



**MISSOURI DEPARTMENT OF TRANSPORTATION
 INFORMAL QUOTE GUIDELINES AND DOCUMENTATION
 FOR PURCHASES \$3,000 TO \$24,999.99
 THIS IS NOT AN ORDER**

REQUEST FOR INFORMAL QUOTATION

Please quote the lowest prices covering service specified and provide all information requested.

TODAY'S DATE:	07/07/10	QUOTE DUE ON OR BEFORE:	07/15/10 - 2:00 PM LOCAL TIME	F.O.B. REQUIREMENTS:	DESTINATION
TIME REQUIRED FOR DELIVERY:		QUOTE No:	4-100715CN1	BUYER NAME /TELEPHONE NUMBER:	CINDY NORMAN 573-522-9746
TO BE COMPLETED NO LATER THAN	<i>Close of Business, July 30, 2010</i>				
Central Office Mailing Address Fax Number:	PO Box 270, 830 MoDOT Drive Jefferson City, MO 65102 573-526-1218	Please fax quotation to 573-526-1218		DELIVERY LOCATION: Jefferson City, Missouri	

Quantity	U/M	DESCRIPTION	UNIT PRICE	
551	Each	State Fair TShirts – Black – Both Women and Men Cut – Please see attached specifications. BRANDS TO BE CONSIDERED: ANVIL 976/979, 978, GILDAN 2000 AND 2000L. NO SUBSTITUTES.	\$	COSTS: All costs associated with supplying this equipment must be included in the unit price. This includes, but is not necessarily limited to site visits, production costs, delivery, set-up and associated testing, training and warranty.
		SEE ATTACHED PRICING PAGE		

CONTRACT COMPLETION DATE will be on or before the close of business, July 30, 2010.			
Award: <i>All or None</i>	SEE ATTACHED FOR ADDITIONAL DETAILS AND REQUIREMENTS.		

Company Name: _____

All responses to this Request for an Informal Quotation MUST be submitted on this form and MUST be returned to the Buyer listed above at the Central Office mailing address shown. See attached for conditions and instructions. Quotation can be faxed to 573-526-1218

VENDOR INFORMATION

Vendor Name /Mailing Address	Vendor Contact Information (including area codes):		
	Phone #:		
	Fax #		
Printed Name and Title of Responsible Officer or Employee:	Cellular #		
	Signature:		

Is your firm MBE or WBE Certified? Yes No

PRICING PAGE:
 BID FOR 2010 MISSOURI STATE FAIR T-SHIRTS – Pricing Page 1 of 1

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED TOTAL
WOMENS					
001	SMALL	55	EA		
002	MEDIUM	73	EA		
003	LARGE	13	EA		
004	EXTRA LARGE	9	EA		
005	2X LARGE	7	EA		
MIENS					
006	SMALL	2	EA		
007	MEDIUM	6	EA		
008	LARGE	173	EA		
009	X LARGE	141	EA		
010	2X LARGE	64	EA		
011	3XLARGE	8	EA		
018	ARTWORK				
019	SHIPPING				
020	SCREEN PRINTING				
021	ADDITIONAL CHARGES				
	TOTAL COSTS				

SPECIFICATIONS ARE AS FOLLOWS:

SHIRT BRAND: ANVIL #976/979 MENS, #978 LADIES HEAVY WEIGHT, OR GILDAN 2000 MENS, GILDAN 2000L LADIES, HEAVY WEIGHT (NO SUBSTITUTIONS)

SHIRT STYLE: NEED A SHIRT IN BOTH A WOMEN'S CUT AND A MEN'S CUT

SHIRT COLOR: BLACK

WOMEN'S SHIRT DESCRIPTION:

LADIES

PRE-SHRUNK

100% COTTON

5.4 OZ.

SHOULDER TO SHOULDER TAPE & SEAMLESS COLLARETTE

DOUBLE NEEDLE NECK, SLEEVE, BOTTOM HEM

5/8" RIB COLLAR

FITTED TAPERED SLEEVE

HEAVYWEIGHT TEE

SHORT SLEEVE

MEN'S SHIRT DESCRIPTION:

PRE-SHRUNK

100% COTTON

6.1 OZ

SHOULDER TO SHOULDER TAPE & SEAMLESS COLLARETTE

DOUBLE NEDDLE NECK, SLEEVE, BOTTOM HEM

HEAVYWEIGHT TEE

SHORT SLEEVE

THE VENDOR MUST INCLUDE THE ARTWORK CHARGE, THE ESTIMATED SHIPPING COST, AND ANY OTHER COST ASSOCIATED WITH THIS ORDER. ALL COST MUST BE BROKEN OUT SEPERATELY, THEN A TOTAL COST.

THE ARTWORK WILL BE FORWARDED ONTO GS FROM MINDY GRAPES-BESS.

THE VENDOR MUST PROVIDE A SAMPLE OF THE SCREEN PRINT BEFORE PROCEEDING WITH ORDER.

LOGOS:

FRONT LOGO: ARRIVE ALIVE, saveMOlives.com

LOGO LOCATION: FRONT, LEFT BREAST POCKET

LOGO PRINT STYLE: FLAT SCREEN PRINTED - NO PUFFY PRINT!

LOGO COLOR: YELLOW

LOGO SIZE: NOT TOO BIG OR TOO SMALL, MUST REPRESENT ALL SHIRT SIZES WELL.

BACK LOGOS: WATCH FOR MOTORCYCLES, PICTURE OF MOTORCYCLE, saveMOlives.com, ARRIVE ALIVE

LOGO LOCATION: CENTER OF SHIRT (LIKE YOU WOULD DO WHEN SPONSORING A BASEBALL TEAM ON THE BACK OF THEIR SHIRT)

LOGO PRINT STYLE: FLAT SCREEN PRINTED - NO PUFFY PRINT!

LOGO COLOR: YELLOW AND BLACK

LOGO SIZE: NOT TOO BIG OR TOO SMALL, MUST REPRESENT ALL SHIRT SIZES WELL. VENDOR MUST INDICATE THE SIZE OF THE LOGOS WHEN SENDING IN BID.

AFTER BID HAS BEEN AWARDED, REVEE WHITE WILL WORK WITH VENDOR TO ENSURE THE LOGO SIZE IS APPROPRIATE FOR SHIRT.

VENDOR MUST INCLUDE IN THEIR BID, THE ARTWORK CHARGE, SCREEN PRINTING CHARGE, ESTIMATED SHIPPING COST, AND ANY OTHER COSTS ASSOCIATED WITH THE ORDER. ALL OF THOSE COSTS MUST BE BROKEN OUT SEPERATELY, THEN A FINAL TOTAL COST.

DELIVERY DEADLINE DATE: JULY 30, 2010.

DELIVERY MUST BE NO LATER THAN JULY 30, 2010. All shirts are to be delivered to: MoDOT Highway Safety Division, Attn: Reeve White, 2211 St Mary's Blvd, Jefferson City, MO 65109.

PREFERENCE IN PURCHASING PRODUCTS

DATE: _____

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

All vendors submitting a bid/quotation must furnish ALL information requested below.

FOR CORPORATIONS:

State in which incorporated:

FOR OTHERS:

State of domicile:

FOR ALL VENDORS:

List address of Missouri offices or places of business:

THIS SECTION MUST BE COMPLETED AND SIGNED:

FIRM NAME:

ADDRESS:

CITY: _____ **STATE:** _____ **ZIP:** _____

BY (signature required):

Federal Tax I.D. #: _____ if no Federal Tax I.D. # - list Social Security #:

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

Name of the Bidders Firm

Signature of Contractor's Authorized Representative

Date Signed