CITY OF
LADUE
Public Works

September 10, 2015

Dear Consultant:

The City of Ladue is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.mogot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit Letters of Interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 2:00 pm, September 29, 2015 at Department of Public Works, 9345 Clayton Road, Ladue, MO 63124.

Sincerely,

Anne C. Lamitola, P.E.
Public Works Director

9345 CLAYTON ROAD, ST. LOUIS COUNTY, MISSOURI, 63124-1587, (314) 993-5665, FAX (314) 994-3195

# City of Ladue: Department of Public Works

## Lay Road Improvements: Sidewalk and Road Improvements

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| Project Name | Lay Road Sidewalk and Road Improvements |
| Federal Aid Number | STP-5529(613) |
| TIP Number | 6488-16 |
| Location | Lay Road: Sidewalks and Resurfacing from Clayton Road to McKnight Road |
| Length | 0.65 miles |
| Approximate Construction Cost | $1,236,637 |
| DBE Goal Determination | 10% |
| Consultant Services Required | Preliminary Engineering (Design services):<br>Survey, plan sheet development, hydraulic analysis and drainage design, roadway design, regulatory permitting, geotechnical investigation as needed, sidewalk design, landscape design, right-of-way design including easement exhibits and legal descriptions, and PSE preparation including final design plans, specifications, and construction cost estimate<br>Construction Engineering: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspections, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection. |
| Other Comments | The project includes resurfacing of the roadway and ADA compliant sidewalk construction. Walls will be necessary in some areas due to grade differential. Landscaping will be required as part of this project. |
| Contact | Anne C. Lamitola, P.E.<br>Director of Public Works<br>9345 Clayton Road<br>Ladue, MO 63124<br>(314) 993-5665<br>alamitola@cityofladue-mo.gov |
| Deadline | 2:00 PM; September 29, 2015 |

Pursuant to the Brooks Act for Consultant Selection - the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

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| Experience and Technical Competence | 40 | Max Points |
| Capacity and Capability | 30 | Max Points |
| Past Record of Performance | 30 | Max Points |