

West Nodaway R-1 School District

P.O. Box 260

Burlington Junction, Missouri 64428-0260

Tele: (660) 725-4613

RE: Statement of Qualifications Requested

The West Nodaway R-1 School District and City of Burlington Junction are soliciting statements of qualifications from qualified engineering firms. The proposed design work will include:

- Provide design drawings to assist the School District/City with a sidewalk replacement/new construction.
- Assist the School District/City with the preparation of necessary permit(s) from MoDOT/FWHA.
- Assist the School District/City with the preparation of easement drawings, documents and the acquisition of right of way easements where required.

Sidewalks Project Description: Constructing new sidewalks and rebuilding existing sidewalks, including ADA ramps, hydrant and sign relocation. The project is along Highway 136 from the West Nodaway School District to Clarinda Street in Burlington Junction on the south side of the road. The project will include the removal and disposal of the portions of existing sidewalks, relocation of some fire hydrants and sign(s) and installation of ADA ramps.

Scope of Services

Actual scope of services to be negotiated; possibly including but not limited to the following:

Preliminary Engineering

Sidewalk Replacement Program

- Prepare detailed construction plans, cost estimates, specifications and related documents as necessary for the purpose of soliciting bids for constructing the project.
- Determine the right-of-way requirements, prepare right-of-way plans, and assist the School District/City in acquiring the right-of-way deeds needed for the project, if needed.
- Upon receipt of construction authorization from MoDOT, make final corrections resulting from reviews by agencies involved, and provide an adequate number of plans, specifications and bid documents.
- Provide the School District/City with a list of qualified bidders and assist the School District/City in advertising for bids.
- Assist the School District/City in requesting concurrence in award from MoDOT.

Construction Engineering

- Will serve as the School District/City representative for administering terms of the construction contract between the West Nodaway R-1 School District and their Contractor. Engineer will endeavor to protect the School District/City against defects and deficiencies in workmanship and materials in work by the Contractor. However, the furnishing of such project representation will not make Engineer responsible for the construction methods and procedures used by the Contractor or for the Contractor's failure to perform work in accordance with the contract documents.
- Make periodic site visits to observe the Contractor's progress and quality of work, and to determine if the work conforms to the contract documents. It is contemplated that the Contractor's forces will accomplish survey staking and layout. The Engineer will accompany MoDOT representatives on visits of the project site as requested.

Proposals should include a statement of qualifications related to work identified above, individual experience of the staff to be assigned, firm's experience with public works projects and the requirements of the Federal Highway Administration, Americans with Disabilities Act, the Missouri Department of Transportation and the Local Public Agency Process.

Proposals are due Friday, July 3, 2009 by 4 p.m. local time.

Proposals should be sent to:

Mr. Gary Battles, Superintendent
West Nodaway R-1 School District
P.O. Box 260
Burlington Junction, MO 64428

The West Nodaway R-1 School District and the City of Burlington Junction are Equal Opportunity Employers.