



# DOUGLAS COUNTY COMMISSION

LARRY PUEPPKE, PRESIDING COMMISSIONER  
RICHARD MITCHELL, DISTRICT #1 COMMISSIONER  
DANNY DRY, DISTRICT #2 COMMISSIONER  
P.O. BOX 398  
AVA, MO 65608

## TERMS OF COURT

First Monday in January, April, July and October

Phone: (417)-683-6080 | Fax: (417)-683-1017

June 26, 2012

Dear Consultant,

The Douglas County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachment. Limit your letter of interest to no more than two pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's State of Qualifications (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 9:30 a.m. July 16, 2012 at the office of the Douglas County Commission P.O. Box 398, Ava, MO 65608.

Sincerely,

Larry Pueppke,  
Presiding Commissioner

<b>Federal Aid No.</b>	<b>BRO-NBIL-B034(021)</b>
<b>Location:</b>	<b>Low Water Crossing on County Road 447 over Beaver Creek</b>
<b>Proposed Improvement:</b>	<b>Replacement of Low Water Crossing</b>
<b>Length:</b>	<b>To be determined</b>
<b>DBE Goal:</b>	<b>-0-</b>
<b>Approximate Construction Cost:</b>	<b>To be determined</b>
<b>Consultant Services Required:</b>	<p><b>Bridge</b>                      The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS &amp; E and final documents.</p> <p><b>Roadway</b>                      The engineering responsibilities may include but are not limited to the following: the preparation of Conceptual plans, preliminary plans, and contract plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS &amp; E and final documents.</p> <p><b>Construction Phase</b>                      Work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with county to do full time inspections and reporting and participate in final inspection.</p>

<b>Contact:</b>	Larry Pueppke Presiding Commissioner of Douglas County 203 SE 2 <sup>nd</sup> Ave P.O. Box 398 Ava, MO 65608 Email: dccom01@yahoo.com
<b>Deadline:</b>	9:30 a.m. July 16, 2012
<b>Submit:</b>	A letter of interest should not exceed two pages total. A page is defined as 8 ½ X 11 inches and printed on one side. Four copies of the letter of interest should be received at the address and by the time specified.
<b>Criteria:</b>	Pursuant to the Brooks Act for Consultant Selection the following criteria will be the Basis for selection
Experience and Technical Competence:	40 max points
Capacity and Capability	30 max points
Past record of performance	30 max points