



City of Farmington

Public Works Department

12 South Franklin Street, Farmington, Missouri 63640

Phone: 573.756.0608 Fax: 573.756.5161

www.farmington-mo.gov

January 28, 2013

Dear Consultant:

The City of Farmington is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments.

Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

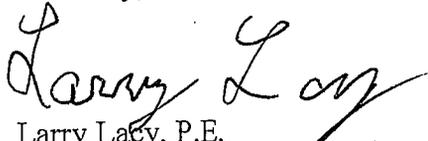
Please attach an 11x17 copy of a plan sheet for a similar sidewalk project as an example of your work.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3:00 pm, local time February 20, 2013 at the City of Farmington Public Works, 12 S Franklin Street, Farmington, MO 63640.

Sincerely,



Larry Lacy, P.E.
Public Works Director

Attachment

Farmington, Mo - Ste Francois County

Federal Aid No.:	STP-2500(005)
Location:	Black Knight Drive, Columbia Street, Westmount Drive and Maple Valley Drive - Farmington, MO
Proposed Improvement:	Sidewalks
Length:	9,850 LF of 5' wide sidewalk
Approximate Construction Cost:	\$458,920
DBE Goal Determination	0%
Consultant Services Required:	<p>Survey & Design</p> <p>The engineering responsibilities may include but are not limited to: The preparation of Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks. As part of preparing the plans the consultant will need to perform surveying and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.</p> <p>Part of this project abuts Columbia Street. Improvements to Columbia Street are currently under design by MoDOT. The consultant must be able to coordinate the sidewalk design with MoDOT.</p> <p>It is anticipated that some right-of-way acquisition will be required for this project. The consultant will be required to prepare appropriate figures and descriptions. The City will prepare the easement documents and perform the ROW acquisition.</p> <p>Construction Inspection</p> <p>Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<i>Larry Lacy, P.E. – Public Works Director 12 S Franklin Street, Farmington, MO 63640 573-756-0608 llacy@farmington-mo.gov</i>
Deadline:	<i>3:00 local time February 20, 2013</i>
Submit	Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Please attach an 11x17 copy of a plan sheet for a similar sidewalk project as an example of your work. 3 copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -

Max Points 35

Capacity and Capability -

Max Points 30

Past Record of Performance -

Max Points 35