



**MISSOURI DEPARTMENT OF TRANSPORTATION
 INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
 FOR PURCHASES \$3,000 TO \$24,999.99
 THIS IS NOT AN ORDER**

REQUEST FOR INFORMAL QUOTATION

Please quote the lowest prices covering material specified and provide all information requested.

TODAY'S DATE:	8/22/12	QUOTE DUE BY:	WEDNESDAY, AUGUST 29, 2011, 1:00 PM, CST	F.O.B. REQUIREMENTS:	DESTINATION
TIME REQUIRED FOR DELIVERY:	30 DAYS ARO	QUOTATION No:	SE13-Q429- RJ	BUYER NAME /TELEPHONE NUMBER:	TAMMY BAKER 573-472-5369
TO BE DELIVERED NO LATER THAN	PLEASE ADVISE DELIVERY TIME				
District Mailing Address/Facsimile #:	2675 N. Main P. O. Box 160 Sikeston, MO 63801 FAX: 573-472-5890		Delivery Locations:	MoDOT District Office 2675 North Main Sikeston, MO 63801	

Quantity	U/M	DESCRIPTION (including size and/or part #'s)	UNIT PRICE	UNIT PRICE EXTENSION	DELIVERY TIME
2	EA	Bluetooth Portable Data Collection Equipment			
2	EA	Bluetooth Solar Data Collection Equipment			
4	EA	Pole Mount Kit			
1	EA	Battery Charger			
4	EA	Extra Battery			
		This work shall consist of furnishing Bluetooth Data Collection Hardware, Software, Mounting Equipment, Batteries and related items as described in attached documents.			
		Prices shall stand for 120 ARO.			
		Award of this quote will be based on price, availability and individual part performance to be in the best interest of the state. Notification of award shall be at the time the tabulation is posted to the Internet. It is the sole responsibility for all bidders to check the website for bid results.			
		Quote may be accepted by fax.			
		Quantities may be adjusted (+/-).			
TOTAL ORDER EXTENSION					

If checked, the following item is a provision of this quotation.	
<input type="checkbox"/>	If this quotation is accepted, the quoting firm will be required to comply with the prevailing wages as fixed by the Missouri Department of Labor and Industrial Relations for each affected craft and type of workmen. The current General Wage Order may be inspected at any District Headquarters Office or at the Headquarters Office in Jefferson City.
Company Name:	
All responses to this Request for an Informal Quotation MUST be submitted on this form and all pages MUST be returned to the Buyer listed above at the District mailing address shown. See attached for conditions and instructions.	
VENDOR NOTES	
VENDOR INFORMATION	
Vendor Name /Mailing Address	Vendor Contact Information (including area codes):
	Phone #:
	Fax #
	Cellular #
Printed Name and Title of Responsible Officer or Employee:	Signature:
Is your company registered/certified with the State of Missouri as a (please circle):	
Is your firm MBE Certified? Yes <input type="checkbox"/> No <input type="checkbox"/> Is your firm WBE Certified? Yes <input type="checkbox"/> No <input type="checkbox"/> Would your company like information on becoming a registered/certified MBE/WBE vendor? Yes <input type="checkbox"/> No <input type="checkbox"/>	
List all agencies your firm is currently certified with?	

VENDOR INFORMATION & PREFERENCE CERTIFICATION FORM

Vendor Information

All bidders must furnish ALL applicable information requested below

Vendor Name/Mailing Address: Email Address:	Vendor Contact Information (including area codes): Phone #: Cellular #: Fax #:									
Printed Name of Responsible Officer or Employee:	Signature:									
For Corporations - State in which incorporated:	For Others - State of domicile:									
If the address listed in the Vendor Name/Mailing Address block above is not located in the State of Missouri, list the address of Missouri offices or places of business: If additional space is required, please attach an additional sheet and identify it as Addresses of Missouri Offices or Places of Business.										
M/WBE INFORMATION: List all certified Minority or Women Business Enterprises (M/WBE) utilized in the fulfillment of this bid. Include <u>percentages</u> for subcontractors and identify the M/WBE certifying agency: <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 33%;"><u>M/WBE Name</u></td> <td style="text-align: center; width: 33%;"><u>Percentage of Contract</u></td> <td style="text-align: center; width: 33%;"><u>M/WBE Certifying Agency</u></td> </tr> <tr> <td style="border-top: 1px solid black; height: 20px;"></td> <td style="border-top: 1px solid black; height: 20px;"></td> <td style="border-top: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border-top: 1px solid black; height: 20px;"></td> <td style="border-top: 1px solid black; height: 20px;"></td> <td style="border-top: 1px solid black; height: 20px;"></td> </tr> </table> If additional space is required, please attach an additional sheet and identify it as M/WBE Information		<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>						
<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>								

Preference Certification

All bidders must furnish ALL applicable information requested below

GOODS/PRODUCTS MANUFACTURED OR PRODUCED IN USA: If any or all of the goods or products offered in the attached bid which the bidder proposes to supply to the MHTC are not manufactured or produced in the "United States", or imported in accordance with a qualifying treaty, law, agreement, or regulation, list below, by item or item number, the country other than the United States where each good or product is manufactured or produced.	
Item (or item number)	Location Where Item is Manufactured or Produced
If additional space is required, please attach an additional sheet and identify it as Location Products are Manufactured or Produced.	
MISSOURI SERVICE-DISABLED VETERAN BUSINESS: Please complete the following if applicable. Additional information may be requested if preference is applicable. See below definitions for qualification criteria: Service-Disabled Veteran is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs. Service-Disabled Veteran Business is defined as a business concern: <ol style="list-style-type: none"> a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and b. The management and daily business operations of which are controlled by one or more service-disabled veterans. 	
<u>Veteran Information</u>	<u>Business Information</u>
Service-Disabled Veteran's Name (Please Print)	Service-Disabled Veteran Business Name
Service-Disabled Veteran's Signature	Missouri Address of Service Disabled Veteran Business

BLUETOOTH DATA COLLECTION EQUIPMENT SPECIFICATIONS

A Bluetooth Portable Data Collection Equipment

- 1.0 Description:** The Bluetooth Portable Data Collection Equipment shall be a battery operated, self-contained unit designed to collect, store and transmit Bluetooth data for travel time and Origin-Destination studies on roadways. These units shall be contained in a water-proof case. These units shall operate a minimum of 14 days on the enclosed battery. Brackets and bands shall be provided to mount the units to poles or other structures.

The Equipment shall be capable of collecting and storing data without being connected by a cellular device.

The Bluetooth Data Collection Equipment shall be a BlueFAX Standard Portable unit or approved equal that meets the following minimum specifications:

A. Unit Features:

- All components shall be enclosed in a water-proof case.
- The case dimensions shall be approximately 16 inches by 13 inches by 7 inches.
- The device shall include a GSM Cellular Modem and GPS Antenna
- The device shall include a Class 1 Bluetooth Antenna
- The device shall include a Micro-SD Card (1GB) capable of storing data off line.
- The device shall operate two weeks on power provided by the internal battery.
- The device shall be designed so that the battery can be changed out with a spare in the field.
- The device shall operate in temperatures of -30° F to 165° F.
- The method the device stores collected data shall be compatible with BlueSTATS software.

B Bluetooth Solar Data Collection Equipment

- 1.0 Description:** The Bluetooth Solar Data Collection Equipment shall be a solar powered, self-contained unit designed to collect, store and transmit Bluetooth data for travel time and Origin-Destination studies on roadways. These units shall be contained in a NEMA 3-R enclosure. These units shall operate approximately 14 days on the enclosed battery. These units shall include a 30-Watt solar panel capable of maintaining power for the unit. Brackets and bands shall be provided to mount the units to poles or other structures.

The Equipment shall be capable of collecting and storing data without being connected by a cellular device.

The Bluetooth Data Collection Equipment shall be a BlueFAX Solar Powered Sensor or approved equal that meets the following minimum specifications:

A. Unit Features:

- All components shall be enclosed in a NEMA-3R enclosure.
- The case dimensions shall be approximately 16 inches by 13 inches by 7 inches.
- The device shall include a GSM Cellular Modem and GPS Antenna
- The device shall include a Class 1 Bluetooth Antenna
- The device shall include a Micro-SD Card (1GB) capable of storing data off line.
- The device shall operate two weeks on power provided by the internal battery.
- The device shall be designed so that the battery can be changed out with a spare in the field.
- The device shall operate in temperatures of -30° F to 165° F.
- The method the device stores collected data shall be compatible with BlueSTATS software.

C Software

- 1.0 Description:** Software shall be provided with each Bluetooth sensor to process and analyze the data to create charts and reports for Travel Time, Origin-Destination, Segment Statistic, and Corridor Studies.

The software shall be BluSTATS or approved equal that meets the following minimum specifications:

B. Software Features:

- Site license for analysis shall be included with purchase of Bluetooth units
- The software shall be capable of analyzing the Bluetooth data and calculating travel time, Origin-Destination, and corridor reports with the data collected in the field.
- The software shall be capable of producing charts and reports with this data.
- The software shall be capable of exporting the data to be used in other programs.
- The software shall be capable of analyzing data from Solar and Battery Powered devices.
- The software shall be capable of indicating the number of detections by time period.

D Pole Mount Kit

- 1.0 Description:** The Pole Mount Kit shall provide a method to mount the Bluetooth Portable Data collection equipment to a lighting or sign pole. The pole mount bracket shall be capable of safely supporting the weight of the equipment and shall be easy to install. All clamps or bands necessary for installation shall be provided with and included with the cost of the brackets. The kit shall be of metal construction and shall be coated with a corrosion resistant paint or coating to prevent rust.

The Pole Mount Kit shall be PMK1000 or approved Equal.

All necessary mounting hardware shall be included with antenna for mounting to standard highway light pole.

E Battery Charger

- 1.0 Description:** The Battery charger shall be capable of charging and maintaining the extra batteries for the Bluetooth equipment.

The battery charger shall be the MK Battery LS2606 Battery Charger or approved equal.

E Extra Battery

- 1.0 Description:** The extra battery shall be capable of providing power for two weeks of operation for the Bluetooth Portable Data Collection Equipment. The battery shall be 12V AMG or approved equal.

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

STANDARD SOLICITATION PROVISIONS

- a. The solicitation for the procurement of the supplies referenced therein, to which these "Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions" are attached, is being issued under, and governed by, the provisions of Title 7 – Missouri Department of Transportation, Division 10 – Missouri Highways and Transportation Commission, Chapter 11 – Procurement of Supplies, of the Code of State Regulations. The Missouri Highways and Transportation Commission (MHTC), acting by and through its operating arm, the Missouri Department of Transportation (MoDOT), draws the Bidder's attention to said 7 CSR 10-11 for all the provisions governing solicitation and receipt of bids/quotes and the award of the contract pursuant to this solicitation.
- b. All bids/quotes must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

GENERAL TERMS AND CONDITIONS

Definitions

Capitalized terms as well as other terms used but not defined herein shall have the meaning assigned to them in section 7 CSR 10-11.010 Definition of Terms.

Nondiscrimination

- a. The Contractor shall comply with all state and federal statutes applicable to the Contractor relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*)
- b. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MHTC shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - i. withholding of payments to the Contractor under the contract until the Contractor complies, and/or,
 - ii. cancellation, termination or suspension of the contract, in whole or in part.

Contract/Purchase Order

- a. By submitting a bid/quote, the Bidder agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's bid response, and (3) the MHTC's acceptance of the bid by post-award contract or purchase order.
- c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized notice to proceed and/or purchase order.

Applicable Laws and Regulations

- a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.
- b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri, Missouri Department of Revenue, and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MHTC a copy of their current Authority Certificate from the Secretary of State of the State of Missouri and/or a copy of their Certificate of No Tax Due from the Missouri Department of Revenue.
- c. Prior to the issuance of a purchase order and/or notice to proceed, all **out-of-state** Contractors **providing services** within the state of Missouri must submit to MHTC a copy of their current Transient Employer Certificate from the Missouri Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.

Executive Order:

The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6th) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.

- 1) "By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law."
- 2) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.
- 3) The Contractor shall include the provisions of this paragraph in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Preferences

- a. In the evaluation of bids/quotes, preferences shall be applied in accordance with 7 CSR 10-11.020(7). Contractors should apply the same preferences in selecting subcontractors. The attached document entitled "**VENDOR INFORMATION AND PREFERENCE CERTIFICATION FORM**" must be completed and returned with the solicitation documents.
- b. Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.

**Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions**

Cancellation of Contract

The MHTC may cancel the Contract at any time for a material breach of contractual obligations or for convenience by providing Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.

Bankruptcy or Insolvency

Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntarily, or upon the appointment of a receiver, trustee, or assignee, for the benefit of creditors, the Commission reserves the right and sole discretion to either cancel the Agreement or affirm the Agreement and hold the Contractor responsible for damages.

Warranty

The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by the MHTC, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.

Status of Independent Contractor

The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

Non-Waiver

If one of the parties agrees to waive its right to enforce any term of this Contract, that party does not waive its right to enforce such term at any other time or to enforce any or all other terms of this Contract.

Indemnification

The Contractor shall defend, indemnify and hold harmless MHTC, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Contractor's performance of its obligations under the contract awarded pursuant to this solicitation.

SPECIAL TERMS AND CONDITIONS

Tax Exempt Status:

MHTC is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the Contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Project Tax Exemption Certificate will be furnished to the successful Bidder upon request if applicable.