



Department of Public Works

Building • Planning • Zoning • Streets • Code Enforcement

October 23, 2012

Dear Consultant:

The City of Des Peres, Missouri, is requesting the services of a consulting engineering firm to perform the described professional services for the bridge project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to this project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards and established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 2:00 pm on Thursday, November 15, 2012 at Des Peres City Hall (Clerk's Office), 12325 Manchester Rd., Des Peres, MO 63131.

Sincerely,

A handwritten signature in cursive script that reads "Denis Knock".

Denis Knock
Director, Public Works

Attachment

Fawnvalley Dr. Bridge, Des Peres, MO - St. Louis County	
Federal Aid No:	Bridge No. 1145002, Fed. Proj. No.5555-610
Location:	Fawnvalley Dr. Bridge over Two Mile Creek
Proposed Improvement:	Bridge Replacement (Single Span) & adjoining road pavement
Length:	45 ft., 2 lane bridge & sidewalk with 150' roadway on each end
Approximate Construction Cost:	\$660,000
DBE Goal Determination:	10%
Consultant Services Required:	The engineering responsibilities may include, but are not limited to the following: Preparation of preliminary plans, construction plans, and all bid and contract documents; right of way plans and individual property plats; surveying services and property research; geotechnical investigations; public meeting presentations; environmental and historic preservation services and permits; hydraulic studies; MSD permits; cost estimates; utility relocation designs & permits; traffic control and erosion control. No construction engineering services or right of way negotiation services are requested.
Other Comments:	
Contact:	Name: Denis Knock, Director of Public Works, City of Des Peres, MO Address: 12325 Manchester Rd., 63131 Phone: 314-835-6130 E-mail: dknock@desperesmo.org
Deadline:	Time, Date November 15, 2012 at 2:00 pm
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter of interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design:

Experience and Technical Competence -	Max Points	30
Capacity and Capability -	Max Points	30
Past Record of Performance -	Max Points	30
Other Factors, such as unique ideas & approaches, construction cost saving ideas	Max Points	10

Scope of Services for Fawnvalley Bridge Project

1. Sidewalks

The engineering responsibilities may include but are not limited to:

The preparation of Conceptual plans, Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA Compliant sidewalks and preparation of PS&E and final documents.

2. Bridge

The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.

3. Roadway

The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls, including the preparation of PS&E and final documents.

4. Construction Inspection

To be performed by others.

5. Storm Water

The engineering responsibilities may include but are not limited to preparation of conceptual plans, preliminary contract plans & cost estimates for modifications to storm sewers adjoining the bridge & obtaining all permits for MSD.