



February 11, 2013

Dear Consultant:

The Cole County Department of Public Works is requesting the services of a consulting engineering firm to perform the professional services for the Vaughn Ford Road Low Water Crossing Replacement Project. The replacement structure will be a span bridge and the professional services being requested are included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three (3) pages. This letter should include any information which may help us in the selection process, such as the persons or team you would assign to each project, the background of those individuals and similar projects your company is currently working on or recently completed.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualifications (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 4:30pm, March 1, 2013.

Please address all correspondence to:

Eric Landwehr, P.E.
County Engineer
Cole County Public Works
5055 Monticello Rd.
Jefferson City, MO 65109

Sincerely,

Cole County Department of Public Works

A handwritten signature in black ink, appearing to read "Larry Benz", is written over the typed name.

Larry Benz, P.E.
Director

cc: File

Attachment

<i>Cole County</i>	
Federal Aid No.:	BRO-NBIL-B026 (22)
Location:	Vaughn Ford Road
Proposed Improvement:	Replace existing low water crossing with span bridge
Length:	0.1 mile
Approximate Construction Cost:	\$200,000
DBE Goal Determination	0%
Consultant Services Required:	<p><u>Preliminary Engineering:</u> The design engineering responsibilities may include but are not limited to the following: Preparation of Preliminary and Final Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies, right of way acquisition, and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents per the LPA program requirements.</p> <p><u>Construction Engineering:</u> Construction engineering responsibilities include working on behalf of the county during the construction. Engineering services may include but are not limited to the following: Assisting with preconstruction conference, site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction testing and inspection, review contractor pay requests and work with county for all reporting and participate in final inspection including final closeout documentation per the LPA program requirements.</p>
Other Comments:	The purpose of this project is the replace the low water crossing with a span bridge that will handle normal flows. The county does not want a structure that will span from bank to bank.
Contact:	<i>Eric Landwehr, P.E.</i> <i>Cole County Public Works</i> <i>5055 Monticello Rd.</i> <i>Jefferson City, MO 65109</i> <i>Phone: 573-636-3614</i> <i>E-mail: elandwehr@colecouny.org</i>
Deadline:	4:30pm – March 1, 2013
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed <u>3</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>3</u> copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence - 40 Max Points

Capacity and Capability - 30 Max Points

Past Record of Performance - 30 Max Points