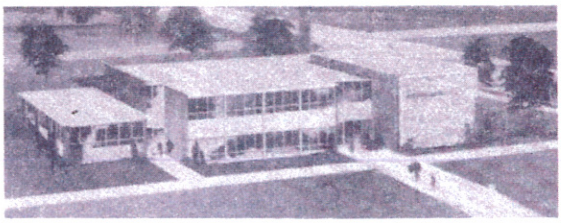
Zach Williams, Presiding Commissioner
Norwood, Missouri
417-926-2665
Randy Pamperien,
Eastern District Commissioner
Mountain Grove, Missouri
417-926-5433
Mike Sherman,
Western District Commissioner
Mansfield, Missouri
417-924-2024



WRIGHT COUNTY COMMISSION
P.O. Box 98 -- Hartville, Missouri 65667
(417) 741-6113

The regular terms of the Commission are the first Monday in February, May, August and November.

The County Commission is in session every Monday.

June 27, 2013

Dear Consultant:

The Wright County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the Wright County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 1:00 pm, July 25 , 2013 at 125 Court Square, P.O. Box 98, Hartville, MO 65667.

Sincerely,

Zach Williams

Zach Williams
Presiding Commissioner

Attachment

City/County Wright, Route Baker Creek Road	
Federal Aid No.:	BRO-NBIL-B114(7)
Location:	Baker Creek Road over Baker Creek
Proposed Improvement:	Replace Low Water Crossing with Bridge
Length:	1/10 mile
Approximate Construction Cost:	*$600,000.00*
DBE Goal Determination	*4%*
Consultant Services Required:	**Bridge** The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents. **Construction Inspection** Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	
Contact:	*Zach Williams, Presiding Commissioner* *125 Court Square, P.O. Box 98, Hartville, MO 65667* *417-741-6113* *ztwilliams@hotmail.com*
Deadline:	*1:00 pm July 25, 2013*
Submit • Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30 Points
Capacity and Capability -	30 Points
Past Record of Performance -	40 Points