



690 Chesterfield Pkwy W • Chesterfield MO 63017-0760
Phone: 636-537-4000 • Fax 636-537-4798 • www.chesterfield.mo.us

December 14, 2012

Dear Consultant:

The City of Chesterfield is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to:

City of Chesterfield - Department of Public Services, ATTN: Principal Engineer,
690 Chesterfield Parkway West, Chesterfield, MO 63017-0760

The letter of interest should include any information which might help the City of Chesterfield in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed.

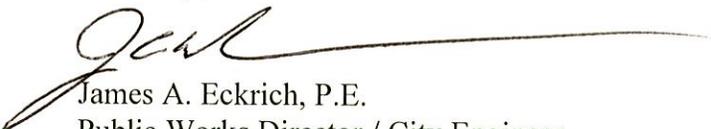
A 10% DBE requirement for Preliminary Engineering plus Construction Engineering has been set by MoDOT for this project. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The City of Chesterfield will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, and c) past performance. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's letter of interest.

Written letters of interest must be received at the City of Chesterfield City Hall, 690 Chesterfield Pkwy West, Chesterfield, MO 63017 by **1:00 p.m. on Thursday, January 3, 2013.**

Sincerely,



James A. Eckrich, P.E.
Public Works Director / City Engineer

attachment

City of Chesterfield / St. Louis County, MO - Appalachian Trail Phase 2	
Project Name:	Appalachian Trail Phase 2
Federal Aid No.:	STP-5410 (618)
Location:	Appalachian Trail between Beaver Creek Drive and White Road
Proposed Improvement:	Roadway and sidewalk reconstruction, storm water and right of way improvements
Length:	0.73 miles
Approximate Construction Cost:	\$1,800,000
DBE Goal Determination	10%
Consultant Services Required:	<p><u>Engineering</u>: responsibilities may include but are not limited to: preparation of conceptual plans, preliminary plans, contract plans, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, right of way/easement exhibits, legal descriptions, contract documents, utility coordination/permits, traffic controls, preparation of PS&E and final documents, assisting with bid and award, providing construction support and periodic construction site visits.</p> <p><u>Construction Inspection</u> – work with the contractor on behalf of the City, assist with preconstruction conference, provide full time site inspection, quantity measurements, change orders, shop drawing review, material and construction testing/inspection, monitoring of field layout and critical construction operations, work with City to do full inspections and reporting.</p>
Other Comments:	Letter of interest should not exceed 12 pages. Please submit 3 copies.
Contact:	Susan Mueller, Principal Engineer 690 Chesterfield Pkwy West Chesterfield, MO 63017 (314)-537-4757, smueller@chesterfield.mo.us
Deadline:	1:00 pm, Thursday, January 3, 2012

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	35 Max Points
Capacity and Capability -	35 Max Points
Past Record of Performance -	30 Max Points