

Missouri
Department
of Transportation



Kevin Keith, Director

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Missouri Department of Transportation
Terms and Conditions of Sealed Bids

SB 5-120531LK: Contaminated Scrap Aluminum located at Moberly Correctional Center

BID SUBMITTAL

Your written bid must be mailed in **a sealed** envelope or box, or else delivered by hand or courier service (UPS, Federal Express, DHL, etc.) **to be received on or before 2:00 p.m., local time, May 31, 2012**, at the office of:

Ms. Leann Kottwitz
Missouri Department of Transportation
General Services - Procurement
830 MoDOT Drive; P.O. Box 270
Jefferson City, MO 65102

All documents must be sealed and the outermost wrapping should be clearly marked "**Bid for Contaminated Scrap Aluminum**". **FAXED BIDS WILL NOT BE ACCEPTED.**

VIEWING DATES AND TIMES

This is a sealed bid for scrap materials located at Moberly Correctional Center in Moberly, Missouri. Bidders will be given the opportunity to view the material on two (2) separate dates:

- **Wednesday, May 16, 2012, from 8:30 a.m. to 2:30 p.m., and**
- **Wednesday, May 23, 2012, from 8:30 a.m. to 2:30 p.m.**

Please contact the below listed individual **at least 48 hours in advance** to coordinate one of the above listed dates and time to review the materials. Due to enhanced protection, special provisions for the viewing and pickup of scrap material located at the Moberly Facility will be in place prior to and during the sale.

Contact: **Glen Turnmire**
660-263-3778, ext. 5443
Moberly Correctional Center

AWARD, PICKUP AND REMOVAL

The high bidder must weigh the material at an approved scale and is responsible for the weighing fee. Any tie bids received between bidders for the same lot will be settled using the process outlined in 7 CSR 10-11.020(J). Awarded lot(s) **must be removed no later than Wednesday, June 20, 2012, 2:30 PM (local time).**

Please contact the same individual listed above **at least 48 hours in advance** to coordinate the removal of the materials. The Missouri Department of Transportation reserves the right to accept or reject any or all bids.

PAYMENT FOR LOTS

Payment shall be made to: "Director of Revenue, Credit State Road Fund", and mailed to (or hand delivered) to:
Missouri Department of Transportation **(Mailing Address)**
General Services-Procurement
Attn: Leann Kottwitz
P.O. Box 270
Jefferson City, MO 65102

Missouri Department of Transportation **(Physical Address)**
General Services-Procurement
Attn: Leann Kottwitz
830 MoDOT Drive
Jefferson City, MO 65109

The following methods will be accepted as payment for the awarded items:

- 1. Personal or Business Check
- 2. Cashier Check or Money Order.

NOTE: CASH WILL NOT BE ACCEPTED

It is the Buyer's responsibility to remove their awarded lot(s), the Department is not responsible in helping to load or remove any lot. The Buyer indemnifies the Department from any liability when removing items. It is the Buyer's responsibility to obtain any over-length or over weight permits, as they are needed. Payment will be made on actual quantities received.

PRICING SUBMITTAL

Please complete this pricing sheet, sign where indicated, and return on or before the date and time referenced herein for the receipt of sealed bids.

<u>Estimated Quantity</u>	<u>Description</u>	<u>Bid Price</u>
1,100,000 lbs	Various Kinds of Contaminated Scrap Aluminum Moberly Correctional Center, Moberly, MO	\$ _____/pound

The Missouri Department of Transportation reserves the right to accept or reject any or all bids.

Bidders Name (Printed): _____

Telephone Number (with area code): _____

Bidders Signature: _____

Bidders Email Address: _____

ADDRESS:

Street/Rt. _____

City: _____ State: _____ Zip Code: _____