



Pettis County Commission
John C. Meehan
Presiding Commissioner
415 South Ohio Ave. Suite 212A Sedalia, Missouri 65301
660-826-5000 Ext 405 meehanj@pettisco.com

June 25, 2012

Dear Consultant:

The County of Pettis is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than ten pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5:00 p.m., July 13, 2012 at County of Pettis, Presiding Commissioner, John C. Meehan, 415 South Ohio Ave, Suite 212A, Sedalia, MO 65301.

Sincerely,

John C. Meehan

John C. Meehan
Presiding Commissioner
Attachment



County of Pettis	
Federal Aid No.:	BRO-B080 (29)
Location:	Quisenberry Street Bridge over Coon Creek Tributary
Proposed Improvement:	Off System Bridge Replacement
Length:	0.1 miles
Approximate Construction Cost:	\$350,000.00
DBE Goal Determination	0%
Consultant Services Required:	<p>Construction Inspection</p> <p>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p><i>John C. Meehan, Pettis County Presiding Commissioner</i> <i>415 South Ohio Ave, Suite 212A, Sedalia, MO 65301</i> <i>660-826-5000 Ext. 405</i> <i>E-mail: meehan@pettiscomo.com</i></p>
Deadline:	5:00 p.m. July 13, 2012
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>Three</u> copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. The basis of the evaluations can be located in the Engineering Policy Guide fig 136.6.2. Maximum points can be modified or additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points