

ROOM #1

HOURS
8:30 A.M. - 12:00 NOON
MONDAYS & THURSDAYS

PHONE #
1-573-883-7202 • 1-800-894-8125
Fax: 573-883-5312

GARRY L. NELSON
District #1 Commissioner

County Commission
OF
STE. GENEVIEVE COUNTY
55 S. Third Street
Ste. Genevieve, Missouri 63670

Presiding Commissioner



RAY H. GETTINGER
District #2 Commissioner

May 23, 2011

Dear Consultant:

The Ste. Genevieve County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included in the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than two pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

Ste. Genevieve county will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area, (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291).

It is required that your firm's Statement of Qualification (RSMO 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 10:00 A.M. Monday, June 20, 2011 at Ste. Genevieve County Commission, 55 South Third Street, Ste. Genevieve, MO 63670.

Sincerely,


Acting Presiding Commissioner


Garry L. Nelson, District #1 Commissioner


Ray H. Gettinger, District #2 Commissioner

SGCC/ck
Attachment

Ste Genevieve County - Hennick Road

Federal Aid No.:	BRO to be assigned
Location:	Low Water Crossing on Hennick Road
Proposed Improvement:	Replace Low Water Crossing with Bridge
Length:	Existing Length - +/- 40 feet
Approximate Construction Cost:	\$ 170,000.00
DBE Goal Determination	0%
Consultant Services Required:	<i>Preparation of Plans, Specifications and Estimates, secure necessary environmental clearances, assist with right of way acquisition (if any), Bidding/Award of Construction Contract, Construction Inspection (All per Section 136 of the MoDOT EPG)</i>
Other Comments:	
Contact:	<i>Ste Genevieve County Commission, County Courthouse 55 South Third Street Ste. Genevieve, MO 63670 573-883-5589 (Meet on Monday and Thursday Mornings)</i>
Deadline:	<i>Monday, June 20, 2011 10:00 A.M.</i>