

**CITY OF SIKESTON**  
**105 East Center Street**  
**Sikeston, MO 63801**

August 12, 2013

Dear Consultant:

The City of Sikeston is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with with the City of Sikeston. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all Letters of Interest be received by 1:30 PM on August 30, 2013 at the Sikeston City Hall, 105 East Center Street, Sikeston, Missouri

Sincerely,

**CITY OF SIKESTON**

Carroll Couch  
City Clerk

Attachment

<i>City of Sikeston, Wakefield Avenue</i>	
Federal Aid No.:	STP-5800(013)
Location:	Wakefield Avenue Bridge over Ditch No. 4, Bridge No. 40000003
Proposed Improvement:	Replace or rehabilitate existing bridge
Length:	80 feet
Approximate Construction Cost:	\$440,000
DBE Goal Determination	Zero Percent
Consultant Services Required:	<p>Design Phase: The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents. Perform asbestos and lead paint inspection.</p> <p>Construction Phase: The responsibilities will include working with the contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Steve Lee, Street Superintendent Address: 105 East Center Street, Sikeston, MO 63801 Phone: 573-471-2174 E-mail: <a href="mailto:selee@sikeston.org">selee@sikeston.org</a>
Deadline:	1:30 PM on August 30, 2013
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Two copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection:

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	40	Max Points