

New Madrid County Highway Department

Donnie Brown, Highway Engineer

379 Bloomfield Road

New Madrid, Missouri 63869

Phone (573) 748-2080 Fax (573) 748-7280

December 5, 2013

Dear Consultant:

New Madrid County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 2 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with New Madrid County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification's List](#), or your firm will be considered non-responsive.

We request all letters be received by 4 p.m., (01/06/2014) at New Madrid County.

Sincerely,



Donnie Brown
Highway Engineer

DB/amk

Enclosure

City/County	New Madrid	Route County Road 740
Federal Aid No:	BRO-072 (039)	
Location:	County Road 740 on St. John's Diversion Ditch	
Proposed Improvement:	Bridge Replacement	
Length:	0.1 mile	
Approximate Construction Cost:	\$ 500,000	
DBE Goal Determination:	0%	
Consultant Services Required:	Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.	
Other Comments:	Information available upon request	
Contact:	Name: Donnie Brown Address: 379 Bloomfield Road New Madrid, MO 63869 Phone: 573-748-2080 Email: nmhwy@sheltonbbs.com	
Deadline:	01/06/2014 @ 4 p.m.	
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed 2 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified. 		

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	10	Max Points
Capacity and Capability -	10	Max Points
Past Record of Performance -	10	Max Points