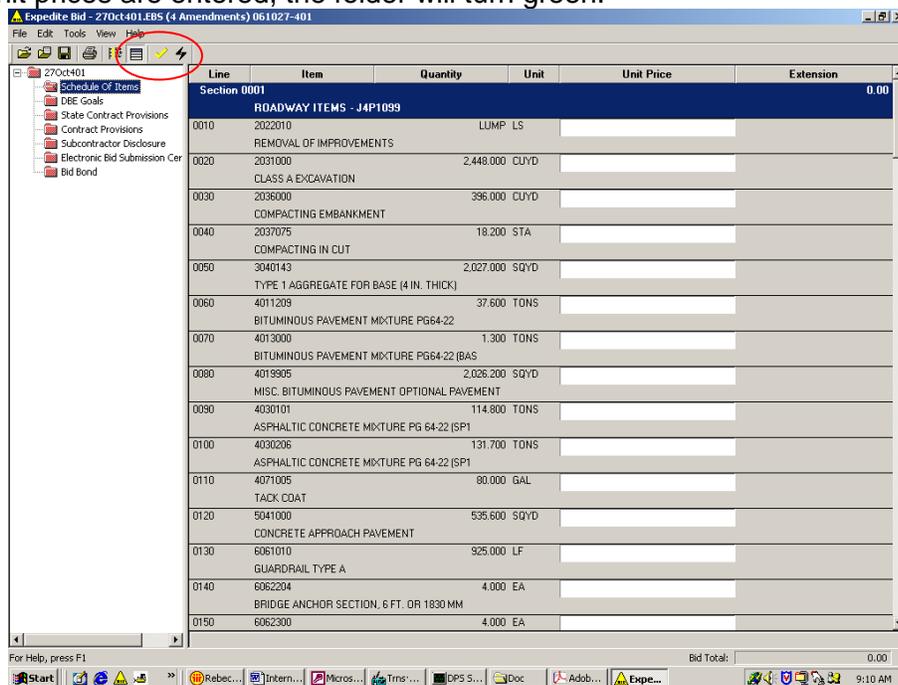


7. Please note that the folders are initially **RED**. These folders will turn **GREEN** when all of the needed data is completed. You can double check by clicking on the **yellow** check bid icon.

**NOTE:** If you are not submitting your DBE information electronically or are bidding on a project that does not contain a DBE goal, the DBE goals folder will not turn **GREEN**.

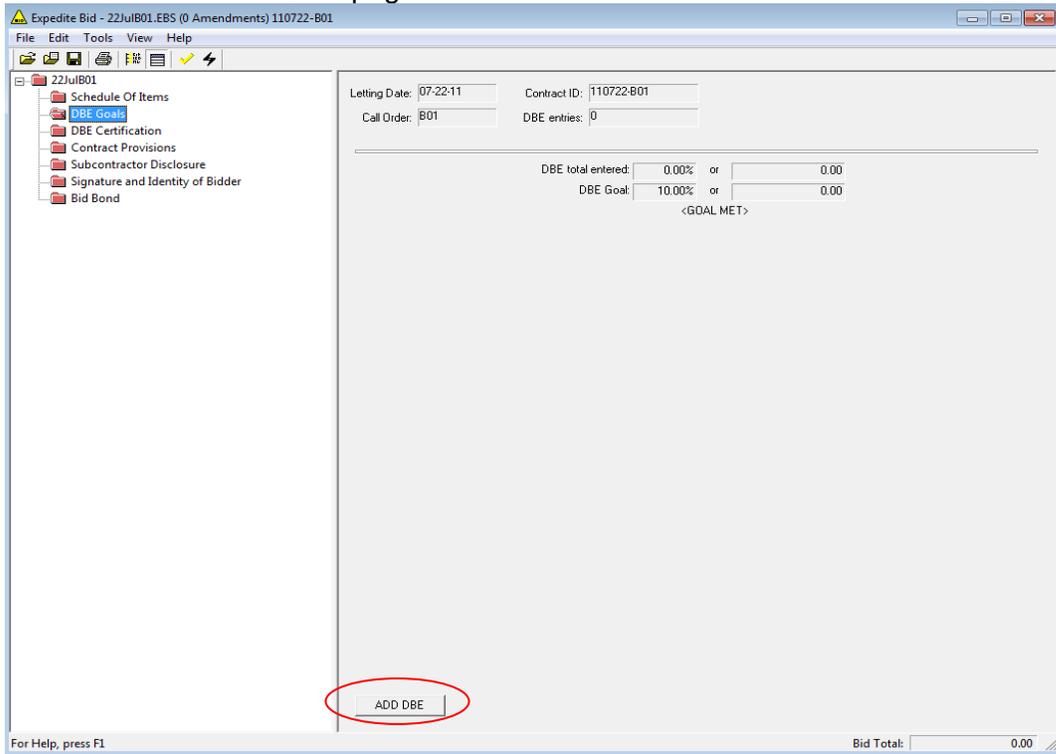
### TO FILL OUT THE INDIVIDUAL FOLDERS

**Schedule of Items Folder:** Complete the schedule of items screen by inputting the unit price of items. Once all unit prices are entered, the folder will turn green.



**Disadvantage Business Enterprise (DBE) Folder** - For the DBE Goals folder to turn green, the following must be completed:

- a. A DBE goal page needs to be completed for each DBE that is used by clicking ADD DBE on the main DBE Goal page.



- b. Fill in the DBE Goal for the DBE as follows.
- c. **NOTICE** that fields marked with the \*\* are required fields and must be completed in order to get a green folder.



## Contract Provisions Folder

### CONTRACT PROVISIONS

(5a) ACCEPTANCE OF PROVISION FOR PRICE ADJUSTMENT FOR FUEL: Bidders have the option to accept the provision for Price Adjustment for Fuel in accordance with Sec. 109.14 . The bidder must select "Yes" for those items of work in which they choose to accept the provision. No price adjustments will be made, due to fuel price changes, for bidders who do not accept this provision. This provision does not apply to Seal Coat.

<input type="checkbox"/>	EXCAVATION PRODUCTION
<input type="checkbox"/>	ASPHALT PRODUCTION
<input type="checkbox"/>	ASPHALT HAULING
<input type="checkbox"/>	CONCRETE PAVING PRODUCTION
<input type="checkbox"/>	CONCRETE PAVING HAULING
<input type="checkbox"/>	AGGREGATE BASE HAULING

(5b) ACCEPTANCE FOR PROVISION FOR ASPHALT CEMENT PRICE INDEX OR SEAL COAT PRICE INDEX: Bidders have the option to accept the provision for Asphalt Cement Price Index or Seal Coat Price Index in accordance with the General Provisions. The bidder must mark each box below if they choose to accept the provision. No price adjustments will be made, due to asphalt price changes, for bidders who do not accept this provision. The Asphalt Cement provision applies only to projects that have a quantity of asphalt wet ton mix pay items or converted square yard quantity over 1,000 tons, and the Seal Coat provision applies only to projects that have a quantity that exceeds 50,000 square yards for an individual project or any number of projects in the contract combination.

<input type="checkbox"/>	ASPHALT CEMENT
<input type="checkbox"/>	SEAL COAT

(6) MAXIMUM MONETARY VALUE OF AWARDS ACCEPTED THIS BID OPENING: Bidders have the option to specify the maximum monetary value of awards that they will accept for the total of all bids they have submitted in the bid opening, Sec 102.7.2. If the bidder is submitting only one bid, or if the bidder does not want to specify a maximum monetary value for submitted bids, this section should not be completed. If a submitted bid upon correction exceeds the indicated maximum monetary amount, the bid may be declared non-responsive. If a bidder's submitted bids show different values for the maximum monetary value, the lowest value will govern.

MAXIMUM MONETARY VALUE OF AWARDS ACCEPTED THIS BID OPENING

\$

(Note: this amount should be entered in only one of the bids for this bid opening)

(7) COMBINATION BIDS: (Applies only if combination bids are specified. See cover and/or notice to contractor(s).) Combination bids will be in accordance with Sec 102.12. By selecting "All or None" the bidder desires to combine all projects in accordance with Sec102.12.2.1.

If the bidder leaves this field blank, bids for the individual projects will be considered separate.

1. Select YES/NO for fuel price adjustment on all listed choices.
2. Select YES/NO for Asphalt Cement Price Index or seal coat price index.
3. Indicate dollar (\$) amount for Maximum Monetary Value of award(s) if applicable.
4. Select All or None/Separate if the project is a **permitted** combination.

(9a) CERTIFICATIONS FOR FEDERAL JOBS: (Applies to Federal Projects only.) By signing and submitting this bid, the bidder makes the certifications appearing in Sec. 102.18.1 (regarding affirmative action and equal opportunity), Sec. 102.18.2 (regarding disbarment, eligibility, indictments, convictions, or civil judgments), Sec. 102.18.3 (regarding anti-collusion), and Sec. 102.18.4 (regarding lobbying activities). Any necessary documentation is to accompany the bid submission, as required by these sections. As provided in Sec. 108.13, the Commission may terminate the contract for acts of misconduct, which includes but is not limited to fraud, dishonesty and material misrepresentation or omission of fact within the bid submission.

(9b) CERTIFICATIONS FOR STATE JOBS: (Applies to State Projects only.) By signing and submitting this bid, the bidder makes the certifications appearing in Sec. 102.18.2 (regarding disbarment, eligibility, indictments, convictions, or civil judgments), Sec. 102.18.3 (regarding anti-collusion), and Sec. 102.18.5 (regarding Missouri Domestic Products Procurement Act). Any necessary documentation is to accompany the bid submission, as required by these sections. As provided in Sec. 108.13, the Commission may terminate the contract for acts of misconduct, which includes but is not limited to fraud, dishonesty, and material misrepresentation or omission of fact within the bid submission.

(9c) CERTIFICATIONS FOR FEDERAL STATE COMBINATION: (Applies to Federal/State Projects combinations only.) By signing and submitting this bid, the bidder makes the certifications appearing in Sec. 102.18.1 (regarding affirmative action and equal opportunity), Sec. 102.18.2 (regarding disbarment, eligibility, indictments, convictions, or civil judgments), Sec. 102.18.3 (regarding anticollusion), Sec. 102.18.4 (regarding lobbying activities), and Sec. 102.18.5 (regarding Missouri Domestic Products Procurement Act). Any necessary documentation is to accompany the bid submission, as required by these sections. As provided in Sec. 108.13, the Commission may terminate the contract for acts of misconduct, which includes but is not limited to fraud, dishonesty, and material misrepresentation or omission of fact within the bid submission.

By selecting "No" the bidder REFUSES to make one or more certifications for the above items 9a, 9b or 9c. The bidder shall provide a statement of explanation for the refusal in the space below or by fax to the Design Division @ Fax no. 573-522-2281.

(10) ANTIDISCRIMINATION: The Commission hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award.

(11) PREFERENCE TO MISSOURI FIRMS IN AWARDED OF CONTRACTS: (Applies to State Projects and Federal/State Project Combinations only.) The bidder's attention is directed to Section 34.355 RSMo Supp 2000, et seq, which requires that preference be given in awarding contracts to firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when the quality of performance promised is equal, or better, and the price quoted is the same, or less.

The law also requires that a contractor or bidder domiciled outside the state of Missouri shall be required, in order to be the successful bidder, to submit a bid which is the same percent less than the lowest bid submitted by a responsible contractor or bidder domiciled in Missouri as would be required for the Missouri domiciled contractor or bidder to succeed over the bidding contractor or bidder domiciled outside Missouri in a like contract or bid being let in his domiciliary state. A contractor or bidder domiciled outside Missouri shall also be required to submit an audited financial statement as would be required of a Missouri domiciled contractor or bidder on a like contract or bid being let in the domiciliary state of that contractor or bidder.

For firms, corporations or individuals domiciled outside the state of Missouri, it is requested they submit the following information:

List the state of domicile

List address of all Missouri offices or places of business

I acknowledge that I have read, understand and completed the above Contract Provisions.

5. Select YES/NO for 102.18 Certifications.
6. List your state of domicile if outside of Missouri.
7. Indicate address(es) for Missouri offices or places of business.
8. Indicate that you acknowledge reading this and the folder will turn green.

## Subcontractor Disclosure Folder:

**Subcontractor Disclosure**

The bidder shall submit with this bid any subcontracts that meet the requirements of Sec 102. List below the name of each subcontractor that will be furnishing labor, labor and materials, the category of work that the subcontractor will be performing (e.g. asphalt, concrete, earthwork, bridges...), and the dollar value of the subcontract. Select "NONE" if there are no subcontractors that need to be disclosed.

If the information is not available at the time of bid, the bidder shall submit the "Subcontractor Disclosure Form", located on MoDOT's website, on or before 4:00 p.m. of the third business day after the bid opening date, directly to the Design Division, Missouri Department of Transportation, 105 W. Capitol Avenue, P.O. Box 270, Jefferson City, Missouri 65102-0270. Telefax transmittal to MoDOT will be permitted at fax no. 573-526-3261. The complete signed original documents do not need to be mailed to MoDOT, but the bidder shall have it available if requested by the Design Division or the engineer.

SUBCONTRACTOR NAME	DOLLAR VALUE	CATEGORY OF WORK

Submitted:

Options in dropdown:  
 NONE  
 SUBMITTING BY FAX or E-MAIL  
 INCLUDED IN BID

1. Bidder may submit subcontractor disclosure information electronically with the bid or up to 3 business days following the letting by fax/e-mail. If submitting electronically, the bidder shall list name of each Subcontractor in accordance with section 102. The electronic Subcontractor Disclosure form is available at [http://www.modot.mo.gov/business/contractor\\_resources/bid\\_opening\\_info/bidgeninfo.shtml](http://www.modot.mo.gov/business/contractor_resources/bid_opening_info/bidgeninfo.shtml)
2. Select how this information will be submitted and the folder will turn green.

## Signature and Identity of Bidder Folder:

**(12) SIGNATURE AND IDENTITY OF BIDDER**

BY SUBMITTING THIS BID ELECTRONICALLY, I HEREBY ACKNOWLEDGE THAT ALL REQUIREMENTS INCLUDED IN THE HARD COPY REQUEST FOR BID, AND AMENDMENTS ARE A PART OF THIS BID AND CONTRACT.

\*\*\* AN ELECTRONIC PROPOSAL SUBMITTED AND SIGNED WITH A DIGITAL ID, UNDER THE PROVISION OF THE MISSOURI DEPARTMENT OF TRANSPORTATION, WILL BE CONSIDERED VALID AND BINDING. \*\*\*

THE BIDDER CERTIFIES THAT THE BIDDER AND ITS OFFICIALS, AGENTS, AND EMPLOYEES HAVE NEITHER DIRECTLY NOR INDIRECTLY ENTERED INTO ANY AGREEMENT, PARTICIPATED IN ANY COLLUSION, OR OTHERWISE TAKEN ANY ACTION IN RESTRAINT OF FREE COMPETITIVE BIDDING IN CONNECTION WITH THIS BID, AND THAT THE BIDDER INTENDS TO PERFORM THE WORK WITH ITS OWN BONA FIDE EMPLOYEES AND SUBCONTRACTORS, AND DID NOT BID FOR THE BENEFIT OF ANOTHER CONTRACTOR.

THE BIDDER CERTIFIES THAT THE BIDDER'S COMPANY KNOWINGLY EMPLOYS ONLY INDIVIDUALS WHO ARE AUTHORIZED TO WORK IN THE UNITED STATES IN ACCORDANCE WITH APPLICABLE FEDERAL AND STATE LAWS AND ALL PROVISIONS OF MISSOURI EXECUTIVE ORDER NO. 07-13 FOR CONTRACTS WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION, ACTING THROUGH THE MISSOURI DEPARTMENT OF TRANSPORTATION.

THE BIDDER ACKNOWLEDGES THAT THIS IS AN UNSWORN DECLARATION, EXECUTED UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE UNITED STATES AND/OR FALSE DECLARATION UNDER THE LAWS OF MISSOURI AND ANY OTHER APPLICABLE STATE OR FEDERAL LAWS. THE FAILURE TO PROVIDE THIS CERTIFICATION IN THIS BID MAY MAKE THIS BID NON-RESPONSIVE, AND CAUSE IT TO BE REJECTED.

Select "No" ONLY if the bidder REFUSES to make this certification. The bidder may provide an explanation for the refusal with this submittal in the space below or by fax to the Design Division @ fax no. 573-522-2281.

USE OF ANOTHER PERSON'S DIGITAL ID IN THIS BIDDING PROCESS VIOLATES THE LAWS OF MISSOURI.

acknowledge that I have read, understood and completed the above Electronic Bid Submission Certification.

1. Select YES/NO for Electronic Bid certification.
2. If NO is selected then provide an explanation of refusal.
3. Indicate whether you acknowledge reading this screen then the folder will turn green.

## Bid Bond Screen Folder:

In order to verify Bid Bonds electronically, contact Insure Vision or Surety 2000 to obtain an electronic project specific bid bond or annual bid bond ID.

Insure Vision Technologies: (818) 783-3460.

Surety2000: (800) 660-3263.

**< BOND RECORD IS INCOMPLETE >**

**BID BOND**

(B) BID GUARANTY: The bidder shall submit a Bid Guaranty meeting the requirements of Section 102 of the Missouri Standard Specifications for Highway Construction. The project bid bond form is included in the bid book, and the project and annual bid bond forms are also available on MoDOT's website. Paper annual bid bonds shall be submitted to MoDOT by June 15th of each year. If utilizing a paper annual bid bond as a Bid Guaranty for this project, the bidder shall mark the box below:

Pay By:  Paper Annual Bid Bond price to June 15th

If submitting a paper project bid bond or cashier's/certified check, the Bid Bond folder will not turn green.

**ELECTRONIC BID BOND**

The bidder shall complete the following bond verification process if utilizing an electronic project bid bond or electronic annual bid bond as a Bid Guaranty for this project. Electronic annual bid bonds shall be executed by June 15th of each year.

\*\*Bond ID:

\*\*Surety Registry Agency:

\*\*Bond Pct:

Surety State:

FIELDS WITH THE \*\* INDICATOR ARE REQUIRED FIELDS IF SUBMITTING YOUR BID VIA BID EXPRESS  
\*\*\*THE BELOW REFERENCED FIELDS WILL BE POPULATED WHEN THE FORM IS PRINTED. PLEASE PRINT THE FORM AND CHECK ITS ACCURACY PRIOR TO SUBMITTING BID\*\*\*

**BID BOND**

KNOW ALL PERSONS BY THESE PRESENTS, that we \_\_\_\_\_  
as principal and \_\_\_\_\_  
as surety, are held and firmly bound unto the state of Missouri (acting by and through the Missouri Highways  
and Transportation Commission) in the penal sum of \_\_\_\_\_  
Dollars;  
to be paid to the commission to be credited to the  
state road fund, the principal and surety binding themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally,  
firmly by these presents:

THE CONDITION OF THIS OBLIGATION is such that WHEREAS the principal is submitting herewith a bid to the commission  
on route(s) \_\_\_\_\_  
in County(ies) \_\_\_\_\_  
project (s) \_\_\_\_\_  
for construction or improvement of state highway as set out in said bid:

NOW THEREFORE, if the commission shall accept the bid of the principal and if the principal shall properly execute  
and deliver to the commission the contract, contract bond, and evidence of insurance coverage in compliance with the  
requirements of the bid, the specifications, and the provisions of section 227.100 RSMo,  
to the satisfaction of the commission, then this obligation shall be void and of no effect, otherwise to remain in full force and effect.

In the event the said principal shall, in the judgment of the commission, fail to comply with any requirement as set forth in the preceding  
paragraph, then the state of Missouri, acting by and through the commission, shall immediately and forthwith be entitled to recover the full  
penal sum above set out, together with court costs, attorney's fees, and other expense of recovery.

The principal and surety hereby certify that the document is the original or a verbatim copy of the bid bond form furnished by the  
Commission, in accordance with Sec 102.3 of the Missouri Standard Specifications for Highway Construction.

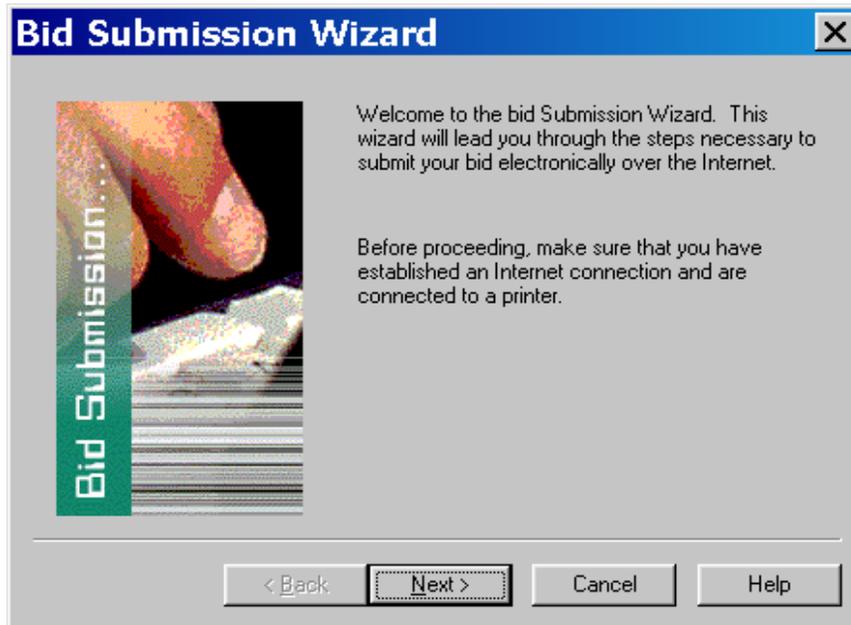
Bond Amount:  
Bond Goal:  5.00% or  0.00

or Help, press F1 Bid Total: 0.00

1. Provide surety agency Bidder ID and Contract ID.
2. Surety registers bid bond and provides Bond ID number.
4. Select the form of payment - if submitting a paper annual bid bond the folder **will** turn green. If submitting a paper project bid bond or cashier's certified check, the folder **will not** turn green.
5. Enter the Electronic Bid Bond ID given by the Surety Agency.
6. Select the Surety registry agency.
7. Bond percent must always be 5% for Missouri Contracts.
8. Surety State should be left blank as it is automatically populated.
9. Click Verify.
10. Follow the Verification Wizard.
11. Verify accuracy of Bid Bond form after bid is printed. Print Bid by going to File, Print.

**To Submit Bid(s):**  
**Using Expedite® Bid**

1. Select **Submit Bid** from the **Tools** menu.
2. Follow the instructions of the bid submission wizard to submit your bid.

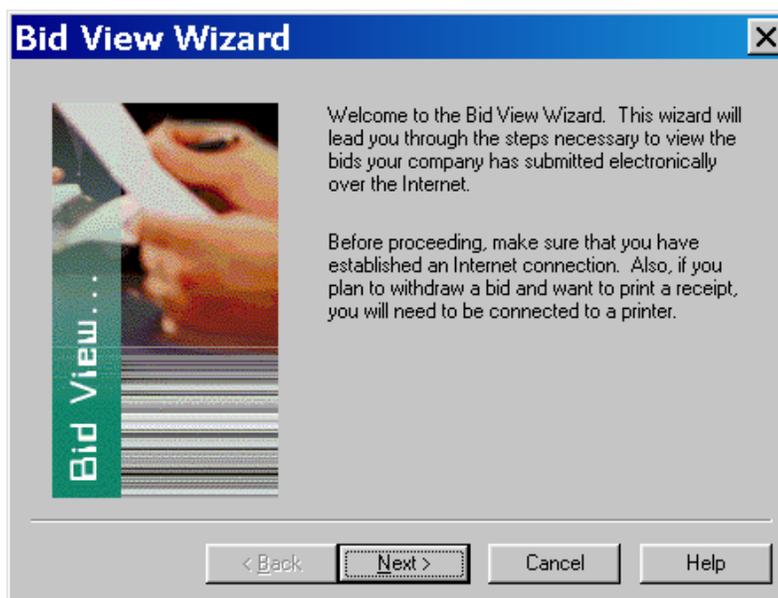


3. Store your Bid Submission Receipt in a secure place.

**Note:** *Each previously submitted bid is overwritten by the latest submittal.*

**To View or Withdraw Submitted Bids:**

1. In Expedite® Bid, from the Tools menu select View Submitted Bids.
2. Follow the View Bids Wizard.
3. At this point you will be able to view the bid(s) that you have submitted and/or withdraw the bid(s) by highlighting the desired bid(s) and clicking on the "Withdraw Bid" button.



REPEAT THE ABOVE STEPS FOR EACH PROPOSAL BID.

**Bids as Read** - can be viewed on the BidX website or MoDOT's website.

1. In BidX, go to Missouri's page and select the Lettings drop-down. Pick the specific letting and click on Apparent Bid Results.
2. From MoDOT's website, select *Bidding & Contracting* then *Roadway Improvement Projects administered by MoDOT*.

Business with MoDOT  
Missouri Department of Transportation

Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

HOME >> BIDDING >> INDEX

## MoDOT Bidding and Contracting Opportunities

Want to bid on a MoDOT project, supply request, building contract, training opportunity, property for sale, surplus offer or anything else? This page is where you start.

If you have any questions or comments regarding information on this site, please contact MoDOT at (573) 751-2876.

### Road and Bridge Construction Bidding Opportunities

- [Roadway Improvement Projects administered by MoDOT](#)
- Local Projects administered by Cities and Counties
- Contractor Prequalification Information
- Sub-Contractor Prequalification Information
- Online Plans Room
- Electronic Bidding Service

### General Services Bidding Opportunities

- Materials, Services and Supplies Bidding
- Equipment and Fleet Bidding
- Building Construction and Maintenance
- Vendor Registration Information
- Surplus Disposal Information
- Local Commodities/Services Contracting Opportunities

### Disadvantaged Business Enterprise Bidding Information

- DBE Program Information
- On the Job Training Program Information
- MRCC DBE Directory
- DBE participation on past MoDOT construction projects

3. Next click on View Specific Letting Information

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HOME >> BUSINESS >> CONTRACTOR RESOURCES >> BID OPENING INFO

## Bid Opening Info

Welcome to the Bidding Information section of MoDOT's web page. Should you have any specific questions regarding the location of information please call Lisa Mueller at 573 751-9253 or email [bidquestions1@modot.mo.gov](mailto:bidquestions1@modot.mo.gov).

General Information Bidding Brochure "Doing Business with MoDOT"

### MoDOT Bid Information

- [View Specific Letting Information](#)

### Become a MoDOT Vendor

- Become a Prime Contractor
- Perform Subcontracting Work
- Become Material Provider
- Missouri Business Portal
- Obtain Plans

### Disadvantaged Business Enterprise Information

- MRCC Directory
- External Civil Rights webpage
- DBE Participation for MoDOT Construction Projects

### Design Build

- Design Build Information

- Pick the correct date in the dropdown box and click on *Submit*. Once the Bid Results have been posted, a Post-Letting folder will be available. Click on it to get to the Bid Results. The Bid Tabulations and Letting Award Summary will also be posted here after the Commission Meeting.

The screenshot shows the MoDOT website interface. At the top, there is a green banner with the MoDOT logo and the text "Business with MoDOT" and "Missouri Department of Transportation". Below the banner is a navigation menu with links: Home, About, Business, Bidding & Contracting, Plans & Projects, Safety, Services, Other Transportation, News & Information, and E-Update. The main content area is titled "Bid Opening Info" and "Bid Opening Information for May 2011". It features a dropdown menu for "View Another Bid Opening" with "05/27/2011" selected, and a "Submit" button. Below this is a table with tabs for "Letting Info", "Calls", "Updates", and "Post-Letting". The "Post Bid Information" table shows the following data:

Post Bid Information	Updated
Bid Results	05/27/2011
Bid Award Summary	06/08/2011
Bid Tabulations	06/09/2011

Additional sidebar links include: Project Bid Opening Information, Career Opportunities, ONLINE Plans Room, Contact Us (1-888 ASK MODOT, 573-751-2551 out of state), Request a Highway Map (FREE!), and ExpressLane.