

CITY OF LADUE

Public Works

February 7, 2014

Dear Consultant:

The City of Ladue is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than two pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Ladue. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 2:00 pm, February 25, 2014 at 9345 Clayton Road, Clayton, MO 63124.

Sincerely,



Anne C. Lamitola, P.E.
Director of Public Works

Attachment

City/County: City of Ladue in St. Louis County Route: McKnight Road	
Federal Aid No:	STP-5529(609)
Location:	McKnight between Clayton Road and Ladue Road
Proposed Improvement:	Replacement of two bridges, roadway rehabilitation, sidewalk installation, storm sewer improvements
Length:	0.91 miles
Approximate Construction Cost:	\$2,675,000
DBE Goal Determination:	12%
Consultant Services Required:	Construction inspection: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting, and participate in final inspection.
Other Comments:	
Contact:	Name: Anne Lamitola Address: 9345 Clayton Road Phone: (314) 993-5665 Email:alamitola@cityofladue-mo.gov
Deadline:	February 25, 2014 at 2:00 pm
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed two pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	40	Max Points