GREG MATHIS
PRESIDING COMMISSIONER

DANNY TALKINGTON
ASSOCIATE COMMISSIONER

CAROL JARRELL
ASSOCIATE COMMISSIONER

STODDARD COUNTY COMMISSION

P.O. BOX 110
BLOOMFIELD, MISSOURI 63825
(573) 568-3339

6/18/2013

Dear Consultant:

The Stoddard County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by July 15th, 2013 at 9:00 a.m. at Stoddard County Clerk, P.O. Box 110, Bloomfield, MO. 63825.

Sincerely,

Greg Mathis
Presiding Commissioner
Stoddard County Commission

Attachment

County of Stoddard, County Road 410	
Federal Aid No.:	FEMA Bridge Project
Location:	County Road 410, Stoddard County
Proposed Improvement:	Bridge replacement
Length:	Bridge is approximately 40' in legnth
Approximate Construction Cost:	*$410,000*
DBE Goal Determination	*0%*
Consultant Services Required:	The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents. Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	
Contact:	*Greg Mathis* *Stoddard County Government Building* *P.O. Box 110* *Bloomfield, MO 63825* *573-568-3339* *stoddcoclk@newwavecomm.net*
Deadline:	*9:00 A.M. on July 15, 2013*
Submit • Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 5 copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	35	Max Points
Capacity and Capability -	35	Max Points
Past Record of Performance -	30	Max Points