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Clinton, Missouri 64735
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Deputy Registrar /
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(660) 885-7206



HENRY COUNTY CLERK

100 W. Franklin
Clinton, Missouri 64735-2080

February 20, 2013

Dear Consultant:

The Henry County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 4 pm, March 8, 2013 at

Henry County Courthouse
Rick Watson, County Clerk
100 W Franklin St
Clinton, MO 64735

Sincerely,

Rick Watson
Henry County Clerk

Attachment

Henry County BRO-B042(26) CR 1151 over Montrose Lake

Federal Aid No.:	BRO-B042(26)
Location:	Bridge 28000371 approx 11.3 miles SW of Clinton
Proposed Improvement:	Rehab steel piling with reinforced concrete collars
Length:	321'
Approximate Construction Cost:	\$130k (estimated to be roughly 20% of replacement cost)
DBE Goal Determination	0% Design Phase
Consultant Services Required:	<p>Bridge</p> <p>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental (including lead and asbestos testing) and historic preservation services/permits including the preparation of PS&E and final documents (including any job special provisions for endangered or protected species).</p> <p>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	<i>Other consultant services may include coordination with US Fish and Wildlife Service for potential presence of Niangua Darter—no work below OHW between 3/15 and 6/15. Do not disturb April 1 – July 31 JSP will be required for swallow nests under bridge.</i>
Contact:	Rick Watson, County Clerk 100 W Franklin St Clinton, MO 64735
Deadline:	4 pm, March 8, 2013
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 3 copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points