

OSAGE COUNTY COMMISSION  
**OFFICE OF THE COUNTY CLERK**

P O BOX 826, 205 EAST MAIN STREET  
LINN, MO 65051

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June 29, 2012

Dear Consultant:

The Osage County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3 pm, July 16, 2012 at the Osage County office, 205 E. Main Street, Linn, MO 65051.

Sincerely,



Dave Dudenhoeffer

Osage County Presiding Commissioner

Attachment

<i>Osage County</i>	
Federal Aid No.:	BRO-NBIL-B076(12)
Location:	County Road 317
Proposed Improvement:	Replace low water crossing bridge on County Road 317
Length:	
Approximate Construction Cost:	\$100,000
DBE Goal Determination	0%
Consultant Services Required:	<p><b>Preliminary Engineering</b> The design engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Engineering</b> Construction engineering responsibilities include working on behalf of the county during the construction. Engineering services include assisting with preconstruction conference, site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, review contractor pay request, and work with county for all reporting and participate in final inspection including final closeout documentation per the LPA program requirements.</p>
Other Comments:	
Contact:	<p>Name: Dave Dudenhoeffer, Osage County Presiding Commissioner Address: 205 E. Main Street Linn, MO 65051 Phone: 573-897-2139 Email: osage@sos.mo.gov</p>
Deadline:	3 pm, July 16, 2012
Submit:	<ul style="list-style-type: none"> <li>Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points