

HICKORY COUNTY COMMISSION

P.O. BOX 3 - HERMITAGE, MISSOURI - 65668-0003

417-745-6450 1-888-745-0005 FAX: 417-745-6057 JEANNE LINDSEY, CLERK

ROBERT SAWYER
PRESIDING COMMISSIONER

ROBERT BRESHEARS
ASSOCIATE COMMISSIONER

RICK PEARSON
ASSOCIATE COMMISSIONER



January 30, 2013

Dear Consultant:

The Hickory County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 3:30 pm, March 4, 2013 at **P.O. Box 3, Hermitage, MO. 65668.**

Sincerely,

Jeanne Lindsey
Hickory County Clerk

Attachment

Hickory County BRO-B043(11) County Road 310 over Weaubleau Creek	
Federal Aid No.:	BRO-B043(11)
Location:	CR 310 over Weaubleau Cr.
Proposed Improvement:	Replace Bridge
Length:	80'
Approximate Construction Cost:	\$200,000
DBE Goal Determination	Unknown %
Consultant Services Required:	<p>Bridge <i>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental (including asbestos and lead testing) and historic preservation services/permits including the preparation of PS&E and final documents.</i></p> <p>Construction Inspection <i>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</i></p>
Other Comments:	
Contact: Hickory County Clerk P.O. Box 3 Hermitage, MO 65668	<i>Name Jeanne Lindsey Address P.O. Box 3, Hermitage MO 65668 Phone 417-745-6450 E-mail hickory@sos.mo.gov</i>
Deadline:	<i>March 4, 2013 3:30 p.m.</i>
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed three pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>Three</u> copies of the letter of interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points