



CITY OF LICKING

125 S. MAIN STREET / P.O. BOX 89 / LICKING, MISSOURI 65542
PHONE 573-674-2521 / FAX 573-674-2914

March 13, 2013

Dear Consultant:

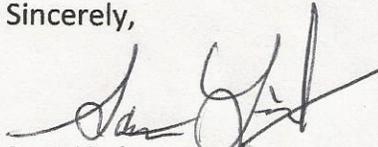
The City of Licking is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest. It is also required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List.

We request all letters be received by 3:00 pm, April 1, 2013 at 125 South Main Street, (P.O. Box 89) Licking, Missouri 65542.

Sincerely,



Scott Lindsey
City Administrator

Attachment

City/County Licking/Texas Route 137

Federal Aid No.:	SRTS-INF-H32H (104)
Location:	Highway 137/Deer Lick Street
Proposed Improvement:	Construct sidewalk on the West Side of Highway 137 from the Post Office to Dogwood Street. Cross Highway 137 and construct sidewalk on the North Side of Deer Lick Street
Length:	2,300 feet
Approximate Construction Cost:	\$250,000
DBE Goal Determination	0%
Consultant Services Required:	<p>Sidewalks The engineering responsibilities will include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, right of way plans, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.</p> <p>Construction Inspection Construction Phase: work with contractor on behalf of the City of Licking, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with the city to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	Additional project information may be requested from Myrna Van Deusen at 417-331-9920 myrnavanduseen@hotmail.com
Contact:	Scott Lindsey 125 South Main Street P. O. Box 89 Licking, Missouri 65542 573-674-2521 E-mail: cityoflicking@gmail.com
Deadline:	Monday April 1, 2013, 3:00pm
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter of interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection-the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence- Max Points 30

Capacity and Capability- Max Points 30

Past Record of Performance - Max Points 40