

**BID FORM**

MISSOURI DEPARTMENT OF TRANSPORTATION

GENERAL SERVICES

830 MoDOT Drive – P.O. BOX 270

JEFFERSON CITY, MO 65102

REQUEST NO.	1-110202CN		
DATE	December 15, 2010		
PAGE NO.	1	NO. OF PAGES	13

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL BE RECEIVED AT THIS OFFICE UNTIL

**2:00 P.M. C.S.T, FEBRUARY 2, 2011**

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING SUPPLIES OR SERVICES.

**QUOTATIONS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION**  
Submit net bid as cash discount stipulations will not be considered

**JEFFERSON CITY, MISSOURI**

DEFINITE DELIVERY DATE MUST BE SHOWN. SIGN AND RETURN BEFORE TIME SET FOR OPENING. **ALL BIDS SHOULD BE EXTENDED AND TOTALED.**

**BUYER:** Cindy Norman

**BUYER TELEPHONE:** 573-522-9746

SUPPLIES OR SERVICES				
<p>Contract for furnishing “<b>Class 2, Level 2 Safety Vests and Class E Pants</b>” for a contract period beginning March 1, 2011 through February 28, 2012.</p> <p><b>PLEASE SEE ATTACHED SPECIFICATIONS AND PRICING PAGE</b></p> <p><b>NOTE: The quantity shown is an estimated requirement for the period specified. The Missouri Department of Transportation reserves the right to increase or decrease quantities as needed. Orders will be placed as needed.</b></p>				

(SEE ATTACHED FOR CONDITIONS AND INSTRUCTIONS)

*In compliance with the above invitation for bids, and subject to all conditions thereof, the undersigned bidder agrees to furnish and deliver any or all the items on which prices were quoted within THIRTY (30) calendar days after receipt of formal purchase order.*

**Date:** \_\_\_\_\_

**Firm Name:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Fax No.:** \_\_\_\_\_

\_\_\_\_\_

**Federal I.D. No.** \_\_\_\_\_

**By (Signature):** \_\_\_\_\_

**Type/Print Name** \_\_\_\_\_

**Title:** \_\_\_\_\_

Is your firm MBE certified?  Yes  No

Is your firm WBE certified?  Yes  No

List all agencies your firm is currently certified with. \_\_\_\_\_

Form E-103 (Rev. 11-04)

**BID SUBMITTAL:**

Your written bid must be mailed in a sealed envelope or box, or else delivered by hand or courier service (UPS, Federal Express, etc.) to be *received on or before the date and time specified on the front page of this bid document*, at the office of:

Ms Cindy Norman  
Missouri Department of Transportation  
General Services Procurement  
830 MoDOT Drive, P.O. Box 270  
Jefferson City, MO 65109

All documents must be sealed and the outermost wrapping should be clearly marked **"Bid for Class 2, Level 2 Safety Vests and Class E Pants"**.

**SPECIFICATIONS AND PREAPPROVAL OF PRODUCTS:**

All bidders should carefully review the safety vest/pants specifications detailed in this solicitation. Also, all bidders need to carefully review the information regarding the preapproval of vests and pants.

**AWARD:**

For the purpose of this bid, items will be awarded on an "ALL or NONE" basis.

**DELIVERY:**

All deliveries shall be F.O.B. Missouri Department of Transportation, Jefferson City, Missouri, within 30 calendar days upon receipt of order. *For special orders*, the purchase order will indicate the shipping address. Please refer to the Pricing Page for anticipated special order sizes.

**RFB TIME LINE:**

ACTIVITY	DATE AND TIME:
Issue Bid Documents:	Wednesday, December 15, 2010, C.S.T.
Samples Submittal Date:	Wednesday, January 12, 2011; <b>on or before 2:00 pm, C.S.T</b>
Anticipated Addendum Listing Approved Vests/Pants:	Monday, January 17, 2011; on or before 3:30 pm, C.S.T.
Date Bids are Due to MoDOT:	Wednesday, February 2, 2011, <b>on or before 2:00 pm, C.S.T.</b>

**NOTE:** The bidders may choose to submit their prices, in a sealed envelope as noted above, at the same time they are submitting samples for MoDOT’s review. If submitting the pricing with the samples, **please ensure the pricing envelope is sealed separately from the samples.**

**INVOICING AND PAYMENT REQUIREMENTS:**

The contractor shall submit an itemized invoice to the applicable requesting address for the completion of deliverables, as specified herein.

The contractor shall be paid in accordance with the firm, fixed prices stated on the pricing page of this document after completion of deliverables specified herein and acceptance by MoDOT.

Other than the payment specified above, no other payments or reimbursements shall be made to the contractor for any reason whatsoever.

**NON-EXCLUSIVITY:**

The Missouri Department of Transportation (MoDOT) reserves the right to obtain “like or similar” products of this or other manufacturers, exclusive of this contract, when use of such products is deemed in the best interest of MoDOT.

**CONTRACT PRICE ESCALATION:**

In the event the contractor requests a price increase during the contract period (original contract period or contract renewal period), the contractor must provide a written request and documentation justifying the need for a price increase, and the amount of such price increase. MoDOT will review the contractor’s written request and documentation, and decide if a price increase is to be granted at that particular time. The contractor shall understand and agree that MoDOT’s decision shall be final and without recourse.

- a. No price increase shall be granted during the first 3 months of the original contract period, or if applicable, first 3 months of a contract renewal period.
- b. In the event a price increase is granted due to an approved escalation, the renewal percentage shall be based upon the current contract value.

**CONTRACT PERIOD:**

This contract shall commence March 1, 2011 through February 28, 2012 and include up to three (3) one-year renewal option periods. If the option for renewal is exercised by the Missouri Highway and Transportation Commission (MHTC), the successful bidder shall agree to all terms and conditions of this IFB and all subsequent amendments. Renewal options are at the sole discretion of the MHTC. Furthermore, the bidder is advised that the MHTC does not automatically grant increases at the time of renewing the contract and that if an increase is requested, documentation of need must be provided at the time of renewal.

**ADDITIONAL DOCUMENT SUBMITTAL REQUIREMENTS:**

For the bid to be considered the FOUR (4) attachments noted below must be signed and submitted to this office prior to any contract being awarded for this bid:

- 1. “Preference in Purchasing Products”
- 2. “Missouri Domestic Product Procurement Act”
- 3. “Missouri Service-Disabled Veteran Business Preference”
- 4. “Cooperative Agreement Notice”

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## **MoDOT Class 2, Level 2 Safety Vest/Class E Pant Specifications**

The following specifications outlined below are to establish a term contract for “Class 2, Level 2 Safety Vests & Class E Pants”.

### **GENERAL REQUIREMENTS FOR VESTS AND PANTS:**

1. **VESTS:** For the purposes of this bid, MoDOT has determined that the following product meets the requirements for safety and fit for vests. This product will be used as minimum specifications for any vests deemed acceptable by MoDOT:
  - a. Vest: Ergodyne GloWear 8240 HL, Class 2, Level 2, expandable vest, hi-vis yellow/green background material constructed of 100% knitted polyester weighting 3.3 oz. per square yard with .45 mm thickness, 3M product #8906 Scotchlite Silver Reflective tape or a certified equivalent glass bead tape, sewn on hi-vis orange contrast background material, constructed of 100% knitted polyester material, weighing 3.6 oz per square yard and .40 mm thickness. Substitute products must include other 8240 HL features such as multi dimensional inside pocket(s), radio tabs, hook and loop closure etc.
  - b. Vest shall meet or exceed ANSI 107-2010 Standard for design, material and performance.
  - c. **Zippered vest closures will not be considered acceptable by MoDOT.**
  - d. For the purposes of this bid, MoDOT will accept vests that have sizes combined (i.e. S/M, L/XL, etc) so long as the vests meet the required size measurements noted in this bid and allows for adequate adjustments so as to provide a proper fit.
2. **PANTS:** **Materials used to construct pants shall comply with all ANSI 107 - 2010** (i.e. high visibility background material and retro-reflective material/performance). **When vest and pants are worn together, the ensemble shall meet ANSI 107 - 2010 Standards for a Class 3 ensemble. See specifications below for additional pants details.**
3. The safety vest/pants ***shall show careful workmanship*** and shall be free from ragged edges, surface blemishes, loose stitches, uneven seams or other defects, which could make them unsuitable for the intended use.
4. The safety vest offered by the bidder shall be equal to or better than (as determined by MoDOT) in color, material type, reflective material usage, construction, configuration and garment labeling as the Ergodyne vest product noted above.
5. The **safety vests** shall be available in the following sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 4X-Large and larger, and meet the required size measurements noted for the Ergodyne vest specified in this bid and allow for adequate adjustments so as to provide a proper fit. **NOTE ON SIZING CHART:** All bids submitted on non-Ergodyne vests should include the proposed sizing chart for the proposed vests.
6. The **safety Class E Pants** shall be available in the following sizes: ***Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 4X-Large and 5X-Large.*** **Note:** **For the purposes of this bid, MoDOT will accept pants in the individual sizes as stated above or pants that have sizes combined (i.e. S/M, L/XL, etc) so long as the pants meet the required size measurements noted in this bid and allows for adequate adjustments so as to provide a proper fit..** **NOTE ON SIZING CHART:** All bids submitted should include the proposed sizing chart for the proposed pants.
7. As per ANSI 107-2010, garment (vest and pants) labels shall include, but not limited to, the following information: manufacturer identification, size, washing and drying instruction, and where applicable, the garment class, and level of retro reflective material (i.e. Class 2, Level 2).

**CLASS E SPECIFICATIONS:**

Pants shall be Class E garments made using the same fluorescent (high visibility) yellow/green mesh material and 3M product #8710 or #8906 Scotchlite™ silver reflective tape, or certified equivalent glass bead tape. When pants are worn with the specified Class 2 vest, the ensemble (both vest and pants) shall create an ANSI 107 – 2010 Class 3 approved suit.

Class E Pants shall have the following features:

- One (1) right hip back pocket approximately 7-1/2" x 6-1/2" placed on the back of the pants.
- Front fly closure will consist of two (2) high visibility yellow/green hook and loop closures and two (2) non-conductive plastic take up snaps on the front waist band that will allow an adjustable waist band. Snaps on the waistband shall be placed approximately 2" apart so as to allow adjustments as defined by the pant-sizing chart listed below.
- Two (2) eight inch (8") slash pockets for easy access to work clothing.
- Leg openings/cuffs will be produced using high quality elastic or a hook and loop tab closure for easy on and off. **NOTE:** The elastic used in the leg openings shall have enough elasticity to allow end users to slide work boots easily through leg openings and then draw back so as to allow a snug fit around the lower leg.
- 3M product #8710 or #8906 Scotchlite Silver reflective tape or certified equivalent glass bead tape as specified above shall consist of two (2) 2 inch X 24 inch horizontal stripes placed around each lower leg in a manner so as to allow no less than 2" between each stripe.

**Pant Sizes:**

<b>SIZES:</b>	<b>WAIST SIZE (in inches)</b>	<b>LENGTH (in inches)</b>
SM – MED	24" – 30"	42"
LG – XL	32" – 40"	43"
2XL – 3XL	42" – 50"	45"
4XL – 5XL	52" – 60"	46"

**NOTE:** The waist size is taken from the two snap positions of the closures. The lengths shown are from the top of the waistband to the elastic leg openings.

**PACKAGING:**

Safety vests and pants shall be packaged either as individually wrapped items or flat packing as noted below. In either case, each box shall contain no more than 25 items, with only one size per box, with no mixing of vests and pants in the box, or mixing of packaging techniques in the box. **Special order items** will also be packaged as noted in this section. There may be less than 25 items in a special order box, but not more than 25 items in a special order box.

**Flat Packing:** Vest and pants shall be packaged flat with no folds or bends to avoid damage to product. Proper packing material shall be used between vests and pants to avoid the potential for material being stuck together. Safety vests and pants to be shipped in sturdy cardboard boxes and labeled as to the contents, size and quantity. Quantity per case will be no more than 25 items for vests or pants.

**Individually Wrapped:** Vest and pants shall be individually wrapped in clear bags/wrapping, folded as to minimize bends to avoid damage to product. Proper packing material shall be used between the folds of the items to avoid the potential for safety vests and pants material being stuck together. Safety vests and pants to be shipped in sturdy cardboard boxes and labeled as to the contents, size and quantity. Quantity per case will be no more than 25 items per case.

## **PRE-APPROVAL OF VEST/CLASS E PANTS PRODUCTS**

For the purposes of this solicitation, all bidders shall provide the following samples to MoDOT to review and/or test for adherence to the specified vest product or trouser specifications listed in this solicitation. **Samples shall be provided to MoDOT at no charge, will become the property of MoDOT, and will not be returned.** ***NOTE:*** If the bidder intends to offer MoDOT the Ergodyne vest, the bidder ***will not*** need to submit a vest sample for review.

Upon the completion of MoDOT's review and/or testing of the submitted samples, an addendum will be issued notifying all interested parties of the vest/pants submitted that have passed the review and/or testing, and will thereafter be considered as pre-approved. MoDOT will only accept bids for the pre-approved vests/pants as noted in the addendum.

### **Timeline for Submittal of Samples.**

The bidders shall submit their samples to the MoDOT buyer of record, at the same address as noted above for receipt of bids, on the date and/or time as specified herein on the RFB Time Line table published herein.

### **Number of Samples to Submit:**

**Vests:** Submit one (1) vest in each of the sizes: **FOR COMBINED SIZES** submit a) **Medium/Large** and b) **X-Large/2X-Large**, for a total of two (2) vests. **FOR INDIVIDUAL SIZES** submit a) **Medium** and b) **X-Large**, for a total of two (2) vests. Vests must be equal to or better than (as determined by MoDOT) the Ergodyne vest product specified herein. *Also to be submitted by the bidder is a technical specification sheet* for constructing vests in the 3XL and larger sizes. Failure to provide the requested samples and technical specification sheet will result in the bidder being unable to submit a bid for offering these products to MoDOT.

**Pants:** Submit one (1) pair of pants in each of the sizes a) Small, b) Large, and c) X-Large, for a total of three (3) pairs of pants. Pants must be equal to or better than (as determined by MoDOT) the specifications noted in these solicitation documents for safety pants. *Also to be submitted by the bidder is a technical specification sheet* for constructing pants in sizes larger than 5-XL. Failure to provide the requested samples and technical specification sheet will result in the bidder being unable to submit a bid for offering these products to MoDOT.

## **INDEPENDENT LAB TESTING**

For the purposes of this bid, MoDOT requires that each bidder provide a copy of the independent lab's current ANSI Accreditation Certificate, certifying the lab meets the requirements of ISO/IEC 17025:2005 for independent (3<sup>rd</sup> party) lab testing and material/garment/certification, Independent lab testing shall be performed to certify that the materials used to produce the safety vest and pants truly meet the ANSI 107 – 2010 safety standards. Cost(s) of such tests will be the responsibility of the vendor. Lab reports shall be submitted for the following areas:

1. Certification of the hi-vis yellow/ green background material meets or exceeds the material specifications of the Ergodyne 8240 HL vest and meets or exceeds the requirements for performance per ANSI 107-2010.
2. Certification of the hi-vis Orange contrast background material meets or exceeds the material specifications of the Ergodyne 8240 HL vest and meets or exceeds the requirements for performance per ANSI 107-2010.
3. Certification of the 3M product #8710 and/or #89106 Scotchlite™ silver tape, or certification that any substitute glass bead tape(s) meets or exceeds the performance level of the 3M product #8710 and/or #8906 tape – which ever 3M product applies.

4. Certification that the garment design meets or exceeds the required square inches of background and reflective material for Class 2, Level 2 Vest and Class E Pants. (Report must include totals for background and reflective material).

**NOTE:** The above testing results shall include all test results/data that prove the materials used in construction meet the ANSI 107 – 2010 safety standard. Result data should include but not limited to the following: Color fastness, tensile strength, bursting strength, etc.)

For the purposes of this bid, MoDOT reserves the right to request additional testing, in accordance with the ANSI 107 – 2010, of any bidder submitting a bid or during the contract term of the successful bidder. Any subsequent testing will be at the successful bidder’s expense.

**ESTIMATED QUANTITIES:**

The quantities shown on the pricing page are estimated requirements for the period specified. MoDOT reserves the right to increase or decrease quantities as needed.

**LIQUIDATED DAMAGES:**

The bidder represents he/she has the resources and capacity to produce the safety vests and pants as outlined in this IFB and ***guarantees that deliveries will be made within 30 days upon receipt of order.***

In the event the successful contractor fails to deliver the product(s) within the specified delivery window, MoDOT reserves the right to collect liquidated damages. In order to determine the amount of liquidated damages, the following “Deduction Rate Table” will be used to access damages:

<b># of Calendar Days Order Is Delayed (Beyond the 30 Day Delivery Window):</b>	<b>% Reduction of Unit Cost Per Vest/Trouser:</b>
1 –10	5%
11-20	10%
21 – 30	20%
31 Days Plus	25%

It is therefore agreed that said amounts/percentage reductions will be withheld from payments due the contractor or otherwise collected from the contractor as liquidated damages. NOTE: The following holidays will not be included in the accessed days:

- |                                    |                                    |
|------------------------------------|------------------------------------|
| <i>New Year’s Day</i>              | <i>Independence Day (Observed)</i> |
| <i>Martin Luther King, Jr. Day</i> | <i>Labor Day</i>                   |
| <i>Lincoln Day</i>                 | <i>Columbus Day</i>                |
| <i>Washington’s Birthday</i>       | <i>Veterans Day</i>                |
| <i>Truman Day (Observed)</i>       | <i>Thanksgiving Day</i>            |
| <i>Memorial Day</i>                | <i>Christmas Day (Observed)</i>    |

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**SAFETY VEST & PANTS PRICING PAGE**  
**(1 page with 17 items)**

Please quote the following items according to the specifications outlined herein. **If bidding on combined sizes, please indicate that in the pricing table.**

**SAFETY VESTS**

ITEM #	SIZE:	MANUF/ MODEL #	UNIT OF ISSUE:	EST QTY	UNIT COST:	EXT. COST:
1	Small		EACH	Special Order (1)		
2	Medium		EACH	1,000		
3	Large		EACH	3,500		
4	X-Large		EACH	4,500		
5	2X-Large		EACH	3,000		
6	3X-Large		EACH	1,000		
7	4X-Large		EACH	500		
8	5XL-up		EACH	Special Order (1)		
					<b>TOTAL</b>	<b>\$</b>

**Number of safety vests per case:** \_\_\_\_\_ (no more than 25 per case)

**SAFETY PANTS**

ITEM	SIZE	MANUF/ MODEL #	UNIT OF ISSUE	EST QTY	UNIT COST	EXT. COST
9	SM		EACH	25		
10	MED		EACH	100		
11	LG		EACH	400		
12	XL		EACH	600		
13	2-XL		EACH	500		
14	3-XL		EACH	200		
15	4-XL		EACH	50		
16	5-XL		EACH	25		
17	6-XL & up		EACH	Special Order (1)		
					<b>TOTAL:</b>	<b>\$</b>

**NOTE:** For the purposes of this bid, *the minimum order* for pants will be one (1) pair (EACH).

**RENEWAL PERIOD:** The bidder shall provide below the maximum percentage of increase or minimum percentage of decrease for the renewal period. The percentage shall be computed against the **current contract price** during the renewal period. **If renewal percentage is not provided**, the prices during renewal period shall be the same as during the current contract period.

**1<sup>st</sup> Renewal Period** \_\_\_\_\_% of maximum increase and/or \_\_\_\_\_% of maximum decrease.  
**2<sup>nd</sup> Renewal Period** \_\_\_\_\_% of maximum increase and/or \_\_\_\_\_% of maximum decrease.  
**3<sup>rd</sup> Renewal Period** \_\_\_\_\_% of maximum increase and/or \_\_\_\_\_% of maximum decrease.

**PREFERENCE IN PURCHASING PRODUCTS**

DATE: \_\_\_\_\_

The bidders attention is directed to Section 34.076 RSMo 2000 which gives preference to Missouri corporations, firms, and individuals when letting contracts or purchasing products.

Bids/Quotations received will be evaluated on the basis of this legislation.

**All vendors submitting a bid/quotation must furnish ALL information requested below.**

**FOR CORPORATIONS:**

State in which incorporated:

\_\_\_\_\_

**FOR OTHERS:**

State of domicile:

\_\_\_\_\_

**FOR ALL VENDORS:**

List address of Missouri offices or places of business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS SECTION MUST BE COMPLETED AND SIGNED:**

**FIRM NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**BY (signature required):** \_\_\_\_\_

**Federal Tax I.D. #:** \_\_\_\_\_ **if no Federal Tax I.D. # - list Social Security #:** \_\_\_\_\_

NOTE: For bid/quotation to be considered, the "Preference in Purchasing Products" form must be on file in the General Services (Procurement) Division and must be dated in the current calendar year.

## MISSOURI DOMESTIC PRODUCTS PROCUREMENT ACT

The bidder's attention is directed to the Missouri Domestic Products Procurement Act, Sections 34.350 to 34/359, RsMO, which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured or produced in the United States.

Section 34.355, RsMO, requires the vendor or contractor to certify his compliance with Section 34.353 and, if applicable, Section 34.359, RsMO, at the time of bidding **and** prior to payment. Failure to comply with Section 34.353, RsMO, during the performance of the contract **and** to provide certification of compliance prior to payment will result in nonpayment for those goods or commodities.

Section 34.353.2, RsMO, specifies that it does not apply where the total contract is less than Twenty-Five Thousand Dollars (\$25,000.00). If your total bid is Twenty-Five Thousand Dollars (\$25,000.00) or more, you **must** complete this form as directed below.

**Failure to complete and return this document with this bid will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis. Please read the certification appearing below on this form.**

If all the goods or products specified in the attached bid which the bidder proposes to supply to the State shall be manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left.

If only one item of any particular goods or products specified in the attached bid is manufactured or produced in the "United States" as defined in Section 34.350, RsMO, check the box at left and list the items (or item number) here:

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If any or all of the goods or products specified in the attached bid which the bidder proposes to supply to the State are **not** manufactured or produced in the "United States" as defined in Section 34.350, RsMO, then: (a) check the box at left; (b) list below, by item (or item number), the country other than the United States where each good or product is manufactured or produced; and (c) check the boxes to the left of the paragraphs below if applicable and list the corresponding items (or item numbers) in the spaces provided.

n (or item number)	Location Where Item Manufactured or Produced

(attach an additional sheet if necessary)

The following specified goods or products cannot be manufactured or produced in the United States in sufficient quantities or in time to meet the contract specifications. Items (or item numbers): \_\_\_\_\_

The following specified goods or products must be treated as manufactured or produced in the United States, in accordance with an existing treaty, law, agreement, or regulation of the United States, including a treaty between the United States and any foreign country regarding export-import restrictions or international trade. Items (or item numbers): \_\_\_\_\_

### CERTIFICATION

By submitting this document, completed as directed above, with a bid, the bidder certifies under penalty of making false declaration (Section 575.060, RsMO) that the information contained in this document is true, correct and complete, and may be relied upon by the State in determining the bidders qualifications under and in compliance with the Missouri Domestic Products Procurement Act.

The bidder's failure to complete and return this document with the bid as directed above will cause the State to presume the manufactured goods or products listed in the bid are not manufactured or produced in the United States, and the bid will be evaluated on that basis pursuant to Section 34.353.3(2), RsMO.

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

**MISSOURI SERVICE-DISABLED VETERAN BUSINESS PREFERENCE**

By virtue of statutory authority, RSMo 34.074, a preference will be given all contracts for the performance of any job or service to service-disabled veteran business either doing business as Missouri firms, corporations, or individuals; or which maintain Missouri offices or places of business, when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing bids, in their entirety, are comparable.

Definitions:

**Service-Disabled Veteran** is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans’ affairs.

**Service-Disabled Veteran Business** is defined as a business concern:

- a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and
- b. The management and daily business operations of which are controlled by one or more service-disabled veterans.

If an offeror meets the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and is either doing business as a Missouri firm, corporation, or individual; or maintains a Missouri office or place of business, the offeror **must** provide the following with the proposal in order to receive the Missouri service-disabled veteran business preference over a non-Missouri service-disabled veteran business when the quality of performance promised is equal or better and the price quoted is the same or less or whenever competing proposals, in their entirety, are comparable:

- a. A copy of a letter from the Department of Veterans Affairs (VA), or a copy of the offeror’s discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty) from the branch of service the offeror was in, stating that the offeror has a service-connected disability rating ranging from 0 to 100% disability; and
- b. A completed copy of this exhibit

(NOTE: For ease of evaluation, please attach copy of the above-referenced letter from the VA or a copy of the offeror’s discharge paper to this Exhibit.)

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business as defined in 34.074 RSMo and that I am either doing business as a Missouri firm, corporation, or individual; or maintain Missouri offices or places of business at the location(s) listed below.

Veteran Information

Business Information

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Service-Disabled Veteran’s Name, (Please Print)

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*Service-Disabled Veteran’s Signature*

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Service-Disabled Veteran Business Name

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Missouri Address of Service-Disabled Veteran Business

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## COOPERATIVE AGREEMENT NOTICE

The Department is interested in assisting Missouri governmental entities, etc. in purchasing equipment, various materials and supplies that meet the Highway and Transportation Department specifications.

Each bidder is asked to indicate below whether they would be willing to offer **Safety Vests and Pants** listed in the attached "Request for Bid" for sale to these local political entities at the same bid price offered to this Department.

It is understood the Department will not issue purchase orders, accept delivery nor make payment for these items ordered by any of these agencies. It is further understood the price is based on the **Safety Vests and Pants** meeting the Department specifications. Any added options, deletions, or extra freight costs would be negotiated between the local agency and the successful vendor.

Indicate below whether your company is willing to offer such cooperative purchasing for Missouri counties, cities or other political entities.

YES \_\_\_\_\_

NO \_\_\_\_\_

If the price varies throughout the state on Department bids because of different delivery destinations, please indicate the price f.o.b. your location that would be offered as described.

F.O.B. Location \_\_\_\_\_

Indicate the deadline date that orders will be accepted. \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_