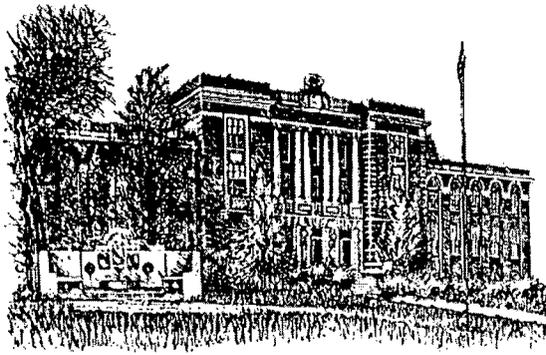


MEMBERS COUNTY COMMISSION

JAMIE BURGER  
PRESIDING COMMISSIONER

DENNIS ZIEGENHORN  
FIRST DISTRICT COMMISSIONER

DONNIE KIEFER  
SECOND DISTRICT COMMISSIONER



Rita Milam  
Clerk of Commission

PHONE: 573-545-3549  
PHONE: 573-471-9447  
FAX: 573-545-3540

## SCOTT COUNTY COMMISSION

P.O. Box 188  
Benton, Missouri 63736

October 10, 2013

Dear Consultant:

The Scott County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than two (2) pages. This letter should include any information, which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your project firm's Statement of Qualification (RSMo 8.285 through 8.291) and be submitted with your firm's Letter of Interest, or be on file on file with the Scott County Commission. The statement of qualification is not included in the total page county limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 9:00 am, October 29, 2013 at Scott County Commission, Scott County Courthouse, 131 S. Winchester, PO Box 188, Benton MO 63736.

Sincerely,

Jamie Burger  
Presiding Commissioner

Attachment

[www.scottcountymo.com](http://www.scottcountymo.com)



Other Comments:	<i>Scott County, Missouri, County Highway 262</i>
Federal Aid No.:	BRO-B100(16)
Location:	Bridge #1970001 on County Highway 262
Proposed Improvement:	Replace Bridge
Length:	0.1 mile +/-
Approximate Construction Cost:	\$400,000.00
DBE Goal Determination	8%
Consultant Services Required:	<p><b>Hazardous Waste Inspections</b>  Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See <u>EPG 136.6.4.10</u> for further information on Hazardous Waste.</p> <p><b>Bridge</b>  The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Roadway</b>  The engineering responsibilities may include but are not limited to the following:  The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b>  Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	

Contact:	<i>Rita Milam, County Clerk Scott County Commission PO Box 188 Benton MO 63736 573-545-3549 scottcoclerk@scottcomo.com</i>
Deadline:	<i>9:00 a.m., October 29, 2013</i>
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed two (2) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points