

CITY OF HERMITAGE
HERMITAGE, MISSOURI 65668

Gateway to Lake Pomme de Terre

202 Cedar Street, P.O. Box 145
417-745-6820
FAX 417-745-6321

Date: December 15, 2010

Dear Consultant:

The City of Hermitage is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

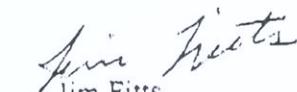
DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The City of Hermitage will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5 pm, (1/7/2011) at 202 Cedar St, Hermitage, Missouri 65668

Sincerely,


Jim Fitts
Mayor

Attachment

<i>City of Hermitage / Hickory</i>	
Federal Aid No.:	STP-9900(875)
Location:	City of Hermitage
Proposed Improvement:	Sidewalks throughout city
Length:	Approximately 1000 ft
Approximate Construction Cost:	\$115,000
Consultant Services Required:	<i>Design plans, Construction Inspection, Sidewalks, and Install sidewalks throughout various areas of Hermitage</i>
Other Comments:	
Contact:	<i>Name Karen Darby Address PO BOX 145 Phone (417) 745-6820 E-mail ctyhern@abbmissouri.com</i>
Deadline:	<i>January 7, 2011</i>