

## Missouri Department of Transportation

1511 Missouri Blvd.  
P.O. Box 718  
Jefferson City, Missouri 65102  
573.751.3322  
Fax: 573.522.1059  
1.888.ASK MODOT (275.6636)

### REVISED BID

August 10, 2011

#### **GENERAL SERVICES: BID REQUEST D5-11-064B Guardrail Installation**

**The Missouri Department of Transportation desires to establish pricing for the guardrail installation.**

Sealed bids for the installation of guardrail in Osage County, MO. will be received by the Missouri Department of Transportation Central District, Jefferson City, Missouri, until **1:00 P.M., CDST, August 25, 2011**, and at that time will be publicly opened and read at MoDOT Central District, General Services, 1511 Missouri Blvd in Jefferson City, Missouri 65102.

Bid(s) are to be returned in a sealed envelope plainly marked **BID# D5-11-064B Guardrail Installation - Osage County.**

The date specified for the receiving of bids is a firm deadline and all bids must be received at the designated office by that time. The Department does not recognize the U.S. Mail, United Parcel Service, Air Express, or any other organization, as its agent for purposes of accepting proposals. Any proposals arriving at the designated office after the deadline specified will not be considered.

The attached form identified as "**VENDOR INFORMATION AND PREFERENCE CERTIFICATION FORM**" must be returned with the bid to assure that a copy remains on file in this office and must be dated in the current calendar year.

The right is reserved by the Missouri Highways and Transportation Commission to reject any or all bids and no award is final until formally approved by the Commission.

Respectively,

Corey Duemmel,  
MoDOT Central District  
Sr.Procurement Agent  
(573) 526-6956



*Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.*

[www.modot.org](http://www.modot.org)



## BID PROPOSAL

The Missouri Department of Transportation desires to establish pricing for the replacement and installation of Guardrail Osage County, near Linn, MO.

### Project Scope

The scope of work is to install new guardrail and posts consisting of Type A, three beams, end section and end treatment sections. All work shall be constructed in accordance with the 2004 Missouri Standard Specifications for Highway Construction and its latest supplements, as well as, the listed specifications below.

### Location

MO Rt. 100 – 1/8 mile north of US 50 in Osage County, MO.

### Construction Requirements/Specifications

Bidder is responsible for inspecting site locations prior to bidding to determine site conditions. For example, if drilling in rock for some guardrail post placement is required; it will not a direct pay item and it shall be included in the lump sum per line item.

PAY ITEM	DESCRIPTION	UNIT	QTY
6061011A	GUARDRAIL TYPE A / GUARDRAIL TYPE A, 7' ft. POST, 3' ft. – 1.5" in. SPACING	LIN. FT.	100
6061010	GUARDRAIL TYPE A WITH 6' ft. POST, 6' ft.– 3" in. SPACING	LIN. FT.	175
6062301A	TRANSITION SECTION, 7.5 POSTS	EA	4
7134000	BRIDGE GUARD RAIL (THREE BEAM)	LF	112.5
6063015	TYPE A CRASHWORTHY END TERMINAL	EACH	1
6066610	END ANCHOR	EACH	2
6069902	END ANCHOR SECTION	EACH	1
2035500	EMBANKMENT IN PLACE	CUYD	250
2039901	VARIOUS GRADING FOR DRAINAGE	LS	1
7250418	18" IN. PIPE GROUP C <i>(Note: Pipe extension is to provide additional drainage to creek. A natural drainage towards the creek is preferred off of pipe extension. If this can't be accomplished, a 45 degree elbow/coupling at no direct pay will be required.)</i>	LF	5
8061022	TYPE II DITCH CHECK	EA	1
8059901	SEEDING	LS	1
6169902	TRAFFIC CONTROL	LUMP	1

All materials **must** meet state specifications and all work done in accordance to the Missouri Standard Specifications for Highway Construction, 2004 and latest supplements.



The above tables are a list of estimated quantities to complete the each project. This list is only an estimate; the contractor is responsible for final review of the required material to fully complete each project, meeting all requirements. (See enclosed drawing)

**Traffic Control**

To be provided by contractor in accordance with MODOT specs and traffic control plan. The contractor shall notify Jason Sommerer, Sr. Traffic Studies Specialist at least 7 working days prior to performing work.

Bus. (573) 522-6992

Alternate contact: Corey Duemmel, (573) 526-6956, [corey.duemmel@modot.mo.gov](mailto:corey.duemmel@modot.mo.gov)

**Unique Site Conditions**

1. Contractor is responsible for having all utilities located prior to work.
2. Contractor will be responsible for repairing any damage done to surrounding environment (i.e. rutting ground, curbing, etc.).

**Prevailing Wage**

The awarded contractor shall be required to comply with the prevailing wages as fixed by the Missouri Department of Labor and Industrial Relations (DOLIR). [General Wage Order #55](#) for OSAGE COUNTY, as published by the Missouri Department of Labor and Industrial Relations is in effect. If awarded the contract, the Contractor shall be responsible for submitting notarized weekly payroll affidavit documentation included with the project request for payment. The successful vendor must provide a lien waiver from all material suppliers. At the time of this bid, please note that 'Excessive Unemployment Is In Effect' which is defined by the Missouri Department of Labor as:



## "EXCESSIVE UNEMPLOYMENT IS IN EFFECT"

During times of high unemployment, state law permits the Department's Division of Labor Standards to declare that excessive unemployment is in effect, allowing only workers from certain states to work on the Missouri's public works projects. Public works projects are construction projects funded wholly or partially from public funds, or are projects that benefit the public such as but not limited to schools, parks, fire houses, and government buildings. The excessive unemployment law does not apply to projects funded in part by Federal Funds.

Restrictive states have laws in place restricting Missouri workers to work on their public works projects. Workers from these states are also not allowed to work on Missouri's public works projects.

Only Missouri laborers and laborers from nonrestrictive states are allowed by law to be employed on Missouri's public works projects when the unemployment rate exceeds **5 percent** for two consecutive months. (**See Sections 290.550 through 290.580 RSMo**). To file a complaint against a contractor for employing a worker from one of the restrictive states below on a Missouri public works project, submit the **complaint form** online for the Division to investigate.

**Restrictive States-** workers from these states are **NOT** allowed to be employed on Missouri public works projects: Alaska, Arizona, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Idaho, Illinois, Iowa, Maine, Massachusetts, Mississippi, Montana, Nevada, New Jersey, North Dakota, South Dakota, and the U.S. Virgin Islands, West Virginia and Wyoming.

**Non-Restrictive States-** workers from these states are allowed to be employed on Missouri public works projects: Alabama, Arkansas, Georgia, Hawaii, Indiana, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Nebraska, New Hampshire, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, Washington and Wisconsin.

Link to DOLIR where all forms can be found.

[http://www.labor.mo.gov/DLS/WageAndHour/PrevailingWage/general\\_wage\\_order.asp](http://www.labor.mo.gov/DLS/WageAndHour/PrevailingWage/general_wage_order.asp)

### **Period of Performance**

Available start time: No later than two weeks from 'Notice To Proceed'.

Working Days: 21 total consecutive days from the time the awarded contractor starts the project to completion

### **Inspection**

All work will be inspected during construction. A final inspection will be made to determine compliance of standard specifications.

### **Important Bidder Information**

A contractor bidding on a MoDOT highway construction project must have a contractor questionnaire on file with the Commission. Submit completed Contractor Questionnaire with



attachments not later than seven (7) days prior to the date and hour of the bid opening. See Sec 102.2 of the Missouri Standard Specifications for Highway Construction, and Rule 7 CSR 10-15.900, "Pre-qualifications to Bid of Certain Contractors". Questionnaire and Contact information are provided on MoDOT's website at <http://www.modot.org/business/BecomeAMoDOTPrimeContractor.htm>.

This bid and its opening is unable to use the resource of the '**Electronic Bid Bond**' that is kept on file with our Design and Construction Division. Please submit an individual bid bond or alternative as indicated in Section **Bid/Proposal Guaranty and Contract Bond**.

The use of 'Electronic Bid Submittal' as offered through the Design and Construction monthly bid lettings is also not in use for this bid submittal. Returned Sealed Bids are required for this bid.

**Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.**

**Bid/Proposal Guaranty and Contract Bond**

- a. Each bid shall be accompanied by a Bid Bond, Certified Check, Cashier's Check or Bank Money Order payable to the Director of Revenue – Credit State Road Fund for an amount equal to Five Percent (5%) of the amount of the BID submitted. This is to act as a guarantee that the bidder, if awarded the contract, will furnish an acceptable performance and payment bond (Contract Bond) or a cashier's check, a bank money order or a certified check made payable to "Director of Revenue--Credit State Road Fund" in an amount equal to One Hundred (100%) of the contract price.
- b. If a BID BOND is used (in lieu of a certified check, cashier's check, or bank money order), it must be in the form provided and executed by the bidder as principal and by a surety company authorized to do business in the State of Missouri as surety. The agent executing the same on behalf of the surety company must attach a current Power of Attorney setting forth his authority to execute the bond involved.
- c. Certified Checks, Cashier's Checks or Bank Money Orders of unsuccessful bidders will be returned as soon as the award is made. The checks or bank money orders of the successful bidder(s) will be retained until the contract is executed and a satisfactory Performance and Payment (Contract Bond) is furnished. Bid Bonds will not be returned except on specific request of the bidder.

Failure to execute the contract and file acceptable performance payment (Contract Bond) or cashier's check, bank money order or certified check within **15 days** after the contract has been mailed to the bidder shall be just cause for the cancellation of the award and the forfeiture of the proposal guaranty. Award may then be made to the next lowest responsible bidder, or the work



may be re-advertised and performed under contract or otherwise, as the Commission may decide. No contract shall be considered effective until it has been executed by all parties thereto

**Liquidated Damages:**

In the event the successful Contractor fails to complete the project within the time specified, the Department and the public will sustain damages because of such delay in delivery. The exact extent of which would be difficult to ascertain, and in order to liquidate such damage in advance it is agreed that the **sum of five hundred dollars (\$500.00) per day**, for each assessable calendar day on which the delivery has not been completed, is reasonable and the best estimate which the parties can arrive at as liquidated damages, and it is therefore agreed that said amount will be withheld from payments due the Contractor or otherwise collected from the Contractor as liquidated damages.

**Award/Cancellation**

Award will be made to the lowest total price to complete the project based on the listed specifications.

MoDOT reserves the right to cancel this bid at any time. Failure to comply with the requirements published in this bid may result in the bid being subject to rejection.

**Invoicing and Payment Requirements**

The contractor shall submit an itemized invoice on Company Letterhead along with all payroll documents and affidavits.

The contractor shall be paid in accordance with the firm, fixed prices stated on the pricing page of this document. Other than the payment specified on the pricing page, no additional charges, including fuel surcharges shall be made to the contractor for any reason.

**Payment**

Payment will be made only after the Project Coordinator completes the final inspection

**Contacts**

If you have any questions regarding project scope requirements, please call:  
Corey Duemmel at (573) 526-6956.



### **ADDITIONAL NOTES**

All awarded bidders MUST:

1. Be in compliance with House Bill 600, Section 34.040.6 RSMo, which states MoDOT is precluded from contracting with a vendor or its affiliate who makes sales at retail of tangible personal property or for the purpose of storage, use or consumption in this state but fails to collect and properly pay the tax as provided in RSMo 144, their number is (573) 751-9268.
2. Be in good standing with the Secretary of State's office prior to issuance of 'Notice to Proceed.' Their phone number is (573) 751-4936.
3. Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

Submitting a completed, notarized copy of AFFIDAVIT OF WORK AUTHORIZATION, and

Proving documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services request herein.

E-verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of completed copy of the E-Verify Memorandum of Understanding (MOU). For vendors that are not already enrolled and participating in a federal work authorization program. E-Verify is available at [http://www.dhs.gov/xprevprot/programs/gc\\_1185221678150.shtm](http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm)

If it cannot be determined that a vendor is compliant with the above, it shall be the vendors responsibility to provide the documentation within a reasonable amount of time in relation to the needs within the bid.

Awarded Vendor may be required to fill out a Vendor Registration Form if vendor has not conducted business with the State of Missouri within the last five (5) years, in order to allow the Missouri Department of Transportation to pay invoice.

#### **Insurance**

Contractor must carry the Liability Insurance as listed in the 2004 Missouri Standard Specifications for Highway Construction and its latest supplements.



**PRICING/ENDORSEMENT PAGE**

**Pricing/Award**

Award will be made to the lowest total price to complete the projects based on the listed specifications.

Proposed Bidders price for the ‘Guardrail Installation’ as specified in the Project Scope, including both direct and indirect pay items to complete the project is:

\$ \_\_\_\_\_

**TOTAL BID PRICE** \$ \_\_\_\_\_

**\*\*NOTE\*\***

**Bidder must submit breakdown of pricing per each type of pay item as listed in each table above.**

*It is the sole responsibility of the bidder to check for any addendum during the time this project is out for bid and to ensure their bid price reflects any addendum.\*\**

**SEALED BIDS TO BE MAILED TO:**

Missouri Department of Transportation  
Central District General Services/Procurement  
1511 Missouri Blvd. (or)  
P.O. Box 718  
Jefferson City, MO 65102

Clearly Marked: **Bid Request D5-11-064B Guardrail Installation Osage County**

Firm: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_

EARTHWORK

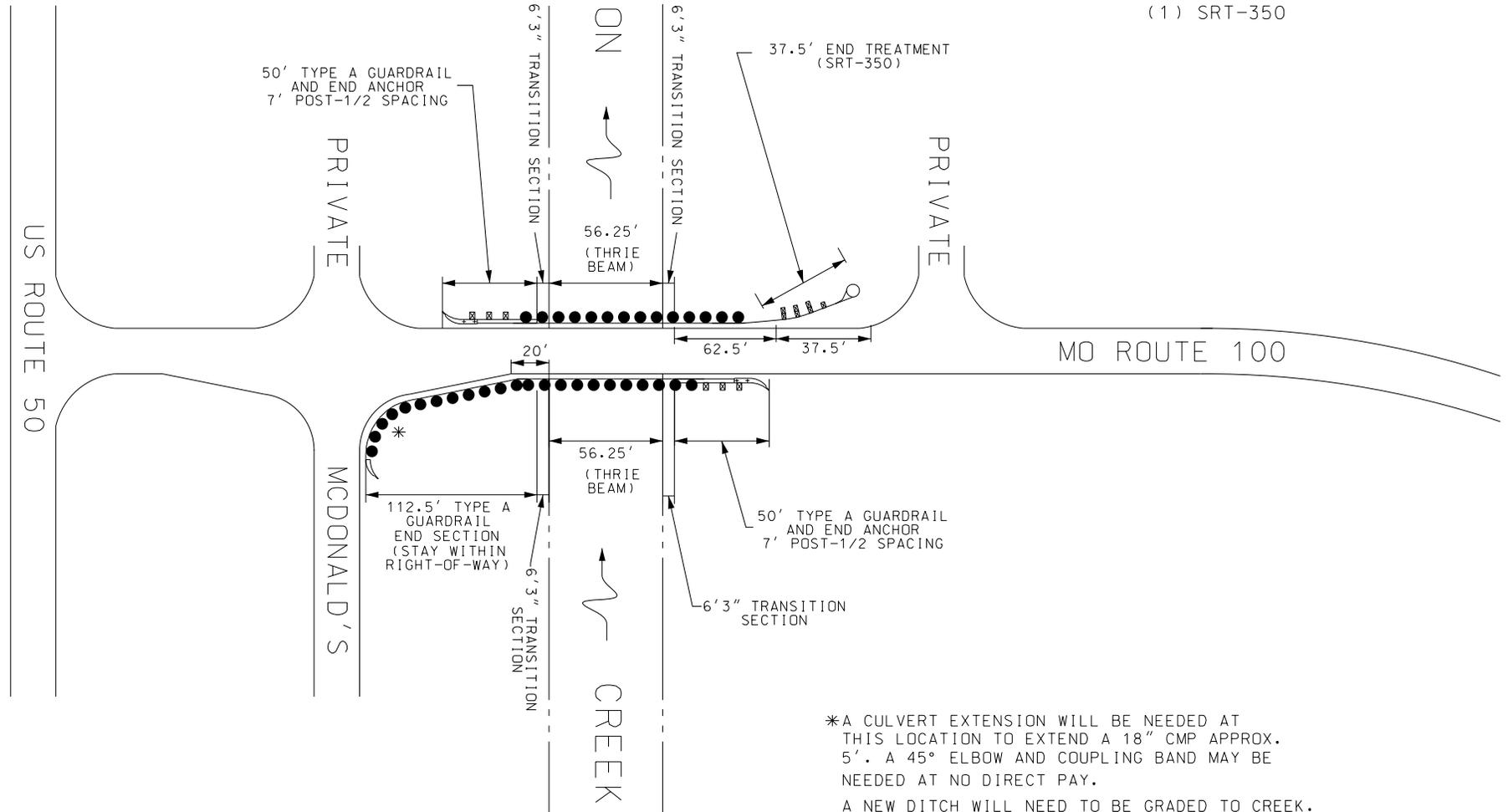
NW = 200 CU. YDS.

SW = 0 CU. YDS.

NE = 0 CU. YDS.

SE = 50 CU. YDS.

- 112.5' THRIE BEAM
- (4) TRANSITION SECTIONS
- (2) END ANCHORS
- (1) END SECTION
- 175' GUARDRAIL TYPE A  
(6' POST)
- 100' GUARDRAIL TYPE A  
(7' POSTS 1/2 SPACING)
- (1) SRT-350



\*A CULVERT EXTENSION WILL BE NEEDED AT THIS LOCATION TO EXTEND A 18" CMP APPROX. 5'. A 45° ELBOW AND COUPLING BAND MAY BE NEEDED AT NO DIRECT PAY.  
A NEW DITCH WILL NEED TO BE GRADED TO CREEK.

NOT TO SCALE

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
U.I.P. AND REHAB. EXISTING BOX CULVERT

SEC/SUR 7 TWP 43N RGE 8W

"THIS MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT."

GENERAL NOTES:

Design Specifications: 2002 - AASHTO 17th Edition

All steel connecting bolts and fasteners for posts and railing, and all anchor bolts, nuts, washers, and plates shall be galvanized after fabrication. Protective coating and material requirement of steel railing shall be in accordance with Sec 1040.

Rail posts shall be set perpendicular to roadway profile grade, vertically in cross section and aligned in accordance with Sec 713 except that the rail posts shall be aligned by the use of shims such that the post deviates not more than  $\frac{1}{2}$  inch from true horizontal alignment after final adjustment. The shims shall be  $3'' \times 1\frac{3}{4}''$  and placed between the blockout and the thrie beam rail. The thickness of the shims shall be determined by the contractor and verified by the engineer before ordering material for this work.

Rail posts shall be seated on elastomeric pads having the same dimensions as the post base plate and  $\frac{1}{16}''$  thickness. Such pads may be any elastomeric material, plain or fibered, having a hardness (Durometer) of 50 or above, as certified by the manufacturer. Additional pads or halfpads may be used in shimming for alignment.

Minimum length of thrie beam sections is equal to one post space.

Thrie beam guard rail shall be 12 gage steel.

Cap rail angles, base plates, channels and channel splice plates shall be fabricated from ASTM A709 Grade 36 steel and galvanized. Posts shall be fabricated from ASTM A709 Grade 50 steel and galvanized.

Washers shall be used at all post bolts between the bolt head and beam. The flat washers shall be rectangular in shape  $3'' \times 1\frac{3}{4}'' \times \frac{3}{16}''$  minimum and with a  $\frac{11}{16}'' \times 1''$  slot, or when necessary of such design as to fit the contour of the beam. A  $3'' \times 1\frac{3}{4}'' \times \frac{5}{8}''$  rectangular washer shall be used between the blockout and the thrie beam rail.

Fabrication of structural steel shall be in accordance with Sec 1080.

Shim plates  $6'' \times 6'' \times \frac{1}{16}''$  may be used between the top of the post and the channel member as required for vertical alignment.

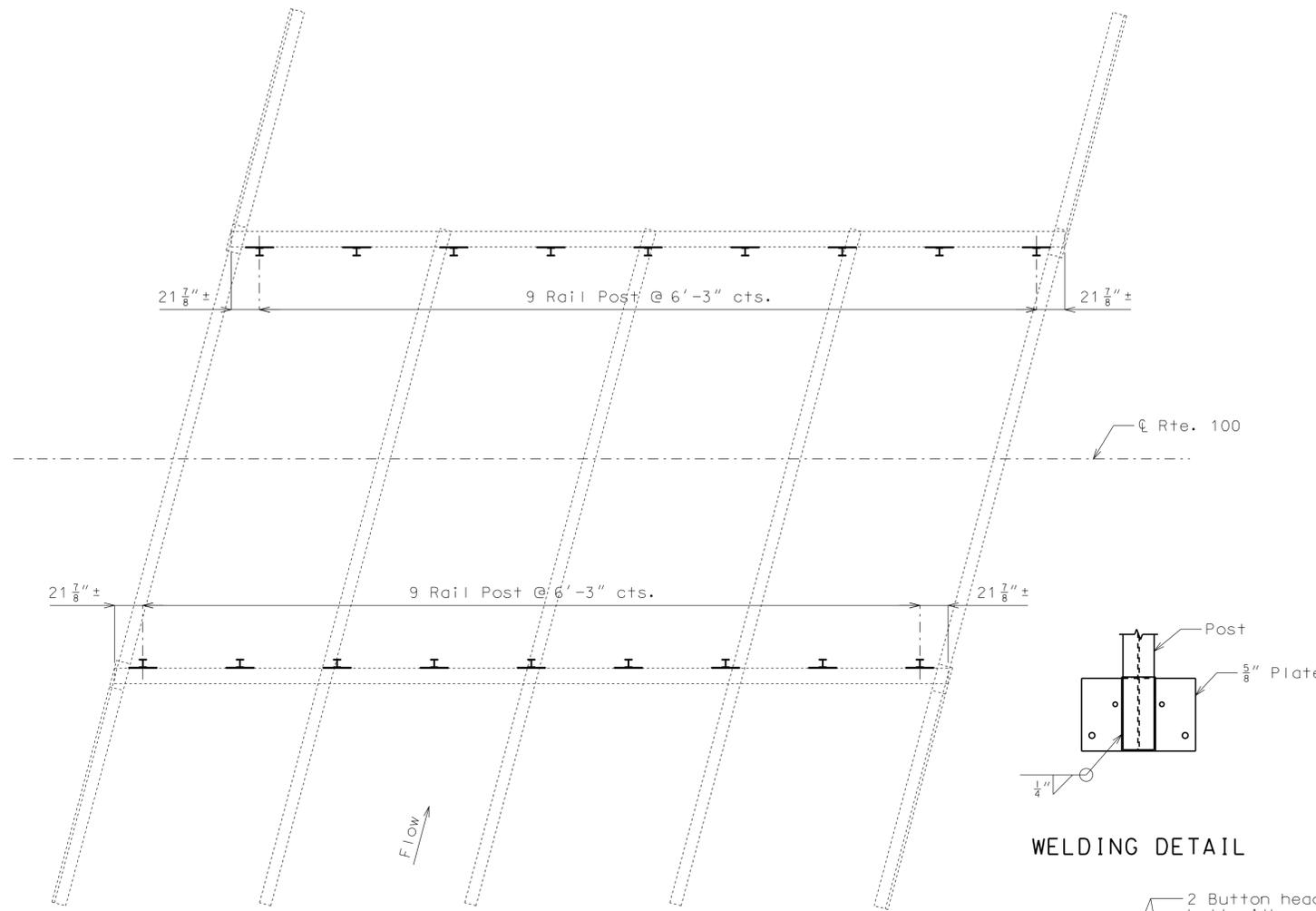
See Missouri Standard Plans drawing 606.00 for details not shown.

The contractor shall use one of the qualified resin anchor systems in accordance with Sec 1039 and anchor rods shall be ASTM A449.

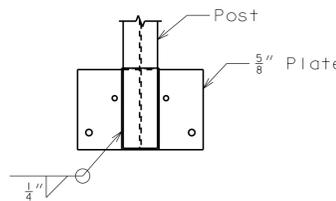
The  $\frac{3}{4}''$  diameter resin anchor systems shall have a minimum ultimate pullout strength of 20,400 lbs. in concrete with  $f'c = 4,000$  psi. The  $1''$  diameter resin anchor systems shall have a minimum ultimate pullout strength of 33,600 lbs. in concrete with  $f'c = 4,000$  psi.

Outline of old work is indicated by light dashed lines. Heavy lines indicate new work.

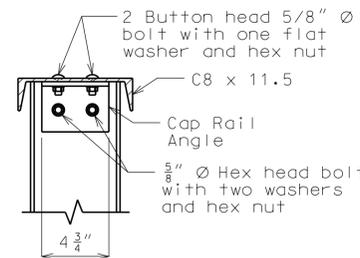
Contractor shall verify all dimensions in field before ordering new material.



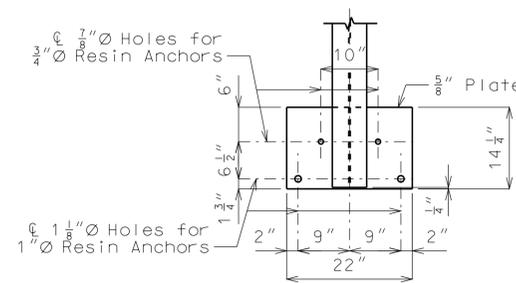
PLAN SHOWING LAYOUT OF RAIL POSTS ON CULVERT



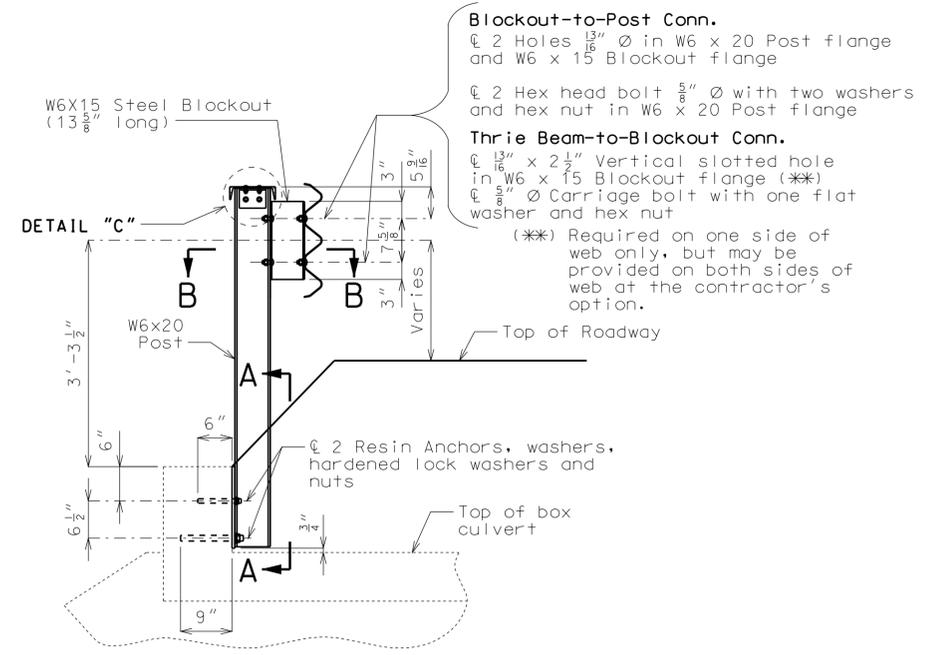
WELDING DETAIL



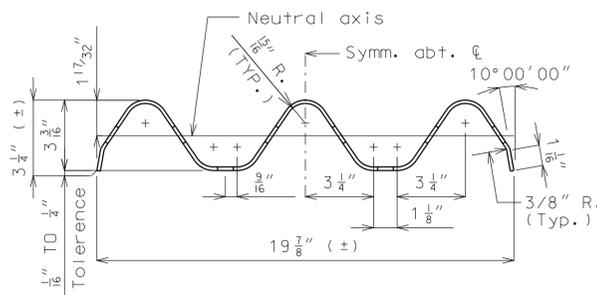
DETAIL "C"



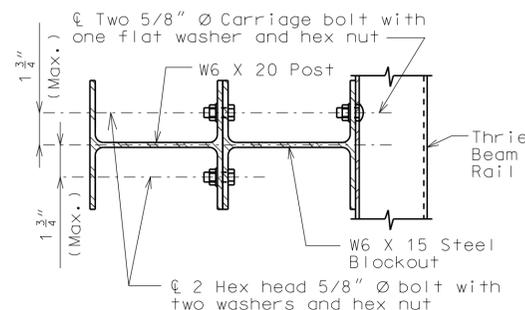
PART ELEVATION A-A



PART SECTION AT RAIL POST



SECTION THRU THRIE BEAM RAIL



SECTION B-B

REPAIRS TO BRIDGE: ROUTE 100  
OVER JOHNSON CREEK

STATE ROAD FROM ROUTE 50 AT LINN NORTHEAST

ABOUT 11.5 MILES S.E. OF ISBELL

STA. 4+17.22± (Match Existing)

STD. 606.00

Detailed Apr. 2011  
Checked Apr. 2011

Note: This drawing is not to scale. Follow dimensions.

Sheet No. 1 of 1

DESCRIPTION

DATE

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION



105 WEST CAPITOL  
JEFFERSON CITY, MO 65102  
1-888-ASK-MODOT (1-888-275-6636)

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.



Bond Number \_\_\_\_\_

**BID BOND**  
**(Bid D5-11-064B Guardrail Installment Osage County)**

**KNOW ALL MEN BY THESE PRESENTS**, that we \_\_\_\_\_

as Principal and \_\_\_\_\_, as Surety are held and firmly bound unto the **STATE OF MISSOURI** (acting by and through the **Missouri Highways and Transportation Commission**) in the penal sum of:

\_\_\_\_\_ **Dollars**  
(\$ \_\_\_\_\_) to be paid to the **State of Missouri or to the Missouri Highways and Transportation Commission**, to be credited to the State Road Fund, the Principal and Surety binding themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated this \_\_\_\_\_

**THE CONDITION OF THIS OBLIGATION** is such that:

**WHEREAS**, the Principal is submitting herewith a bid to the Missouri Highways and Transportation Commission on route(s) \_\_\_\_\_ **MO. 100 and US 50** in \_\_\_\_\_ **OSAGE** County(ies), \_\_\_\_\_ project(s) \_\_\_\_\_ **GUARDRAIL INSTALLATION** \_\_\_\_\_ for construction or improvement of State Highway as set out in said bid;

**NOW THEREFORE**, if the Missouri Highways and Transportation Commission shall accept the bid of the Principal and if said Principal shall properly execute and deliver to the Missouri Highways and Transportation Commission the contract, contract bond and evidence of insurance coverage in compliance with the requirements of the bid, the specifications and provisions of section 227.100 RSMo, to the satisfaction of the Highways and Transportation Commission, then this obligation shall be void and of no effect, otherwise to remain in full force and effect.

In the event the said Principal shall, in the judgment of the Missouri Highways and Transportation Commission, fail to comply with any requirement as set forth in the preceding paragraph, then the State of Missouri acting through the Missouri Highways and Transportation Commission shall immediately and forthwith be entitled to recover the full penal sum above set out, together with court costs, attorney's fees and any other expense of recovery.

The Principal and surety hereby certify that the document is the original or verbatim copy of the bid bond form furnished by the Commission, in accordance with Sec. 102.9 of the Missouri Standard Specifications for Highway Construction.

(SEAL) \_\_\_\_\_  
Principal

By \_\_\_\_\_  
Signature

(SEAL) \_\_\_\_\_  
Surety

By \_\_\_\_\_  
Attorney-in-Fact

NOTE: This bond must be executed by the PRINCIPAL and by a CORPORATE SURETY authorized to conduct surety business in the State of Missouri.





**IF YOUR BUSINESS IS A SOLE-PROPRIETORSHIP OR PARTNERSHIP, THIS AFFIDAVIT FORM SHOULD BE COMPLETED AND RETURNED WITH YOUR RESPONSE TO THIS REQUEST FOR QUOTATION.**

**A fax copy of this document is acceptable with the understanding a hard copy will follow by mail.**

**APPLICANT AFFIDAVIT FOR SOLE-PROPRIETORSHIP OR PARTNERSHIP**

(a separate affidavit is required for each owner and general partner)

STATE OF \_\_\_\_\_ )  
 ) ss  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instruments, who being by me duly sworn, deposed as follows:

My name is \_\_\_\_\_, and I am of sound mind, capable of making this affidavit, and personally certify the facts herein stated, as required by Section 208.009, RSMo, for failure to provide affirmative proof of lawful presence in the United States of America:

I am the \_\_\_\_\_ of \_\_\_\_\_, which is applying for a public benefit (grant, contract, and/or loan) administered/provided by the Missouri Highways and Transportation Commission (MHTC), acting by and through the Missouri Department of Transportation (MoDOT).  
owner or partner business name

I am classified by the United States of America as: (check the applicable box)

\_\_\_ a United States citizen. \_\_\_ an alien lawfully admitted for permanent residence.

I am aware that Missouri law provides that any person who obtains any public benefit by means of a willfully false statement or representation, or by willful concealment or failure to report any fact or event required to be reported, or by other fraudulent device, shall be guilty of the crime of stealing pursuant to Section 570.030, RSMo, which is a Class C felony for stolen public benefits valued between \$500 and \$25,000 (punishable by a term of imprisonment not to exceed 7 years and/or a fine not more than \$5,000 – Sections 558.011 and 560.011, RSMo), and is a Class B felony for stolen public benefits valued at \$25,000 or more (punishable by a term of imprisonment not less than 5 years and not to exceed 15 years – Section 558.011, RSMo).

I recognize that, upon proper submission of this sworn affidavit, I will only be eligible for temporary public benefits until such time as my lawful presence in the United States is determined, or as otherwise provided by Section 208.009, RSMo.

I understand that Missouri law requires MHTC/MoDOT to provide assistance in obtaining appropriate documentation to prove citizenship or lawful presence in the United States, and I agree to submit any requests for such assistance to MHTC/MoDOT in writing.

I acknowledge that I am signing this affidavit as a free act and deed and not under duress.

\_\_\_\_\_  
Affiant Signature

\_\_\_\_\_  
Affiant's Social Security Number or  
Applicable Federal Identification Number

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires:



# VENDOR INFORMATION & PREFERENCE CERTIFICATION FORM

## Vendor Information

**All bidders must furnish ALL applicable information requested below**

<b>Vendor Name/Mailing Address:</b>  Email Address:	<b>Vendor Contact Information (including area codes):</b> Phone #: Cellular #: Fax #:
<b>Printed Name of Responsible Officer or Employee:</b>	<b>Signature:</b>
<b>For Corporations - State in which incorporated:</b>	<b>For Others - State of domicile:</b>

If the address listed in the Vendor Name/Mailing Address block above is not located in the State of Missouri, list the address of Missouri offices or places of business:

*If additional space is required, please attach an additional sheet and identify it as **Addresses of Missouri Offices or Places of Business.***

**M/WBE INFORMATION:** List all certified Minority or Women Business Enterprises (**M/WBE**) utilized in the fulfillment of this bid. Include percentages for subcontractors and identify the M/WBE certifying agency:

<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>

*If additional space is required, please attach an additional sheet and identify it as **M/WBE Information***

## Preference Certification

**All bidders must furnish ALL applicable information requested below**

**GOODS/PRODUCTS MANUFACTURED OR PRODUCED IN USA:** If any or all of the goods or products offered in the attached bid which the bidder proposes to supply to the MHTC are **not** manufactured or produced in the "United States", or imported in accordance with a qualifying treaty, law, agreement, or regulation, list below, by item or item number, the country other than the United States where each good or product is manufactured or produced.

Item (or item number)	Location Where Item is Manufactured or Produced

*If additional space is required, please attach an additional sheet and identify it as **Location Products are Manufactured or Produced.***

**MISSOURI SERVICE-DISABLED VETERAN BUSINESS:** Please complete the following if applicable. Additional information may be requested if preference is applicable. See below definitions for qualification criteria:

**Service-Disabled Veteran** is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

**Service-Disabled Veteran Business** is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

Veteran Information

Business Information

\_\_\_\_\_  
Service-Disabled Veteran's Name (Please Print)

\_\_\_\_\_  
Service-Disabled Veteran Business Name

\_\_\_\_\_  
Service-Disabled Veteran's Signature

\_\_\_\_\_  
Missouri Address of Service Disabled Veteran Business