

ENGINEERING DEPARTMENT

March 20, 2012

Re: Request For Qualifications for Certified Review Appraiser for 26th Street Widening, St. Louis Avenue Widening, Schifferdecker Avenue Widening, Zora Street Widening Capital Improvement Projects

The City of Joplin desires to secure under contract, a consultant to provide Appraisal Services for Capital Improvement Projects. Appraisal Services shall be performed by a certified appraiser who must be listed on the Roster of Approved Contract Appraisers provided by MoDOT. Other individuals on the Roster may be approved to review for individual projects, should the situation arise. All appraisal review work will be performed under the requirements set forth in MoDOT's LPA Manual. Three RFQs must be submitted for each project of interest.

Appraisers should state qualifications and any previous experience with the City of Joplin. The consultant shall provide documentation with examples of specific projects that they have had experience with. Award of appraisal services shall be based on qualifications. The City reserves the right to reject any and all proposals and may award all or portions of the contract to the chosen consultant.

Consultants should submit three copies of their Appraisal Services proposal to me at the above address no later than 12 PM on April 16, 2012. If selected, the consultant shall deliver a contract to the City of Joplin for the City's approval. Lump sum fees shall not be accepted. The contract shall be cost plus. All Reviews must be completed within 30 days of the submission of the final report by the Contract Fee Appraiser. The contract shall conform to city, state and federal provisions. MoDOT's Engineering Services contract format shall be used. If selected, the consultant shall deliver to the City of Joplin a contract for the City's approval. This contract shall include specific deliverables to which payment will be tied as detailed in the above paragraphs.

Please feel free to contact me at (417) 624-0820 extension 532 with any questions you may have.

Sincerely,

Dave Hunt, EI
Transportation Engineer