New Madrid County Highway Department

Donnie Brown, Highway Engineer
379 Bloomfield Road
New Madrid, Missouri 63869
Phone (573) 748-2080 Fax (573) 748-7280

September 30, 2013

Dear Consultant:

New Madrid County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with with New Madrid County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 10 am, (10/28/2013) at New Madrid County
379 Bloomfield Road
New Madrid, MO 63869.

Sincerely,

Donnie Brown
Highway Engineer

Attachment

County: New Madrid County Route: County Road 828	
Federal Aid No: BRO-B072(052)	Design # 0080008 Federal ID# 12374
Location:	County Road 828 crossing Drainage Ditch
Proposed Improvement:	Replace existing structure with a new concrete bridge
Length:	55'
Approximate Construction Cost:	$240,000
DBE Goal Determination:	9%
Consultant Services Required:	**Hazardous Waste Inspections** Inspect project prior to bid advertisement for asbestos and lead paint. The accompanying hazardous waste reports MUST be in the bid proposal. See EPG 136.6.4.10 for further information on Hazardous Waste. **Bridge** The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents. **Roadway** The engineering responsibilities may include but are not limited to the following:The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents **Construction Inspection** Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection
Contact:	Name: Donnie Brown Address: 379 Bloomfield Road New Madrid, MO 63869 Phone:573-748-2080 Email: nmhwy@sheltonbbs.com

- Submit: Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	40	Max Points