

# City of Aurora

---

---

Dear Consultant:

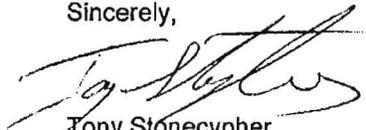
The City of Aurora is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than two pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 1:00 pm, (06/18/2012) at City Hall, 2 West Pleasant, Aurora, MO 65605.

Sincerely,



Tony Stonecypher  
City Manager

Attachment

City of Aurora/Lawrence County, Carnation and Jefferson Streets	
Federal Aid No.:	STP-9900(734)
Location:	Portions of Carnation and Jefferson Street
Proposed Improvement:	2" overlay of new asphalt
Length:	Approximately 2.55 Mile
Approximate Construction Cost:	\$200,000.00
DBE Goal Determination	0%
Consultant Services Required:	<p>The engineering responsibilities may include, but are not limited to the following: The preparation of preliminary plans, and contract plans. Design services may include surveying, geotechnical investigations, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with the City to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	None
Contact:	Tony Stonecypher, City Manager 2 West Pleasant, Aurora, MO 65605 417-229-0322 <a href="mailto:citymanager@aurora-cityhall.org">citymanager@aurora-cityhall.org</a>
Deadline: June 18, 2012	1:00 pm, June 18, 2012
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed two (2) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	Max Points
Capacity and Capability -	Max Points
Past Record of Performance -	Max Points