CLARK COUNTY COURTHOUSE
KAHOKA, MO

Clark County Clerk Leih Ann Hayden
Deputy County Clerk LaDonna Parker

111 E. Court St. Suite 110, Kahoka, Mo 63445 (660)-727-3283 Fax: (660)727-1088

January 3, 2013

Dear Consultant:

The **Clark County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **3** pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by **4:00 P.M., (1/21/2013)** at **Clark County Commission Office, Attention: Ron Brewer, Clark County Presiding Commissioner, 111 E. Court Street, Suite 110, Kahoka, MO 63445.**

Sincerely,

Ron Brewer
Clark County Presiding Commissioner

Attachment

Clark County, Fox River (CART Road 062)	
Federal Aid No.:	BRO-B023(25)
Location:	Fox River, CR 062. S 22/T 66/R 8 W. Latitude: 40 30 11.5 (DMS), Longitude: 91 45 41.4 (DMS)
Proposed Improvement:	New Bridge over Fox River along CR 062. Bridge # 0620004
Length:	Approximately 134 feet, 5 inches
Approximate Construction Cost:	$449,000
DBE Goal Determination	0%
Consultant Services Required:	**Bridge -** The engineering responsibilities may include but are not limited to the preparation of Bridge Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents. **Roadway** - The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents. **Construction Inspection -** Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	
Contact:	**Name:** Clark County Commission Office, Attention: Ron Brewer, Clark County Clerk **Address:** 111 E. Court Street, Kahoka, MO 63445 **Phone:** 573 727 3283 **E-mail:** clark@sos.mo.gov
Deadline:	4:00 P.M. – January 21, 2013
Submit • Letter of interest should not exceed **3 pages** total. A page is defined as 8-1/2 by 11 inches and printed on one side. **4 copies** of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

- Capacity and Capability - **30** points
- Past Record of Performance - **30** points
- Experience and Technical Competence - **30** points