WILDWOOD

November 19, 2014

Dear Consultant:

The City of Wildwood is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5:00 pm, (01/09/2015) at 16860 Main Street, Wildwood, MO 63040.

Sincerely,

Michael R. Hartwig, P.E.
Assistant City Engineer

Attachment

16860 Main Street * Wildwood, Missouri 63040 * 636-458-0440 phone * 636-458-6969 fax

City of Wildwood / Eatherton Road	
Federal Aid No.:	BRM-5500(679)
Location:	Eatherton Road Bridge over Bonhomme Creek Bridge No. 4602110
Proposed Improvement:	Bridge Replacement
Length:	0.1 Miles
Approximate Construction Cost:	*$1,000,000*
DBE Goal Determination	*10%*
Consultant Services Required:	The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, asbestos and heavy metal paint inspections, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.
Other Comments:	*None*
Contact:	*Michael R. Hartwig, P.E.* *16860 Main Street, Wildwood, MO 63040* *(636) 405-2040* *mike@cityofwildwood.com*
Deadline:	*5:00 pm, 01/09/2015*
Submit • Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	10 Max Points
Capacity and Capability -	10 Max Points
Past Record of Performance -	10 Max Points