City of Sedalia

TELEPHONE (660) 827-3000

MUNICIPAL BUILDING
200 SOUTH OSAGE AVENUE
SEDALIA, MISSOURI 65301

FAX (660) 827-7800

April 18, 2013

Dear Consultant:

The City of Sedalia is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 20 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters to be received by 5:00 pm, (05/17/2013) at City of Sedalia, Attn: Bill Beck, 200 S. Osage Avenue, Sedalia, MO 65301.

Sincerely,
Bill Beck Jr.
Public Works Director

Attachment

Sedalia, Pettis; Streetscape Phase IIIa: Gateway	
Federal Aid No.:	STP-5700 (509)
Location:	S. Ohio Street: 7th Street to Broadway (Hwy 50)
Proposed Improvement:	Construction of street, sidewalk, sanitary sewer, storm sewer, water line, and gateway
Length:	Approximate 340 feet
Approximate Construction Cost:	$428,063.00
DBE Goal Determination	-0-
Consultant Services Required:	The preparation of Conceptual plans, Preliminary plans, Site Layouts, Implementation & Operating Plan, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks, evaluation of bids, award of contract, construction inspection and preparation of PS&E and final documents.
Other Comments:	
Contact:	Bill Beck, Jr., Public Works Director 200 S. Osage Avenue, Sedalia, MO 65301 660-827-3000 bbeck@cityofsedalia.com
Deadline:	May 17, 2013, 5:00 p.m.
Submit:	Letter of interest should not exceed 20 pages total. A page is defined as 8- ½ by 11 inches and printed on one side. One copy of the letter of interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design.

Experience and Technical Competence –	30 Max Points
Capacity and Capability –	30 Max Points
Past Record of Performance –	40 Max Points