

City of Desloge

February 17, 2011

Dear Consultant:

The City of Desloge is requesting the services of a consulting engineering firm to perform professional services for the Parkside Elementary Connector Trail project, a connecting trail for pedestrian and other non-motorized traffic beginning at Desloge City Park and continuing within the Park along Parkside Street to West Walnut Street; it then divides with one section continuing along Parkside Street from West Walnut Street to West Oak Street; the other section follows West Walnut Street to West Ash Street; it continues along West Ash Street until it meets up with the existing trail on the southern border of the City Park; all within the City of Desloge, St. Francois County, Missouri.

The concrete surfaced eight foot wide trail will run approximately 2,450 feet along existing right of way and city owned land appropriately graded to comply with the Americans with Disability Act. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 15 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

City of Desloge will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 4 pm, March 25, 2011 at 300 North Lincoln Street, Desloge, Missouri 63601.

Sincerely,



Greg Camp
City Administrator
City of Desloge

Desloge, Missouri – Parkside Connector Trail	
Federal Aid No.:	STP-9900(041)
Location:	Parkside and Walnut Streets, Desloge, Missouri
Proposed Improvement:	Pedestrian Trail
Length:	2,450 feet
Approximate Construction Cost:	\$176,000
DBE Goal Determination	0%
Consultant Services Required:	Preliminary plans, construction design plans, construction management services.
Other Comments:	
Contact:	Greg Camp 300 North Lincoln Street, Desloge, Mo. 63601 573-431-3700 deslogeadm@sbcglobal.net
Deadline:	March 25, 2011 @ 4pm