

MARK B. COLLINS
Presiding Commissioner

BILL LOVELACE
Northern Commissioner

BILLY SEXTON
Southern Commissioner



35 Court Square
Room 302
West Plains, MO 65775

Meeting Days:
Mondays and Thursdays

Phone: 417-256-3872
FAX: 417-256-2512

HOWELL COUNTY COMMISSION

July 26, 2012

Dear Consultant:

The Howell County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 10:00 am, August 16, 2012 at Howell County County Commission, 35 Court Square Room, West Plains, Missouri 65775

Sincerely,

A handwritten signature in black ink that reads "Mark B. Collins". The signature is written in a cursive, flowing style.

Mark B. Collins
Presiding Commissioner

Attachment

Howell County, County Road 7960	
Federal Aid No.:	BRO-B046(8)
Location:	Howell County Bridge - County Road 7960
Proposed Improvement:	Bridge Replacement 79600151
Length:	90 Foot
Approximate Construction Cost:	\$309,000.00
DBE Goal Determination	0%
Consultant Services Required:	<p>Construction Inspection</p> <p>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p><i>Mark B. Collins, Presiding Commissioner</i> <i>35 Court Square, Room - West Plains, Missouri 65775</i> <i>417-256-3872</i> <i>collins@howellcounty.net</i></p>
Deadline:	10:00 a.m. - August 16, 2012
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection - the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30 Max Points
Capacity and Capability -	30 Max Points
Past Record of Performance -	40 Max Points