

<i>City of Herculaneum</i>	<i>Main Street</i>
Federal Aid No.:	STP-5403(634)
Location:	Main Street
Proposed Improvement:	Storm sewer, sidewalks and curbs, asphalt overlay.
Length:	0.6 Miles
Approximate Construction Cost:	\$820,000
DBE Goal Determination	0%
Consultant Service Requires:	Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection
Other Comments:	
Contact:	Mr. Jim Kasten, City Administrator One Parkwood Court, Herculaneum, Mo 63048 636-475-4447 jkasten@cityofherculaneum.org
Deadline:	2:00 pm CST, Thursday, November 29,2012
* Letter of interest should not exceed 5 pages total. A page is defined at 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter of interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design.

Experience and Technical Competence	30 Max Points
Capacity and Capability	30 Max Points
Past Record of Performance	30 Max Points

October 10, 2012

Dear Consultant:

The City of Herculaneum is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualifications (RSM0 8.285 through 8.2914) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's Letter of Interest.

We request all letters be received by 2:00 pm (11/29/12) at the City of Herculaneum, #1 Parkwood Court, Herculaneum, MO 63048.

Sincerely,

Jim Kasten  
City Administrator

Attachment