

MARLENE WAINSCOTT  
County Clerk/Election Authority

TRICIA MORRIS  
Deputy Clerk

ROBIN THURMAN  
Deputy Clerk

OFFICE OF THE COUNTY CLERK

# County of Bates

1 NORTH DELAWARE  
BUTLER, MISSOURI 64730  
Phone (660) 679-3371  
Fax (660) 679-9922

Bates County Commission  
**DONNA L. GREGORY**  
Presiding Commissioner  
Butler, MO  
**JIM SCOTT**  
Northern Commissioner  
Drexel, MO  
**LARRY BERRY**  
Southern Commissioner  
Hume, MO

April 10, 2013

Dear Consultant:

The Bates County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three (3) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

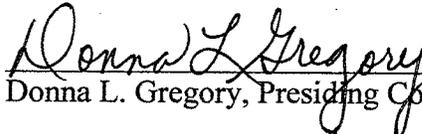
It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Bates County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 1:00 p.m., April 30, 2013 at the Bates County Clerk's Office, 1 North Delaware, Butler, MO 64730.

Sincerely,

  
\_\_\_\_\_  
Donna L. Gregory, Presiding Commissioner

Attachment

<b>Bates County Bridge 0880091</b>	
Federal Aid No.:	BRO-B007(17)
Location:	County Road 088 over South Grand River
Proposed Improvement:	Replace Bridge
Length:	New Bridge is approx. 240' long
Approximate Construction Cost:	\$975,000.00
DBE Goal Determination	7% construction phase
Consultant Services Required:	<b>Construction Inspection</b> Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations including drilled shaft operations and testing, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	Plans are complete and may be viewed at the County Clerk's office. An electronic copy of the plans and specifications may be obtained upon an email request submitted to the Presiding Commissioner, The Honorable Donna Gregory, at donnag558@yahoo.com. Upon receiving the request, the County's design consultant will be notified to forward electronic copies of the plans and specifications to the requesting engineering firm.
Contact Person:	Carol Cummings, Secretary to County Commission Address: 1 North Delaware, Butler, MO 64730 Phone: 660-679-3371 E-Mail: cummingscommsec@yahoo.com
Deadline:	1:00 p.m., April 30, 2013
<b>SUBMIT: Letter of interest should not exceed three (3) pages total. A page is 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter of interest should be received at the address and by the time specified.</b>	

Pursuant to the Brooks Act for Consultant Selection-the following criteria will be the basis for selection.

Additional criteria can be added with the approval of Central Office design.

<b>Experience and Technical Competence</b>	<b>30</b>	<b>Max Points</b>
<b>Capacity and Capability</b>	<b>30</b>	<b>Max Points</b>
<b>Past Record of Performance</b>	<b>30</b>	<b>Max Points</b>