



**MISSOURI DEPARTMENT OF TRANSPORTATION
 FORMAL BID GUIDELINES AND DOCUMENTATION
 FOR PURCHASES ABOVE \$3,000
 THIS IS NOT AN ORDER**

**REQUEST FOR BID
 MODOT CENTRAL DISTRICT**

It is the vendor's responsibility to read and comply with all conditions, specifications, and instructions outlined in this document. This document and any subsequent attachments shall supersede all confirmation forms, receipts, or any other paperwork needed to secure materials, equipment, or services.

TODAY'S DATE: MAY 3, 2012	BIDS DUE BY (DATE AND TIME): MAY 14, 2012 (10:00 AM CDST) 'SEALED BIDS REQUIRED'	F.O.B. REQUIREMENTS: FOB DESTINATION
TO BE DELIVERED/COMPLETED NO LATER THAN: URGENT COMPLETION REQUESTED 'MAY 31, 2012 – MORNING OF' PLEASE PROVIDE BEST DELIVERY.	QUOTATION #: CD-12-046B THIS QUOTATION # SHOULD BE REFERENCED ON ALL MAILING LABELS, ENVELOPES, AND ANY OTHER CORRESPONDENCE.	BUYER NAME: COREY DUEMMEL SR. PROCUREMENT AGENT PHONE NUMBER: (573) 526-6956 FAX NUMBER: (573) 526-6796
District Mailing Address: MoDOT District 5 Office 1511 Missouri Blvd. P.O. Box 718 Jefferson City, MO 65102		Delivery Locations: See Attached Quote/Bid Specifications

The Missouri Department of Transportation desires to establish pricing for Traffic Pole removal and install. This is an 'Urgent' repair replacement; timeline for bid submittal and completion of work has been expedited.

See Enclosed Specifications, Details and Pricing Pages

VENDOR NAME:

Missouri Department of Transportation purchase orders must be issued to the invoicing company/address. If the invoicing company/address will be different from that listed in the vendor information section (below), the vendor must specify the "remit to" company/address in the vendor notes section (above).

VENDOR INFORMATION

Vendor Name/Mailing Address:	Vendor Contact Information (including area codes): Phone #: Fax #: Cellular #: Email:
Printed Name and Title of Responsible Officer or Employee:	Signature:

All responses to this Request for Bid MUST be submitted with this form and all pages MUST be returned to the Buyer listed above at the District mailing address as a SEALED BID. No faxes.



BID PROPOSAL

The Missouri Department of Transportation desires to establish pricing for the removal and installation of traffic signal pole.

Location

Columbia, MO. at the intersection of Vandiver and Rangeline Blvd. Existing traffic pole is located on the northeast corner of the intersection.

Project Scope

Excavate and remove existing steel pole mast arm, signal heads and concrete base 12 inches below the grade. Reinstall an A-10 concrete base with 3 inch conduit to the closest pull box (approximately 4 feet); pull 2 new signal cables from the new signal heads to the signal cabinet and terminate wires. Install steel pole and 45' arm onto concrete base. Attach and wire 2 left turn signal heads (1 red turn arrow, left turn yellow, left turn green) and 1 three section thru head (red, yellow, green thru) and 1 four section thru head (red, yellow, green arrow thru, green arrow right) and mount four signs (2- left turn signal, left only symbol, street name sign) on the signal arm and install a bracket and Iteris camera between the left turn heads and the thru heads. MODOT representative will stake the locate for installation of equipment.

MODOT to provide the following:

One set of anchor bolts for an A-10 concrete base, one (1) Class C pole with 45' arm four (4) - 3 section signal heads, one (1) four section head, four (4) signs, one Iteris camera, all brackets and wire needed to complete installation according to MODOT specifications.

The removed traffic pole shall remain property of MODOT and coordinated with the Project Coordinator where material is to be taken. Tentative disposal site located is the MODOT Columbia Maintenance Shed located at 4201 Paris Road, Columbia, MO. 65201.

Unique Site Conditions

The awarded contractor shall be responsible for traffic control as per the MUTCD, per MODOT EPG section 616.23 "Traffic Control for Field Operations.

[http://epg.modot.org/index.php?title=616.23 Traffic Control for Field Operations](http://epg.modot.org/index.php?title=616.23%20Traffic%20Control%20for%20Field%20Operations)

There are limitations to Lane Closures and established working hours. No work is allowed on May 25th thru May 28th. All work must be done at night between the hours of 7:00 pm and 5:00 am. The project Coordinator is Kevin Eggemeyer (573) 690-5127.

All work must be in accordance with the Missouri Standard Specifications for Highway Construction, 2011 Edition, its latest supplements and the attached Job Special Provisions.

http://www.modot.mo.gov/business/standards_and_specs/highwayspecs.htm

The contractor shall be responsible for all locates of underground utilities. It is the sole responsibility of the contractor to do preliminary inspection of work site.

Bidder Information

A contractor bidding on a MoDOT highway construction project must have a contractor questionnaire on file with the Commission. Submit completed Contractor Questionnaire with attachments no later than



Bid Request CD-12-046B Signal Light Replacement
Bid Opening May 14, 2012 10:00 am CDST
ONLY SEALED BIDS ACCEPTED

seven (7) days prior to the date and hour of the bid opening. **Due to the urgency of the repair, the seven days will be waived if not on file. Contractor must still supply a questionnaire at the time of bid if one currently is not on file.** See Sec 102.2 of the Missouri Standard Specifications for Highway Construction, and Rule 7 CSR 10-15.900, "Prequalifications to Bid of Certain Contractors". Questionnaire and Contact information are provided on MoDOT's website at <http://www.modot.org/business/BecomeAMoDOTPrimeContractor.htm>.

This quote/bid and opening is unable to use 'Electronic Bid Submittal' as offered through the Design and Construction monthly bid lettings. Quotations for this bid may be dropped off, faxed in or emailed to the Central District office.

Related Information

Information from Standard Plans for Highway Construction

902.30P "Post Bases"

http://www.modot.org/business/standards_and_specs/documents/90240.pdf

902.40Q "Tubular Steel Post"

http://www.modot.org/business/standards_and_specs/documents/90230P_07_2010.pdf

Completion Date

By 5:00 am, May 31, 2012. Expected 'Notice To Proceed' is to be issued no later than mid day May 15th.

Inspection

All work will be inspected by a MODOT Representative.

Bid/Proposal Guaranty and Contract Bond

N/A

Payment

Payment will be made only after the Project Coordinator completes the final inspection.

Prevailing Wage

The awarded contractor shall be required to comply with the prevailing wages as fixed by the Missouri Department of Labor and Industrial Relations. General Wage Order #55 for Boone County, as published by the Missouri Department of Labor and Industrial Relations is in effect. If awarded the contract, the Contractor shall be responsible for submitting notarized weekly payroll affidavit documentation included with the project request for payment. The successful vendor must provide a lien waiver from all material suppliers.

At the time of this bid, please note that 'Excessive Unemployment Is In Effect' which is defined by the Missouri Department of Labor as:



Excessive Unemployment and Restrictive States

"EXCESSIVE UNEMPLOYMENT IS IN EFFECT"

During times of high unemployment, state law permits the Department's Division of Labor Standards to declare that excessive unemployment is in effect, allowing only workers from certain states to work on the Missouri's public works projects. Public works projects are construction projects funded wholly or partially from public funds, or are projects that benefit the public such as but not limited to schools, parks, fire houses, and government buildings. The excessive unemployment law does not apply to projects funded in part by Federal Funds.

Restrictive states have laws in place restricting Missouri workers to work on their public works projects. Workers from these states are also not allowed to work on Missouri's public works projects.

Only Missouri laborers and laborers from nonrestrictive states are allowed by law to be employed on Missouri's public works projects when the unemployment rate exceeds **5 percent** for two consecutive months. (**See Sections 290.550 through 290.580 RSMo**). To file a complaint against a contractor for employing a worker from one of the restrictive states below on a Missouri public works project, submit the **complaint form** online for the Division to investigate.

Restrictive States- workers from these states are **NOT** allowed to be employed on Missouri public works projects: Alaska, Arizona, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Idaho, Illinois, Maine, Massachusetts, Mississippi, Montana, Nevada, New Jersey, North Dakota, South Dakota, and the U.S. Virgin Islands, West Virginia and Wyoming.

Non-Restrictive States- workers from these states are allowed to be employed on Missouri public works projects: Alabama, Arkansas, Georgia, Hawaii, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Nebraska, New Hampshire, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, Washington and Wisconsin.

Contacts

If you have any questions regarding the Traffic Pole Installation, please call:
Kevin Eggmeyer at (573) 690-5127.

All other questions concerning this bid, you may contact Corey Duemmel at (573) 526-6956.

Liquidated Damages:

In the event the successful Contractor fails to complete the project within the time specified, the Department and the public will sustain damages because of such delay in delivery. The exact extent of which would be difficult to ascertain, and in order to liquidate such damage in advance it is agreed that the **sum of four-hundred dollars (\$400.00) per day**, for each assessable calendar day on which the delivery has not been completed, is reasonable and the best estimate which the parties can arrive at as liquidated damages, and it is therefore agreed that said amount will be withheld from payments due the Contractor or otherwise collected from the Contractor as liquidated damages.

Inspection

All work will be inspected during construction. A final inspection will be made to determine compliance of standard specifications



Invoicing and Payment Requirements

The contractor shall submit an itemized invoice on Company Letterhead.

The contractor shall be paid in accordance with the firm, fixed prices stated on the pricing page of this document. Other than the payment specified on the pricing page, no additional charges, including fuel surcharges shall be made to the contractor for any reason.

Payment will only be made after the work is completed and inspected.

Award/Cancellation

The contract will be awarded by the Commission to the lowest responsible bidder. See Section 103.2.1 of the Missouri Standard Specifications For Highway Construction, 2011 Edition.

http://www.modot.mo.gov/business/standards_and_specs/highwayspecs.htm

Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.



ADDITIONAL REQUIREMENTS

All awarded bidders MUST:

1. MoDOT is precluded from contracting with a vendor or its affiliate who makes sales at retail of tangible personal property or for the purpose of storage, use or consumption in this state but fails to collect and properly pay the tax as provided in RSMo 144, their number is (573) 751-9268.
2. Be in good standing with the Secretary of State's office prior to issuance of 'Notice to Proceed.' Their phone number is (573) 751-4936.
3. Pursuant to 285.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

Submitting a completed, notarized copy of AFFIDAVIT OF WORK AUTHORIZATION, and

Proving documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services request herein.

E-verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of completed copy of the E-Verify Memorandum of Understanding (MOU). For vendors that are not already enrolled and participating in a federal work authorization program. E-Verify is available at

http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm

If it cannot be determined that a vendor is compliant with the above, it shall be the vendors responsibility to provide the documentation within a reasonable amount of time in relation to the needs within the bid.

Awarded Vendor may be required to fill out a Vendor Registration Form if vendor has not conducted business with the State of Missouri within the last five (5) years, in order to allow the Missouri Department of Transportation to pay invoice.

Insurance

Contractor must carry the Liability Insurance as listed in the Missouri Standard Specifications For Highway Construction, 2011 Edition, including all supplement. Proof of insurance will be required prior to final award.



PRICING/ENDORSEMENT PAGE

Pricing/Award

Award will be made to the lowest total price to complete the project based on the listed specifications.

Proposed bidders price for the removal, excavation and installation of ‘Traffic Light Pole and components.’

TOTAL PRICE \$ _____

All Bidders should attach an itemized price listing for this project. Prior to final award, awarded bidder must submit to my attention.

*****It is the sole responsibility of the bidder to check for addendums during the time this project is out for bid and to ensure their bid price reflects any addendum.*****

CONTRACTOR: _____
(Print)

***** PRICING/ENDORSEMENT PAGE MUST BE RETURNED WITH THE COVER PAGE*****

MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding **and** prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract **and** to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars (\$25,000.00). If your total bid is Twenty-Five Thousand Dollars (\$25,000.00) or more, you **must** complete this form as directed below.

Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.

- [] If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.
- [] If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

- [] If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are **not** manufactured or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

Item (or item number)	Location Where Item Manufactured or Produced

(attach an additional sheet if necessary)

- [] The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to meet the contract specifications. Items (or item numbers):

- [] The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers):

CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document is true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder's failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RsMO 1986 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish ALL information requested below.

FOR CORPORATIONS:

State in which incorporated: _____

FOR OTHERS:

State of domicile: _____

FOR ALL VENDORS:

List address of Missouri offices or places of business:

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required): _____

Federal Tax I.D. #: _____ **if no Federal Tax I.D. # - list Social Security #:** _____

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE

By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.

Definitions:

Service-Disabled Veteran is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.

Service-Disabled Veteran Business is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

If an offeror meets the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and is either doing business as a Missouri firm, corporation, or individual; or maintains a Missouri office or place of business, the offeror **must** provide the following with the proposal in order to receive the Missouri service-disabled veteran business preference over a non-Missouri service-disabled veteran business when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing proposals, in their entirety, are comparable:

- a. A copy of a letter from the Department of Veterans Affairs (VA), or a copy of the offeror's discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty) from the branch of service the offeror was in, stating that the offeror has a service-connected disability rating ranging from 0 to 100% disability; and
- b. A completed copy of this exhibit

(NOTE: For ease of evaluation, please attach copy of the above-referenced letter from the VA or a copy of the offeror's discharge paper to this Exhibit.)

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

Veteran Information

Business Information

<hr/> <p>Service-Disabled Veteran's Name, (Please Print)</p>	<hr/> <p>Service-Disabled Veteran Business Name</p>
<hr/> <p><i>Service-Disabled Veteran's Signature</i></p>	<hr/> <p>Missouri Address of Service-Disabled Veteran Business</p>

